

**1. Call to order**

- a) A meeting of Board of Fire Wards held on December 13, 2021, began at 18:02 at Weare Town Office, 15 Flanders Memorial Road.
- b) BOFW Members in attendance included Steve Roberts – Chairman, Fire Chief Robert Vezina - Secretary, David Hewey, and Wayne Meatthey, and Leah Cushman. Members not in attendance: Scott Dinsmore and Derek Chouinard.

**2. Correspondence**

None

**3. Old Business**

None

**4. New Business**

- a) Chairman Roberts spoke about delegating policy-making authority to the Fire Chief in the area of protecting the workplace/workforce in order to be more responsive to COVID conditions. The ensuing discussion centered on the mandating of masks and the policy-making authority of the Board with L. Cushman expressing concerns that the motion is too broad.
  - **Motion by S. Roberts/D. Hewey to give the Fire Chief or designee the authority to deal with workplace/workforce safety issues. Passed 4-1-0.**

**5. Minutes**

- a) November 8, 2021
  - **Motion by W. Meatthey/D. Hewey to accept the minutes as presented. Passed 4-0-1.**

**6. A/P Manifest**

- **Motion by S. Roberts/ W. Meatthey to accept the Fire Rescue's account payable manifest for checks dated December 16, 2021, in the amount \$12,451.91. Passed 5-0-0.**

**7. Chief's Report**

- a) Capital Improvement Program – Removal of LP15
- b) 2021 Budget
- c) 2022 Budget
- d) EMS Revenue Gross \$208,700
- e) Incidents through November: 775
  - **Motion by S. Roberts/I. Cushman to set the Proposed Budget equal to the Default Budget amount for 2022. Passed 5-0-0.**

**8. Announcements**

None.

**NONPUBLIC SESSION: Wayne Meatthey moved and L. Cushman seconded to enter into nonpublic session @ 19:06 pursuant to the authority granted in RSA 91-A: 3II (a). A roll call vote was taken, Chairman Roberts – yes; David Hewey – yes; Wayne Meatthey – yes; Chief Vezina – yes; L. Cushman - yes. Passed 5-0-0.**

**L. Cushman moved, Wayne Meatthey seconded to exit this nonpublic session @ 19:35. A roll call vote was taken, Chairman Roberts – yes; David Hewey – yes; Wayne Meatthey – yes; Chief Vezina – yes; L. Cushman - yes. Passed 5-0-0.**

The Board discussed wages and wage scale issues.

- **Motion by W. Meattley/L. Cushman to table the issue and revisit at the January meeting. Passed 5-0-0.**

**NONPUBLIC SESSION: Chairman Roberts moved, D. Hewey seconded to enter into nonpublic session @ 19:37 pursuant to the authority granted in RSA 91-A: 3II (a&c). A roll call vote was taken, Chairman Roberts – yes; David Hewey – yes; Wayne Meattley – yes; Chief Vezina – yes; L. Cushman - no. Passed 4-1-0.**

**Wayne Meattley moved, Steve Roberts seconded to exit this nonpublic session @ 20:10. A roll call vote was taken, Chairman Roberts – yes; David Hewey – yes; Wayne Meattley – yes; Chief Vezina – yes; L. Cushman - yes. Passed 5-0-0.**

The board discussed the annual reappointment of the Fire Chief.

#### **9. Adjournment**

- **Motion by D. Hewey/W. Meattley to adjourn at 20:13. Passed 5-0-0.**

Submitted by: R. Vezina