



# Town of Weare Parks and Recreation Commission Meeting Minutes August 9, 2022

**MEETING CALLED TO ORDER:** 7:00 pm

**MEMBERS IN ATTENDANCE:** Chair, JaNeen Lentsch; Vice Chair, David Lundeen; Director, Lisa Grolljahn,

**EXCUSED:** Denise Purington, Pam Moul

**NOT PRESENT:** John Van Loendersloot

**Pledge of Allegiance**

**AMENDMENTS TO AGENDA:** Joint Loss Committee Report

**PUBLIC COMMENT:** None

**APPROVAL OF MINUTES:** Mr. Lundeen made a motion to accept the minutes of July 12, 2022, and Ms. Grolljahn seconded the motion. The motion was approved. Mr. Lundeen motioned to approve the minutes of July 19, 2022. Ms. Grolljahn seconded the motion. The motion was approved.

## **Agenda Topics**

**Topic:** Tennis Courts. Mr. Lundeen asked if the post had been painted. He recommended that they be painted before winter.

**Action Items:** Paint posts at end of season. Lock gates once nets are pulled. Chain will be needed as the latches have been damaged. Ms. Purington working on signage to recognize Emma Sawyer fund.

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**Topic:** CIP will be handed out in September.

**Action Items:** Begin collecting data needed for the CIP application for long term plan for tennis court.

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**Topic:** Skate Park – Ms. Lentsch reported she visited Warner’s skate park and took some pictures. They used American Skate Park Company, so they are shipped in pieces and then the town assembles them. Tony Hawk Foundation and the Skate Park project are two foundations that help fund skate parks. She reported what other towns have done well. Possible CIP for Skate Park was discussed. The invoice was

received from previous features that were added. MH Fence did get in touch with Ms. Lentsch but she is awaiting pricing for clips.

**Action Items:** Ms. Lentsch to check on whether invoice was paid.

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**Topic:** Field Usage – Football boosters asked to use the Gazebo field for their car show. If the fields are wet, they will need to find an alternative location like the middle school parking lot.

**Action Items:** Ms. Grolljahn will email Football boosters regarding field usage.

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**Topic:** Bolton Park – Ms. Lentsch responded to Officer Frisby's email regarding vandalism to scoreboard at Bolton Field. No visible damage was seen. Wood chips are still needed, and Mr. Lundeen will get a quote from a second source. Damage soccer nets have been cut up and removed. Tire swing has been purchased and is in the Bolton field shed. Swing and bubbles need to be installed. Mr. Lundeen asked to have the mowing contract made available to the Commission. Expansion tank repair was approved and we are awaiting the completed work. Three quotes have been obtained for the replacement parks for broken slide. The lowest cost was \$1,884.98 from Burke. Ms. Lentsch made a motion to spend one thousand, eight hundred and eighty four dollars and ninety eight cents (\$1,884.98) with Burke from Wisconsin for the replacement of Bolton field slide exist tube and upper straight tube including shipping and hardware. It was seconded by Ms. Grolljahn. Mr. Lundeen asked to have the motion changed or amended to go up to \$2,000 as shipping cost may have gone up. Ms. Lentsch made a motion to spend up to two thousand dollars (\$2,000) with Burke Playground Copy from Wisconsin for the replacement of Bolton Memorial Field slide exist tube and upper straight tube including shipping and hardware. This money is to come out of either the recreation activity account 631 or maintenance account 682. The members agreed it should come out of the maintenance account ending in 682. [note this motion was never seconded] The motion passed. Road repairs is on DPW's list of items to complete and it also was on the Joint Loss Committee's report.

**Action Items:** Mr. Lundeen will get quote for wood chips. Ms. Grolljahn will request copy of mowing contract. Mr. Lundeen requested that we verify that WAC has removed all soccer nets.

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**Topic:** Chase Park fall hours – Discussion took place over current spend rate at Chase Park. Budget is on target so hours can remain the same for the fall. Boat ramp is awaiting repair at end of season. 2023 park fees and policy will be deferred until another meeting. Ms. Grolljahn reported that police have had to be called several times for guests not following rules related to smoking. The guests were given a warning. They did not stop the behavior, so they were asked to leave without a refund. A second situation occurred, and the guest were asked to leave. Ms. Grolljahn reported that a guest backed into the dumpster. No damage to dumpster occurred. Ms. Grolljahn reported that there was a log sticking out of the water with spike in it. It is believed it is due to low water level. The area was taped off. The spike can be removed in the fall when the water level is down.

**Action Items:** Policy for using cooking stoves/fires at the park is needed.

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**Topic:** Library – Lawn games returned and cornhole bags have arrived and are stored at Bolton. Parks and Recreation has been invited to attend the Library expansion meeting September 1, 2022 at 6pm. Ms. Lentsch hopes to attend this meeting.

**Action Items:** No action items

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**Topic:** Revolving Fund – draft warrant article has been created and needs to go to the Board of Selectmen. It needs to be completed in December.

**Action Items:** Language needs completed and ready for December.

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**Topic:** Budget – over on repairs and supplies. Everything else on target. Senior activities, invoice has not been received.

**Action Items:** None

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**Topic:** Ineson – trailer move to Bolton was approved by BOS. Awaiting insurance and registration. Soccer nets at Ineson also need to be removed. Ms. Purington has made an appointment with building inspector to have Ineson new shed inspected so we can move forward to determine ownership of shed.

**Action Items:** none

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**Topic:** Port -A-Potty – and trash pick-up fees have gone up. Commission members feel a discussion with the BOS is needed to discuss rising cost and possible fee for field usage to cover cost.

**Action Items:** During budget process discuss with BOS the need for field usage fees

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**Topic:** Joint Loss Committee report. No mention of broken bench at Gazebo, skate board park was not addressed.

**Action Items:** Ms. Lentsch will attend the next Joint Loss meeting.

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Next Meeting: September 13, 2022 at 7:00 PM

Ms. Lentsch moved to adjourn the meeting at 8:17 pm, seconded by Mr. Lundeen. All were in favor.  
MEETING ADJOURNED @ 8:17 pm

Minutes Recorded by Ms. Purington from recording of meeting.