



# Town of Weare Parks and Recreation Commission Meeting Minutes June 14, 2022

**MEETING CALLED TO ORDER:** 7:00 pm

**MEMBERS IN ATTENDANCE:** Chair, JaNeen Lentsch; Vice Chair, David Lundeen; Denise Purington, Director Lisa Grolljahn on the phone, John Van Loendersloot.

**Excused:** Pam Moul

**Not Present:** N/A

**Pledge of Allegiance**

**Agenda Topics**

**Topic:** Tennis Courts

Tennis court resurfacing still on for July 2022. Still waiting on Emma Sawyer Trustees to let Parks know if they would like a sign placed on the courts to reflect their donation.

Court Sharing email from Weare citizen. This individual was invited to provide further details or attend a meeting. No follow up email was received. Current Weare Pickleball Club is helping to schedule play using an application called TeamReach available to anyone who would like to join. This application allows scheduling of play so town members can see if there are enough people to play. Play is scheduled seven days a week 8:30-11 am and Tuesday and Thursday evenings 6-7:30 pm. Ms. Purington reported other towns like Concord, Warner, Hillsboro and Manchester also use TeamReach. Joining the application/club is free. Equipment is purchased by donations by players but donations are not mandatory.

Ms. Purington reported that skateboarders have been riding on the courts. Possible use of cameras was discussed but at this time there is no budgeted money nor is there anyone to monitor the activity. Further discussion is needed in the future.

Parks and Recreation would like to thank DPW for doing a great job removing the trees.

**Action Items:** Tennis nets will need to be removed before VT Rec resurfaces courts.

Ms. Purington will create a document overviewing court sharing guidelines which will be posted on the Parks and Recreation website. At this time there will be no designating of courts based on skill level, any individual who shows up to play will be allowed to play. Ms. Purington will ask Weare PD to swing through parking lot on occasion to monitor for misuse of courts.

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**Topic:** Skate Park.

Ms. Lentsch reported that Gnar Bear delivered today two new features, one rail and one flat box. Both are installed to asphalt surface so they can not be moved or removed. A-frame will be delivered later this week. Gnar Bear also recommended that the two quarter pipes need to be repaired or removed. The metal is reusable but wood is rooting and needs to be replaced. Gnar Bear provided a quote to replace one quarter pipe at \$2,400. One option would be to hire someone to rebuild the wood portion and re-attach the metal. Another option would be to find other sources of funds the repair and/or replacement. Also, the asphalt surface should be sealed to enhance it's longevity. Mr. Lundeen reminded the Commission members that the third quarter pipe was removed some time back and the metal is still available to be reused, it is being stored at Ineson. Fence at skate park needs new clips. The fencing company recommends an entire new fence. Commission members feels fence is in good shape and does not need replacing. A plastic fence covering should solve the issue.

**Action Items:** Ms. Purington will go to Town Office to see if original plans can be found to determine what was originally purchased and what the features costs. Ms. Lentsch asked if Ms. Purington could speak with someone at the Emma Sawyer Trust to see if assisting with repairs of Skateboard Park is something they would do. One option is to purchase materials and ask for volunteers to do the labor. Mr. Lundeen will get a price for fence covering. Ms. Purington to reach out to John Stark Tech Director to see if students could help with rebuilding of pipe features.

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**Topic:** Signage for all parks

The "use at your own risk" signs have not been installed except for the sign at the tennis court.

**Action Items:** DPW needs to install the "use at your own risk" signs at all Parks facilities.

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**Topic:** Field Usage Forms

Weare Middle School 8<sup>th</sup> grade field day is tomorrow. Mr. Lundeen brought to our attention that there is no staff and Weare Middle school will bring their own staff.

PAC 24 had their campout at the Lake. PAC 24 would like to sell concessions at the lake this summer. They have provided dates and times they want to sell for the summer.

**Action Items:** Mr. Lundeen will open the park in the morning and open the restroom facilities.

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**Topic:** Wood Chips

Ms. Grolljahn received another quote from Brownies for wood chips at a cost of approximately \$2,000 - \$3,000. This price is delivery only but did not include spreading. This is becoming a safety issue as the bases of the playground equipment at Bolton is starting to be exposed. Currently this is a budget issue as the current budget will not support the purchase of wood chips at the amounts being quoted. Last year Stockhaus quoted \$2,400 for chips, \$400 delivery, \$1,675 for spreading and weed wacking outside the fence, for a total of \$4,275.

Ms. Purington expressed her concern about increasing cost of repairs and maintenance for the number of facilities we have to care for and the limited budget that doesn't allow for resolving the issues.

**Action Items:** Further discussion regarding a Revolving Revenue Fund is needed for Parks and Recreation to be able to meet all the repair and maintenance demands of the various parks and facilities.

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**Topic:** Bolton Field

The WAC damaged soccer nets remain on the ground at Bolton. WAC has been notified multiple times to remove them. A reminder is needed.

The road going to lower field at Bolton is washed out and needs to be graded however further repair is needed to prevent future washout.

Weeds inside playground and mowing between soccer field has not happened. Parks and Recreation had asked that these areas get added to the 2022 contract with Stackhaus.

Shades have been installed at Bolton.

Bubble replacement at Bolton. One has been installed. The remaining bubble's bolts are corroded and can't be removed. The screws holding rims that cover the bubble are also corroded and stripped and can't be removed without damaging the rim itself.

Ms. Purington spoke with John Stark about the service hour requirement for students and would helping Parks and Recreation with project be something they could do. She indicated that if we provide a list of projects they will post them on their bulletin board.

Broken slide exit tube. Burke quoted the first exit tube but now the second tube up is broken so now we need both tubes quoted. Tire swing also needs to be replaced. Ms. Lentsch presented cost of tire swing and chain from Burke is \$643 for tire and chains \$177 (\$850), she presented cost at Home Depot which is under \$200. Ms. Purington made a motion to spend up to \$200 on a replacement swing purchased locally. The motion was seconded by Ms. Grolljahn and the Commission voted to purchase tire swing from Home Depot.

Ms. Lentsch informed members that the irrigation is leaking again. Frosty's repaired it but advised it will need a full replacement. Ms. Grolljahn has a quote and will present it at the next meeting.

Mr. Provencher from WAC informed Ms. Lentsch that they have hired Stackhaus to repair all the Lacrosse damage.

**Action Items:** Ms. Purington will talk with the Town Administrator regarding road and the mowing. Ms. Lentsch will go to Bolton and replace the bubbles. A list needs to be developed of all projects we would like to have posted at John Stark. We need to target September for getting this to John Stark. Ms. Lentsch will get new quotes for both tubes. Ms. Lentsch will order swing.

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**Topic:** Chase Park

Park is open for the season. The fall schedule has not been set yet as we will look at how the budget is doing through the summer before setting fall hours.

Erosion has occurred by gatehouse. Fill is needed.

Eagle Scott sign project is not complete, signs need to be put back on.

Price increases for 2023 season. This season's cost keeps going up. Examples include the cost of park passes were \$1,100 this year.

Lake Policies will be deferred to a later meeting.

**Action Items:** There is stone available at the park to fill the eroded area in. Ms. Lentsch will email the Eagle Scott leader and the Scott himself to finish sign.

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**Topic:** Budget Meeting

Discussion: Ms. Purington recommended a separate budget meeting to discuss all the budget issues we are facing this year.

Ms. Purington suggested that the Commission develop strategic plan to present to Board of Selectmen.

Action Items: Members agreed to hold separate meeting to discuss budget items including CIP process and warrant article language.

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**Topic:** Library

Library would like to use the lawn games for their summer program on the 23<sup>rd</sup> of June.

Library will be doing their story time at the lake again this summer.

**Action Items:** Ms. Purington will pick up games at Bolton and deliver to library.

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**Topic:** Seniors

Seniors requested to use the \$1,000 dollars that is in their Parks and Recreation funds to go out for their annual meal. If all the funds are gone at the end of the year then there may not be money available for Christmas baskets.

**Action Items:** Ms. Grolljahn has notified the senior as to how much money they have in the Parks and Recreation budget.

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**Topic:** Ineson Field

Shed at Ineson field still need to be inspected. Mr. Lundeen asked if money had been set aside for future upkeep. These needs follow up with town Finance Director and Board of Selectmen.

Ms. Grolljahn informed Commission that WAC placed a trailer at Ineson field without any discussion with the Commission. Mr. Van Loendersloot recommended to notified them that they have two weeks to remove the trailer or it will be towed and WAC will be charged all cost to tow it.

Action Items: Ms. Lentsch will email the WAC President regarding the trailer.

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**Topic:** Purington Field

Use of shed. The food side is not to be used but the side of toward the road is available for use to store field equipment.

**Action Items:** None at this time.

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**Topic:** Revolving Revenue Account / Capital Reserve Fund Tennis Courts

Ms. Purington provided some information on Revolving Revenue account and Capital Reserve Funds that she obtained off the State of NH's website. In addition she provided some draft language for warrant articles.

Ms. Purington reported that there are two Capital reserve in place, one for the tennis courts and one for the lake. Future understanding of these accounts is needed. Neither account has more than \$2 dollars currently in them.

Ms. Purington indicated that more information is needed as to the cost for replacement of tennis courts and requested the ok from the Commission to begin gathering information. Commission gave ok to go forward with gathering more information.

Ms. Purington raised the possibility of obtaining a State Grant to assist with funding.

**Action Items:** Ms. Purington to gather more information for tennis court replacement and the 5 year plans. Mr. Lundeen asked Ms. Purington to obtain copy of tax map to determine current tennis court footprint. Mr. Van Loendersloot requested stairs for access to courts be include in planning process. Budget meeting will be scheduled for July 19, 2022. Ms. Purington will secure a room.

Next Meeting: July 12, 2022, at 7:00 PM

Mr. Lundeen moved to adjourned the meeting at 9:17 pm, seconded by Ms. Lentsch. All were in favor.  
MEETING ADJOURNED @ 9:12 pm

Minutes Recorded by Denise Purington