



# Town of Weare Parks and Recreation

## *Meeting Minutes August 9, 2016*

**MEETING CALLED TO ORDER:** 7:04 PM

**MEMBERS IN ATTENDANCE:** Randy Magoon - Chair, Melissa Drury – Vice Chair, Tara Mann,  
Karyn Stogner – Coordinator

**Public In Attendance:** Chantal & Michael Guerrette

### **PUBLIC COMMENT:**

**Michael & Chantal Guerrette**

Submitted the appropriate forms for signature and selectmen consideration for admission to the PARC board.

### **-Action Items in Blue Bold-**

#### **Meeting Minutes**

May, June and July minutes approved. Randy Magoon motion to approve. Tara Mann 2<sup>nd</sup>. All in favor. None opposed.

#### **COORDINATOR'S REPORT/PARK UPDATES**

1. Weare Community News article submitted and August edition delivered in today's mail. Focused on PARC's involvement with other town group's functions.
2. Field Usage: Doug Hume, JSRHS Bass Fishing Coach, has inquired about using Horace Lake as their "home field" for practices – which would include Chase Park boat launch. He would be looking to launch his boat 1 – 2 times per week after school. He would use only his boat with a couple of kids per practice session. Issue of the boat ramp being locked without personnel to open gate and inspect his boat. Indicated that I would need to discuss the situation with the PARC Board for approval. Board discussed requirements if access is approved. Dates/times need to be set for practices – practices to go no later than 6:00 PM. Would be required to submit to normal boat access hours on the weekend when the park is staffed. Practices end when park closes and water draw down occurs Columbus Day Weekend. A key for boat ramp will need to be provided to Mr. Hume which will need to be returned at the end of the season. Consider a new boat ramp lock following the season. The main gate to remain open during the week so that residents may use beach area. Only Hume boat to be launched – no boats of parents. He will check boat for any weeds, etc. Any parents of the students will be required to pay required PARC fees if use is during normal park hours. PARC board approved request. Karyn will notify Mr. Hume and iron out usage details.
3. CIP 2016: Now have required three contractor quotes. One has outlined the work pursuant to the initial scope – not as amended at our last meeting. Karyn to reach out to contractor to amend quote. Will further discuss and make a final determination at our next meeting. Karyn will then take to selectmen.

CIP 2017: Forms received from town. PARC meeting set for 8/31 at 8:30 before the CIP committee.

Will submit form for tennis court and boat ramp. Karyn to contact VT tennis and DWP to determine updated figures and amount of town help to reduce cost. Randy to contact company for cost of concrete sections for boat ramp.

4. Bolton Playground/Field: Still need to spread the remaining 100 yards of playground mulch. Kate L'Italien's father has a tractor that Melissa will inquire about using. Mike Guerrette knows how to operate so will see if willing to let us use it for a weekend with him operating. Karyn asked Stockhaus Enterprises to weed whack the playground area – bill for services will come out of Park Maintenance line. Is it possible to spray weeds at the field to keep them at bay without causing potential harm to kids using the playground? Will need to look into further. Wonder how much for a foundation for picnic pavilion area at playground. Karyn put new garbage bin at playground – with click lock top which was also zip tied to the bin. Should hopefully keep critters out and help stop the spread of garbage over the playground.
5. Skate Park – **Still waiting for donation of work on fence.**
6. Need to order signs for parks. **Trailblazing local signage company - Melissa to contact. No Further Information**
7. Community Service Opportunities: Still need to spread the remaining mulch at Bolton Playground.
8. Community Events:

Weare Library event rained out,.

Weare Police movie night – PARC set up yard game for guests.

Historical Society Old Home Day 8/27/16. PARC will provide jazz band for the event as well as yard games and minute-to-win-it type games for kids passing by. Can use the library prizes for this event. Karyn & Randy to set up yard games at 10:30. Couple hour sessions for monitoring. Karyn likely to stay for duration as she will have check for the band.

PARC 2<sup>nd</sup> Annual Family Field Day – 9/17/16 from 1 – 4 PM at the Gazebo. So far we have Weare Fire and Nana's Snack Shack committed. Weare Library & Weare Historical Society showed interest. Karyn to contact Village Idiotz for lasertag and bubble balls. Melissa to try to get in touch with Cow Train and the church group that provided water melon last year. Karyn to follow-up with everyone via email. Advertise – WAC email blast, Channel 6, Schools, Flyers, Sandwich Boards. Same games as last year. Rent 1 porta-potty. Trash barrels from Chase Park. \$1,000.00 allotted for event for prizes, supplies, lasertag rental, porta-potty. Will need people to help run the event – kids for community service?

9. Chase Park:

Foliage on abutting property needs to be cut back at the gate entrance. Very difficult to see oncoming traffic when leaving the park – Karyn to look into.

NFI regarding new boat ramp sign from Lake Horace Assoc.

Measurements obtained for fencing across back unused boat launch. Karyn will take care of over the next week or two.

Need to purchase new lifeguard bubble, binoculars and med kit – stolen at some point – Karyn to look into.

Weekend schedule will need to be done soon. Karyn has sent text/email to all staff to determine who is available to work weekends.

10. Seniors: NFI.

11. Miscellaneous:

- Town website updates: need to update names of board members – take off J’Amy, Jeremy & Holly. Add Tara. Take off swim lesson and archery registration information. Remove information that PARC meets 2x each month during the summer months. Karyn to get in touch with Merry.
- Need to determine what month Melissa’s membership expires. Karyn to get in touch with Merry.
- Concession stand door at Ineson needs repair. New door 2x6 construction – approximately \$240 w/out lock set.
- Backstop at Purington needs repair. Mike Guerrette took pictures. Looks like a possibly easy fix – some corner connection pieces. Mike will contact fencing company to determine cost.

**Consider fencing or some other sort of barrier around Ineson field.**

### **Tennis Court**

1. Will Submit request for CIP.

### **Senior Citizen Initiatives**

1. See #10 in coordinators report.

### **Recreational Activities**

1. Karyn purchased the corn hole games.
2. Old Home Day 8/27 – PARC to host yard games and band. **\*See also #8 of Coordinators Report\***

### **Bolton Playground**

1. **\*\*See #4 of Coordinator’s Report\*\***

### **Facility use forms**

1. JSRHS Bass Fishing Team – use of Chase Park/Horace Lake **\*\*See #2 of Coordinators Report\*\***  
Board Approved

### **CIP/Budget**

1. 2016 CIP quotes received. To be further discussed next meeting.  
**\*\*See #3 in Coordinator's Report\*\***  
  
2017 CIP – Tennis Court and Boat Ramp  
**\*\*See #3 in Coordinator's Report\*\***

### **Chase Park**

1. **\*\*See #2 & #9 in Coordinator's Report\*\***

### **Community Events**

1. 2<sup>nd</sup> Annual Family Field Day  
**9/17/16 @ 1 – 4 PM at Gazebo**  
Randy Magoon Motion to spend up to **\$1,000.00** out of the Recreational Activities line for supplies, prizes, porta-potties, laser tag and other misc. expenses. Melissa Drury 2<sup>nd</sup>. All in favor. None opposed.
2. Old Home Day presented by Historical Society  
August 27, 2016  
PARC to provide jazz band and PARC staffed yard games throughout the event.
3. Other possibilities:  
S'mores Night – possible Friday night in October – TBD at next meeting.

### **Volunteers**

1. Michael & Chantal Guerrette to be considered for board position.

### **Miscellaneous**

1. Randy Magoon Motion to spend up to **\$350.00** out of the Park Repairs line to replace the door on the concession stand at Ineson. To include the door and lock set for a 2x6 steel door and frame. Tara Mann 2<sup>nd</sup>. All in favor. None opposed.

**Next Meeting: 9/13/16 at 7:00 PM**

**MEETING ADJOURNED @ 9:05 PM**      *-Minutes Recorded by Karyn Stogner*

**Pending Action Items for future meetings:**

- WAC drawing up plan for Bolton storage/concession stand. WAC will attend a PARC meeting to share plan.