



# Town of Weare Parks and Recreation

*Meeting Minutes  
February 9, 2016*

**MEETING CALLED TO ORDER:** 7:02 PM

**MEMBERS IN ATTENDANCE:** Randy Magoon - Chair, Melissa Drury – Vice Chair, Karyn Stogner - Coordinator

**PUBLIC COMMENT:** None

**-Action Items in Blue Bold-**

## **COORDINATOR'S REPORT/PARK UPDATES**

1. Weare Community News article submitted end of January – focused on CIP - mainly Chase initiative. Also gave shout-out to those helping with ice rink. No further information
2. CIP 2016: No further information for now.
3. Skate Park –**Still waiting for donation of work on fence.**
4. Need to order signs for parks. **Trailblazing local signage company - Melissa to contact. Will vote next month. No Further Information**
5. Community Service Opportunities: JSRHS Intersession Activities – Karyn to reach out to teacher coordinators so that PARC is kept informed of what they plan to do, or to provide guidance.
6. Community Events: Skate night was a success.
7. Budget: No Further Information.
8. Chase Park: No Further Information. DPW plowed and sanded the lot.
9. Lawn care: No Further Information
10. Seniors: White Birch confirmed 17 active participants. White Birch has added bus pickup in Weare for the majority of their trips. **Next meeting will need to discuss expenditure for membership for 2016.**
11. **Consider fencing or some other sort of barrier around Ineson field. Will need to determine whether any sprinkler heads were damaged in the spring when irrigation is turned back on.**
12. Call from Kevin Derhak, VP for Boys for NH Youth Lacrosse inquiring as to John Stark Lacrosse's standing with the town. Informed Mr. Derhak that PARC is not affiliated with John Stark Lacrosse in any way and we have no oversight of the program. They simply apply to use

town fields for practices/games. Informed Mr. Derhak that the program is currently in good standing.

## **Tennis Court**

1. Received response dated 1/21/16 from Mildred Hall Fund signed by Elizabeth Straw pursuant to our request for funding. Indicates that, since the tennis courts are town-owned land, they require the Office of the Board of Selectmen must be the requesting body – they can appoint PARC as the entity to *expend* funds. They have indicated that should the Board of Selectmen apply for funding, they should consider the following:

- The Mildred Hall Advisory Committee will fund up to 50% of the cost of a project.
- There must be letters of commitment for in-kind work
- The estimate is old – an updated estimate is needed
- The project should go out for bids
- The questions of whether the tennis courts are a town responsibility when the land was given by the Colburns, and the \$10,000 donation from Mr. Hood and \$10,000 from a federal grant was given, should be answered.

PARC would be required to “find” \$50,000.00 for the 2<sup>nd</sup> half of the project.

[Further discussion required.](#)

## **Senior Citizen Initiatives**

1. See Item #10 in Coordinator’s Report.

## **Facility use forms**

1. A facility use form received from Melissa Dwalga for use of the Gazebo for a wedding ceremony on 10/22/16 from 2:00 PM to 6:00 PM. A **\$40.00 usage fee** is required for use of the facility. Karyn will reach out to applicant and let Town Administrator’s office know.

## **CIP/Budget**

1. CIP – No Further Information

## **Property/Facility Tracking Initiative**

1. Ineson Field  
Short-term Items:
  - Irrigation (April open / November close)
  - Score Board (May/October)
  - Lawn Care (May to October)
  - Fertilizing (April, June, August & October)
  - Spring Cleanup (April)

Fall Cleanup (November)  
Trash Pickup (April to November)  
Port-a-Potty (April to November)  
Vegetation Cleanup/Cutback (June)  
Concessions

Long-term Items:

Ball field infield resurface (done 2015 to be done every 3 years)  
Overseed (bi-annually to be done 2016)  
Painting (every 5 years)

Master Plan Items:

Fencing (2017)  
Playground Structure (2018)  
Disc Golf  
Lighting  
Bleachers

Purington Field

\*\*Same items as above, but no current irrigation on site

**Next Meeting: 3/1/16 at 7:00 PM**

**MEETING ADJOURNED 8:30 PM**

*-Minutes Recorded by Karyn Stogner*

**Pending Action Items for future meetings:**

- ☐ WAC drawing up plan for Bolton storage/concession stand. WAC will attend a PARC meeting to share plan.
- ☐ Jeremy to share advice/expertise he gathered on how waterways are handled to minimize impact to adjacent landowners.
- ☐ Look at donation of an old laptop to track Chase Park attendance.
- ☐ Recruit new members from the high school to the Cable committee to update technology/approach.