



Town of Weare Parks and Recreation

*Meeting Minutes
February 10, 2015*

MEETING CALLED TO ORDER: 7:06PM

MEMBERS IN ATTENDANCE: Melissa Drury . Vice Chair, J'Amy Colburn, Jim Leary, Holly Marden, Karyn Stogner - Coordinator

-Action Items in Blue Bold-

1. **LWCF** (Land and Water Conservation Fund) application for funding for Tennis Court repairs.

- a. **Awaiting decision in April.**

2. **Park Updates**

- a. **Naomi Bolton may have someone to harvest the trees at Chase Park.**

- Trees tagged with green to be trimmed.

- Trees tagged with orange to be removed.

- b. **Chip may have someone to fix boat ramp.**

- **Karyn to check for Dept of Environmental Services permit and get name of interested party from Chip.**

- c. Tim Redmond said Chase water is potable but cannot post a sign as potable.

- **Consider a fountain with filters.**

- **Chlorinate in spring regardless, then test.**

- d. Tim Redmond plowed Chase for the 2/7/15 Sons of American Legion fishing derby.

- \$130. portable bathroom will remain until end of ice fishing season.

- e. Ariana Roy will submit a request for Bolton Field Challenger Soccer Camp 7/6-10.

- f. **Karyn to invite local sports groups for field usage meeting for March meeting. She will also invite Pete Stockhaus so he can hear our field needs.**
- g. **Karyn finalizing which staff will be returning for Chase Park summer program and will schedule interviews for March meeting if needed.**
 - **Karyn to post with Mrs. Hume to alert high school students.**
 - **Melissa to confirm whether Brianna returning as swim instructor.**

3. Weare Community News

- a. 2/11/15 edition will include article submitted by Karyn regarding the Bolton Parking article on the ballot.

4. Senior Citizen Initiatives

- a. Karyn received the \$500.bill with list of Seniors who we will cover their dues to attend White Birch in Henniker.

5. CIP/Budget

- a. Bolton Field parking going to 3/10/15 ballot as Article 25.
 - **Karyn to send email blast to rally support to Weare Athletic Club and Jen Oesterich for football.**
 - **Holly to send to youth lacrosse.**
 - **J'Amy to send to John Stark lacrosse.**
 - **Melissa to post on our Facebook page.**
 - **Karyn to place sandwich boards 1 week prior.**
 - **Karyn also included article in February Community News.**
- b. Karyn and Melissa attended Deliverative Session to speak on PARC's behalf.
- c. 1/27/15 Karyn sent Annual Report to Merry Rice.
- d. **Jim recommended we create 1-2 sentences for each line item of the budget to explain what is included.** This will help future PARC members as well as the BOS to understand our expenses.
- e. **Randy to build a spreadsheet to track our expenditures.**
 - Melissa met with Beth Rouse and asked for the budget to be emailed to us.

6. Volunteer Efforts

- a. Skate Night canceled for Friday, January 23 due to inability to prepare the ice. Tears in liner too large to contain water. Will need new liner for next winter.
- b. **Melissa tentatively scheduled Archery classes (Dana White - Art of Archery) for August 3-7. Town Hall not available for back up in event of rain.**
- c. Need volunteers for new picnic tables, lifeguard chair, other community service opportunities.
 - **J'Amy to contact Mr. Clark and Mrs. Hume of high school.**
 - **Jim to contact Eagle Scout leaders.**
 - **Also need new umbrella for lifeguard chair.**

March meeting moved to 3/17/15 vs 3/10/15 due to Voting Day.

MEETING ADJOURNED 7:47PM

-Minutes Recorded by JoAmy Colburn

Pending Action Items for future meetings:

- ☐ Need to replace broken bubble for Bolton playground . will do when warmer weather.
- ☐ Researching the Mildred Hall Fund, the Town Forestry Fund and the Southern NH Planning/ trust fund as other potential sources for funding.
- ☐ Creating a 1-2 page written plan of what we want to do with CIP . Focus on cost/benefit and impact on town members due to lack of parking at Bolton, lack of Chase Park/boat ramp access due to no funding to pay staff, safety issues with playground equipment, etc.
 - ☐ Jeremy to research number of spaces needed for similar fields.
 - ☐ Karen took pictures of Bolton parking --- ambulance could not park with all the cars.
 - ☐ People with disabilities cannot park for football games due to no handicap accessible parking. This is an American with Disabilities Act concern.
- ☐ Beyond CIP we must also gain awareness and support of voters.

- ☐ Holly and Bruce recommended flyers on car windows or passed out at games and a poster of the difficulty in parking at the polls on voting day.
- ☐ Jeremy suggested recruiting unpaid Interns from NEC and SNHU to help with flyers, petitions, graphic design.
- ☐ JoAmy to continue partnership with JSRHS students/teams/groups for Community Service projects to help PARC.
- ☐ A resident had requested basketball hoops be setup at Ineson.
 - ☐ A Board Member has a hoop and backboard to donate. Would just need the pole.
- ☐ Spare computer for Chase Park so we can better monitor attendance.
 - ☐ Naomi to check if Fire/Police have one.
- ☐ Randy's PARC Vision:
 - ☐ Create a binder of schedule and by-laws.
 - ☐ Assign a person to report out on the budget at each meeting, with comparisons to last year and details on why over or under on line items.
 - ☐ Create job descriptions for each assigned role.
 - ☐ Explore grants.
 - ☐ Create a list of all park properties and what we maintain for each annually, reoccurring expenses, Capital Improvement Plans.
 - Assign a park to each Board member.
 - ☐ Standardize and organize meetings
 - E.g. Format for Coordinator's report with month by month tasks.
 - ☐ Growth and Innovation
 - Online calendar
 - Newsletters
 - Separating from general fund.