



# *Town of Weare Parks and Recreation*

*Meeting Minute  
June 12, 2007*

MEETING CALLED TO ORDER AT 7:08pm

## MEMBERS IN ATTENDANCE:

Chuck Metcalf, John Nikkais, Gene Proper, Valerie King\*, Joe Fiala\* and Jim Blouin\*  
(\*Val arrived after Senior Citizen Update, Joe arrived after Chase Park discussion, and Jim arrived during Geo Insight discussion).

## LAWN CONTRACT:

- The lawn contract is managed by BOS. Therefore, any issues PARC members have may be directed through Chuck or Fred (Town Administrator) but will not be discussed as part of the PARC meetings.

## NO PUBLIC COMMENT.

## SENIOR CITIZEN UPDATE (with Dot O'Neil):

- There is a Seniors lunch planned on June 19<sup>th</sup> at John McCausland's house.
- The July luncheon will be held at Chase Park on the 17<sup>th</sup>.
- A discussion regarding PARC financing these luncheons is postponed until the next meeting.

## GAZEBO:

- Tom will talk with the historical society about the possibility of their members doing needed repairs on the Gazebo.

## REVIEW OF MINUTES:

- Corrections needed are "how" instead of "now" on first page, changing "Jane" to "Jan", and striking the line about Gene speaking to WAC.

*Chuck moved to accept the minutes for the May 22, 2007 meeting with corrections. John seconded the motion. 4-0-1 (Tom). Motion carried.*

## CHASE PARK:

- PARC will leave it to Kathy's digression regarding sending staff home due to bad weather.
- All boats, including kayaks and canoes, are to be inspected for milfoil. Hand carried boats are to be launched at the boat launch but will not be subject to a boat fee.
- Lifeguards will be reimbursed for CPR training.
- Regarding the question of porta-potties or staff opening gates at park for the rest of June, staff shall continue with status quo.
- Kathy has asked for more adult employees. PARC has received 5 more applications, but they are all from teenagers. If the Park is short staffed, the boat ramp will need to be closed. An advertisement will be posted on cable regarding search for adult gatekeepers.
- Swim lessons will be the week of July 9<sup>th</sup>. No decision made regarding where sign-ups will be held.

- g. Regarding question of any change in hours of operation, PARC members agreed to give current schedule a try before making any changes.
  - h. Putting out the swim lines is scheduled for June 19<sup>th</sup> at 6pm. Gene will try to arrange for the use of a pontoon boat.
  - i. PARC members agreed to provide 2 shirts for each Park employee. Colors to be chosen by Kathy.
- Letter from an out-of-town senior citizen requesting access to Lake Horace was distributed and will be discussed at the next meeting.

#### BOLTON FIELD:

- Gene will arrange to purchase a post one signs at the ball field stating (to the effect of) “park at own risk” and will replace the “Caution-children at play” sign which has gone missing.
- Chuck fixed one of the sand toys and Joe put multiple zip ties on the tarp. If Joe and Jim have time they will redo tarp so it fits properly.
- Lisa Weatherbee e-mailed asking if PARC removed the no pets/carry out garbage/parental supervision sign. None of the PARC members removed the sign or know of its whereabouts.
- Lisa’s e-mail also asked what can be done about the picnic tables that are moved too close to the toys (in violation of insurance policy). She would like a sign posted that tables not be moved. PARC will monitor the situation for now.

#### GEO INSIGHT/BOLTON DEVELOPMENT PROJECT:

- Mike from Geo Insight and Carrie from Elm Grove presented their work to date.
- Unveiled their analysis and engaged PARC in a discussion regarding the key elements that PARC felt most passionate about.
- Plans were distributed to PARC members for discussion.

#### 2007 BUDGET UPDATE:

- Tom distributed latest budget spreadsheets. The numbers are relatively current, although some bills did arrived after the spreadsheet was created.

#### OLD BUSINESS:

- Chuck will e-mail WAC to request that they neaten up the storage area including straightening up or removing the old mats and removing the old paint cans at Bolton field.
- Kathy has requested that there be a “no alcohol” sign at Chase Park. Some members were under the belief that there is a sign there already, but if one is not found, PARC will purchase a new one. It was suggested that we consolidate signs at the Park to limit “sign pollution”. Gene will do a “sign management study” and report back to PARC.
- Irrigation at Ineson-is there any news. Joe will ask Fred about it.
- The East Bay Jazz Ensemble sent its contract for its annual concert in Weare. PARC members agreed to cancel this year’s concert. Jim will contact the band to cancel this years booking.
- Chuck has not yet moved the tennis court light money (insurance check) or the tennis court repair fund to the Recreation Development & Improvement fund but will do so before the next meeting.
- The PARC issued a public thank-you to Gene Propper for the work he’s been doing to clean-up the ball fields.
- Jim, as coach for JSGFA, asked that the Association be allowed to set up the concession trailer at Bolton Field in preparation of the season that begins in August. They would like to move/flatten some of the material so that the trailer can be pushed back a little further than is was last year. PARC members agreed that this would be OK if done after the 4<sup>th</sup> of July.
- John put a garbage can over the well cap after seeing kids dropping large rocks down the hole. Jim will ask Contoocook to see about getting a new well cover.

- Trash at the skateboard park trash and the ball fields is the responsibility of the users. However, if trash is not picked up, PARC members should take care of it if possible. Recycle bins for the ball fields were suggested.
- Field usage request reviewed. Challenger soccer camp July 9-13 posed no conflict. The football and baseball programs (at Bolton) August 29-November 9<sup>th</sup> also do not pose a conflict. However, there is a potential conflict with the football and soccer teams' use of the fields. Tom will call WAC regarding their usage of the soccer field. PARC will discuss further at next meeting.
- Amy Smugula will be at the Park to provide training to the staff on July 2<sup>nd</sup>. Everyone that can be there should attend. The training can be made available to the public as long as PARK staff get the needed training and it does not result in the training taking additional time to conduct.

*Per RSA 91-A:3,II(a) and (c) the PARC entered into a non-public meeting. Roll call vote taken to enter: John-Yes, Tom-Yes, Gene-Yes, Chuck-Yes, Val-Yes, Joe-Yes, and Jim-Yes.*

*Joe moved to seal and restrict the non-public minutes as they could effect reputations. Motions seconded by Tom. 7-0-0. All in favor. Motion carried*

MEETING ADJOURNED:

*John moved to adjourn the meeting. Motion seconded by Chuck. 7-0-0. All in favor. Motion carried. Meeting adjourned at 10:30pm.*

## LIST OF ACTION ITEMS:

- An advertisement will be posted on cable regarding search for adult gatekeepers.
- Tom will talk with the historical society about the possibility of their members doing needed repairs on the Gazebo.
- Gene will arrange to purchase a post one signs at the ball field stating (to the effect of) “park at own risk” and will replace the “Caution-children at play” sign which has gone missing.
- If Joe and Jim have time they will redo tarp so it fits properly.
- Chuck will e-mail WAC to request that they neaten up the storage area including straightening up or removing the old mats and removing the old paint cans at Bolton field.
- Gene will do a “sign management study” and report back to PARC.
- Joe will ask Fred about progress on the irrigation project at Ineson.
- Jim will cancel the East Bay Jazz Ensemble booking.
- Chuck will move the tennis court light money (insurance check) and the tennis court repair fund to the Recreation Development & Improvement fund.
- Jim will ask Contoocook to see about getting a new well cover.
- Tom will call WAC regarding their usage of the soccer field.
- Chuck will talk to Kathy as to why Jim’s name keeps coming up during conflicts.