



Weare Public Library

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Board of Trustees

Robert Pare', Chairman

Lee Marcroft, Treasurer

Brenda Cannon, Secretary

Frank Oehlschlaeger, Alternate

Mark Carey, Alternate

Michael Sullivan, Director

-- APPROVED MINUTES --

Minutes

Board of Trustees Meeting

Thursday January 5, 2017

Present: Trustees: Secretary Brenda Cannon, Chairman Robert Pareø, Treasurer Lee Marcroft, Alternate Frank Oehlschlaeger, Alternate Mark Carey and Director, Michael Sullivan. The meeting was called to order at 1:01pm as per RSA 91-A: 1-a.

Acceptance of Minutes:

The meeting minutes from December 1, 2016 were reviewed. Chairman Robert Pareø moved to accept the meeting minutes as presented. Alternate Frank Oehlschlaeger seconded the motion. All present were in favor. The meeting minutes were accepted.

Public Session to accept funds:

A public hearing came to order at 1:02pm, per RSA 202-A 4 c. The hearing was held to accept funds from income generating equipment, donations and other income to be placed in the appropriate funds. The library director provided this information in the December 2016 Report to Trustees. Chairman Robert Pareø moved to accept the funds; Alternate Frank Oehlschlaeger seconded the motion. All present were in favor. The public session ended at 1:03pm.

Director's Report:

The Directorø Report for the month of December 2016 was reviewed. Director Michael Sullivan provided data on the past monthø operations, circulation activity, and staff development. Chairman Robert Pareø moved to accept the Directorø report for December 2016. Alternate Frank Oehlschlaeger seconded. All present were in favor.

Old Business:

1. Update on maintenance items

A. Purchase generator ø the new generator will be on-line as of January 6, 2017.

B. Repair front walk ø This item remains pending and will be deferred until the spring of 2017 due to weather conditions.

C. Air conditioning improvement: remains pending

2. The new shelving for the DVDø has been completed.

New Business:

1. Library Signage ø It would be helpful to have a library sign on the state road directing patrons to the library. Sign would need to be standardized for a state road. The director will continue to explore options for getting this done.

2. The library can provide communication for any group requesting. The director stated that the only requirement is that the library be given 2 weeks notice for any posting to the library WEB site.

No further business to discuss, Chairman Robert Pareø and Alternate Frank Oehlschlaeger seconded, all trustees and alternates present were in favor to adjourn the meeting. All voted in favor 3-0-0. Meeting adjourned at 1:50 pm.

Next meeting is Thursday February 2, 2017

Respectfully submitted,

Brenda Cannon, Secretary