



**TOWN OF WEARE**  
**PLANNING BOARD**  
**ZONING BOARD OF ADJUSTMENT**  
15 Flanders Memorial Road  
Weare, NH 03281  
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Charles F. Meany, III  
Land Use Coordinator

**Office Hours:**  
Monday  
thru  
Friday  
8 AM ó 4:30 PM

**CIP SUBCOMMITTEE**  
**MINUTES**  
**AUGUST 26, 2015**  
(Approved as written 9/9/15)

**PRESENT:** Jack Dearborn; Tom Clow, Exofficio; Stu Richmond; Bob Ledger; Bruce Fillmore; Paul Marsh; Chip Meany, Land Use Coordinator; Naomi Bolton, Town Administrator

**GUESTS:** Beth Rouse, Finance Administrator; Bill Anderson, Finance Committee; Karyn Stogner, Director for Parks and Recreation; Melissa Drury, Vice Chairman of Parks and Recreation; Police Chief Sean Kelly

**I. CALL TO ORDER:**

Jack Dearborn opened the meeting at 8:30 AM in the conference room of the Weare Town Office Building.

**II. MINUTES:**

There were no minutes to approve.

**III. MEETING:**

*Parks and Recreation:* Karyn Stogner, Director and Melissa Drury, Vice Chairman of Parks and Recreation were present to submit the requests for the 2016 upcoming year which are as follows:

- **Bolton Field Development:** This project is back again this year as it failed last year. The Parks and Recreation Committee (PaRC) continues to see high attendance at sports events at Bolton Park. The current number of parking spaces is not adequate to meet the demand on game days. PaRC is submitting this proposal to complete the Bolton Park Master Plan, which will address these concerns. The plan for this Phase 1 (2016) is to increase the parking capacity to 150 total spaces, with convenient access to fields and playground; develop a vehicle and pedestrian management plan that incorporates signage, routing of vehicles, and walkways to encourage efficient access to parking areas and user areas (i.e.: fields and playground); develop a formal storm water management system consisting of catch basins, underground conveyance piping, grass swales, and a detention pond(s) to property convey surface runoff; improve the connection between the fields and playground with safe, smooth transition pathways; and expand the size of the soccer field to regulation size. The cost of the architecture/engineering fees and equipment/materials for this is \$80,000.
- **Chase Park:** There is a list of projects needed at Chase Park. The PaRC will determine the priority at their next meeting, which is September 8<sup>th</sup>. Then they would like to return to the CIP committee with the information on September 9<sup>th</sup>. At this time they are looking at the boat ramp repairs for approximately \$30,000 and a new bathhouse for approximately \$50,000. The boat ramp repairs are an on-going

issue since at least 2011. They would like to replace the tar with concrete and extend the ramp further into the water, which will require a DES permit. The new bathhouse needs to be handicap accessible and the PaRC felt it should be located closer to the beach. That was briefly discussed and moving the bathhouse would be a larger undertaking because it would require construction to be able to hook it to the existing well and septic. Other projects at Chase Park are replace bathhouse roof and roof on old changing room building (used for storage); parking lot and shoreline stabilization project.

*Police Department:* Police Chief Sean Kelly presented his requests for the 2016 upcoming year as follows:

- **Vehicle Replacement Plan:** Chief Kelly presented the subcommittee with a fleet management proposal for 2016 that will reduce the fleet from nine (9) vehicles to seven (7); replace aging fleet by spreading cost over three year period; and minimize repair and preventive maintenance costs. The proposal includes the following features:
  - Current repair costs projected to exceed cost of new vehicle by year end;
  - Current trade value is approximately \$29,917 for 6 vehiclesí . more than the cost of new vehicle;
  - Reduce fleet from 2014 level of nine vehicles to a 2016 level of seven vehicles; trade value would be applied to reducing lease cost
  - Five cars would be leased for three years; a buyout of \$1.00 per vehicle would give full ownership to the Town in 2019
  - Repair costs would be limited to preventive maintenance; all big ticket items would be covered under warranty, thus reducing fleet repair costs
  - In 2019, two vehicles would be traded toward new leases at lesser expense due to the higher trade value of cars compared to the 2016 trades
  - In 2020, one vehicle would be traded toward a new lease at the lesser expense due to the higher trade value of the car compared to the 2016 trades
  - In 2021, two vehicles would be traded toward new leases at lesser expense due to the higher trade value of cars compared to the 2016 trades

The total cost for 2016 would be \$93,505 for five (5) fully equipped new cars. The cost would be reduced by the estimated trade value of the six (6) cars and theoretically the excessive maintenance costs necessary to get through 2015.

Chief Kelly provided the vehicle specifications between Ford Interceptor AWD Sedans and the AWD SUV; as well as the Dodge Charger AWD and RWD. Purchase versus lease information was also provided. All makes/models have a 5 year/100,000 mile warranty. Additional information was provided explaining the difference between òyour carö and a police car. Some of the differences are: enhanced electrical output (225 amp alternator vs. 100 amp); rear door lock/window delete; shifter has been moved to the steering column (allowing for equipment in center); heavy duty/enhances suspension and breaking, drive shaft, U-joints, frame mounts and stabilizers, transmission, exhaust, wheels, and speed rated tires. Vinyl flooring and driver/passenger seat carved out for police seating (accommodates duty belts).

**IV. NEXT MEETING(S) - SCHEDULE:**

The next subcommittee meetings are as follows:

September 2<sup>nd</sup> ó Library and Cemetery

September 9<sup>th</sup> ó finalize 2016 CIP

**V. ADJOURNMENT:**

As there was no further business to come before the subcommittee, Bob Ledger moved and Paul Marsh seconded to adjourn the meeting at 10:30AM.

Respectfully submitted,

*Naomi L. Bolton*

Naomi L. Bolton

Town Administrator