

## Capital Improvement

### Committee meeting minutes of October 1, 2019

Members present: Jack Dearborn, Stu Richmond, Steve Roberts, Gary Shelto and Bruce Fillmore. (Jan Snyder, Selectman Rep. was absent)

Others present: Tom Clow, Finance Committee, Keith Erf, Finance Committee, Beth Rouse Finance Administrator, Naomi Bolton, Town Administrator, Frank Campana, Chief Moore, Sgt. Maguire, Sgt. Frisbie and Kelly Dearborn-Luce, Land Use Coordinator.

Chair Jack Dearborn opened the meeting at 8:30AM.

Weare Police Chief Moore presented the 2020 Capital Improvement Plan. Chief provided hand-outs with description of Asset Lifecycle Program, charts with vehicle usage and estimated cost and an overview of Officer occupational Health & Safety (ergonomics in the workplace).

Chair Jack Dearborn asked about the studies for the Lifecycle program and Chief said it was on-line and he would send the link.

Chief reviewed the proposed 2020 Capital Improvement plan and discussed the methodology of the "Asset Lifecycle Program". The program will manage useful lifecycle assets, ensure acquisition cost and ensure value and limit the liability. Chair Jack Dearborn asked Sgt. Frisbie about the research in the past. Sgt. Frisbie spoke about the difference with front seats to accommodate the gear the Officers wear and the equipment mounted in the vehicle. The Officer Health, Welfare and Safety was discussed and some studies have proven that poor vehicle and uplift ergonomic design resulted in Officers sustaining injuries, such as back and hip injuries.

The request for the 2020 fleet management proposal included replacing older vehicles and a new purchased Silverado truck and changing the Dodge Charger to Chevy Tahoe. Several charts were reviewed for replacement vehicles and current vehicle maintenance cost.

The Chief said the plan is part of a multi-year recurring fleet replacement plan. Some vehicles have exceeded mileage, age and repairs to ensure a safe operation for the Officers during an emergency. Chief said the computers and radios will not be part of the vehicle cost (set up) as they will be part of the equipment budget.

The 6 year Capital Improvement Plan worksheet is for replacement of vehicles and the cost estimated for each year is; 2020 = (combined) total of \$92,906, 2021 = \$54,245, 2022 = \$56,144, 2023 = \$58,110, 2024 = \$60,145 and 2025= \$62,250. Chief also mentioned that a Carport to protect the vehicles from weather is requested. The estimates are projected with a 3% increase annually.

Chief concluded his presentation. The Board thanked him.

Minutes from September 24, 2019 were reviewed. **Motion** was made to approve the minutes as amended. All voted in favor, motion passed.

Meeting adjourned at 9:35AM

Respectfully submitted, Kelly Dearborn-Luce