

## **Capital Improvement**

### **Committee meeting minutes of September 17, 2019**

Members present: Jack Dearborn, Stu Richmond, Steve Roberts, Gary Shelto, Bruce Fillmore and Jan Snyder, Selectman Rep.

Others present: Tom Clow, Finance Committee, Keith Erf, Finance Committee, Beth Rouse Finance Administrator, Naomi Bolton, Town Administrator, Benji Knapp, DPW, Joe Samo, Highway Dept., and Kelly Dearborn-Luce, Land Use Coordinator.

Chair Jack Dearborn opened the meeting at 8:30AM.

First item of business is to elect officers for 2020 CIP Committees. Gary Shelto made a **motion** to nominate the same slate of officers. Motion was second by Steve Roberts, all voted in favor.

Chair Jack Dearborn spoke about the close of the budget process and that one item of equipment was purchased outside the scope of the CIP. Benji Knapp stated he had a discussion with the Board of Selectmen regarding the purchase of a mower. Benji said the price was right and it would save time, rental cost and repairs so the mower was approved to purchase out of the budget.

Chair asked Benji Knapp, DPW to present the 2020 CIP for Public Works.

Benji reviewed the Bridge Reconstruction Capital Reserve Fund Appropriations and spoke about the NHDOT "red list" bridges. The State funding is still 80/20%. Total cost of funding is \$105,000. The project funding will not have an impact on future budget and we will need to have the 20% to have the three bridges repaired. The bridges are: Lull Road at Peacock Brook, Old Frankestown at Peacock Brook and River Road at Pistaquog River.

Bruce Fillmore asked about the culvert replacement and would there be a need to resurface the road after and Benji yes.

Tom Clow said the Committee should consider not having a final payment and keep the fund open (on-going) as the State may flag or red list another bridge.

Next item Benji spoke about was Road Reconstruction which is needed to maintain the Towns' infrastructure. Benji spoke about the number of roads that were done this year and still more to do. Naomi Bolton mentioned that the glass crushing for road maintenance is part of the Highway budget. The total estimated cost submitted for CIP is \$500,000 with \$208,497 being part of a warrant article and remaining balance a part of the Block Grant from NHDOT.

Next item discussed was the Truck replacement. The new proposed truck, International CV Series, will replace the 2006 Chevy 4500. This truck will be fitted for plow, tool box and sander with existing equipment. The estimate quote for this series is \$86,500. Board held a discussion about all the required maintenance on older vehicles and cost for repairs.

Last item discussed is the 10 Wheel Plow Truck. This new plow truck will replace the outdated front line plow truck. The estimated cost is \$220,000. Benji spoke about the use and maintenance of the plow trucks and one storm they were down 4 trucks. Bruce Fillmore asked about a Bond and lease on the plow trucks to help with replacement of vehicles. Naomi spoke about the road bond and garage bond

and that the last payment on the grader lease was paid off this year. Steve Roberts suggested Capital Reserve for fleet and Benji will discuss further with the Selectmen.  
Benji concluded the CIP for Highway Department.

Chair Jack Dearborn asked about the Transfer Station. Benji said there is no request at this time. However, he may be requesting a trailer next year which could be an estimate of \$60,000.

Chair Jack Dearborn asked if there were other Departments to present their CIP. Kelly Dearborn-Luce stated the Library was scheduled but no reply after Trustees meeting and will ask if they need another date and time.

Meeting adjourned at 9:20AM.

Respectfully submitted,  
Kelly Dearborn-Luce