

FINAL



WEARE BOARD OF SELECTMEN
MEETING MINUTES
SEPTEMBER 25, 2023

PRESENT: KEVIN J. CAHILL, SELECTMAN; FREDERICK W. HIPPLER, BENJAMIN D. KNAPP, VICE CHAIRMAN; SALIM BLUME, SELECTMAN CHAIRMAN; SHERRY M. BURDICK, SELECTMAN.

TOWN ADMINISTRATOR: Naomi L. Bolton

GUESTS: Jason Fiske, Bob Clark, Monique Nelson, Brenda Dulong, Gina Green, Denise Purington, Leigh Bosse, Frank Campana

These minutes were transcribed from the following link:
<https://www.youtube.com/watch?v=6HWTtrs7tP4&t=4767s>

Chairman Hippler called the meeting to order at 6:35 PM.

NONPUBLIC SESSION:

Chairman Hippler moved; Selectman Blume seconded to enter into nonpublic session @ 6:35 p.m. pursuant to the authority granted in RSA 91-A: 3II (b). A roll call vote was taken, Selectman Cahill – yes; Vice Chairman Knapp – yes; Chairman Hippler – yes; Selectman Blume – yes; Selectman Burdick – yes. Passed 5-0-0

The Board interviewed a candidate for the Building Inspector position. The Board thanked the candidate for coming. They informed him a decision would be made later in the evening and that Town Administrator Bolton would get in touch with him regarding the decision.

Chairman Hippler moved; Selectman Blume seconded to exit this nonpublic session @ 7: 00 PM. A roll call vote was taken, Selectman Cahill – yes; Vice Chairman Knapp – yes; Chairman Hippler – yes; Selectman Blume – yes; Selectman Burdick – yes. Passed 5-0-0

Chairman Hippler moved; Vice Chairman Knapp seconded to enter into nonpublic session @ 7:00 PM pursuant to the authority granted in RSA 91-A: 3II (a & c). A roll call vote was taken, Selectman Cahill – yes; Vice Chairman Knapp – yes; Chairman Hippler – yes; Selectman Blume – yes; Selectman Burdick – yes. Passed 5-0-0

The Board met with DPW Director Jason Fiske to discuss a personnel matter. Due to time constraints the Board asked Director Fiske if this could be continued after all tonight's business could be handled. Director Fiske agreed and the Board thanked him for that.

Chairman Hippler moved; Selectman Blume seconded to exit this nonpublic session @ 7:10 PM. A roll call vote was taken, Selectman Cahill – yes; Vice Chairman Knapp – yes; Chairman Hippler – yes; Selectman Blume – yes; Selectman Burdick – yes. Passed 5-0-0

Presentation of Scholarship Check: Brenda Dulong Deputy Town Clerk for the Town of Merrimack presented Monique Nelson with a Scholarship on behalf of the New Hampshire Tax Collectors Association. The scholarship covers the training that certifies the Tax Collector, Monique attended the training this year and the check presented to the BOS will cover the costs to pay for her training.

Public Comment: Gina Green of 137 Concord Stage Road informed the BOS that she spoke with TA Bolton in regards to a variance case number 0318. Ms. Green said after speaking with TA Bolton they felt that variance should be looked at again since having a new owner and the new owner not knowing the building requirements. Selectman Cahill clarified that the property had been transferred to a new owner. Ms. Green said yes. Selectman Cahill asked if the new owner was assuming that the variance granted for the previous owner transferred over to the new owner. Ms. Green said the new owner is unsure because when he comes in the women in the office are telling him a different story. Ms. Green said that when she received a copy of the variance the women in the office said that it is a private road and both parties can drive up and down the road. Ms. Green said she told them when the variance was granted there were stipulations and there was no way two cars could go down the road currently. She said her concern is that the new owner is starting to clear the property potentially to build and she would like to know what is required to build on that property. Selectman Burdick asked if the property was beyond Blackbirds. Ms. Green said yes. Ms. Green asked if the variance stays with the land or the owner. Chair Hippler said they would get back to Ms. Green when they had the answer. Ms. Green also would like to know if the road is owned by the town or not.

Frank Campana addressed a concern about year-end overages and surpluses of budgets. He referred to the 9/11 BOS meeting when Police Chief Moore spoke to the BOS about the Highway Grant and the matching funds it requires. Mr. Campana said that the proposed budget passed should cover all the expenses and should not lead to year-end purchases.

Department Head Update: Densie Purington followed up with the BOS on the site walk that had taken place on September 9th. She is looking for guidance before she moves forward. Ms. Purington did some research on the East Road Property and presented information to the BOS. Ms. Purington said that Selectman Blume found minutes from a Conservation Commission meeting which led them to think there may be an easement on the property. Ms. Purington provided the BOS with the warrant article to purchase the land. In the article, they discussed twenty acres of the property would be set aside for future recreational facilities and a gravel pit for the Town. Ms. Purington said in the minutes there was a discussion of twelve acres set aside for the gravel pit, 24 acres for a recreational facility, and 117 to be put into a conservation easement. Ms. Purington said she reached out to the Conservation Commission about getting on the agenda to discuss the topic but no one has gotten back to her yet. Ms. Purington said she went to the Hillsborough Registry of Deeds and searched for a Conservation Easement on the property and was not able to find one. She also reached out to the State of New Hampshire Forestry and nowhere in their records do they hold the property for conservation. Ms. Purington said she also went to the Granite Viewer software program that shows all the conservation properties in the State of New Hampshire and the property is listed as unofficial conservation land. Ms. Purington would like to know where to go from here because she would like to go to the CIP meeting and finish putting numbers together for the potential recreational facility. Vice Chair Knapp told Ms. Purington she did great research and pointed out in Warrant Article 29 that it was put forth to the voters for the town to further authorize the Selectmen to convey the parcel to conservation for an easement and that has not been done. Vice Chair Knapp said he has always been in favor of the property becoming fields but he did not know all the information about the property that Ms. Purington presented. Vice Chair Knapp asked if she was looking for numbers to start a preliminary design. Ms. Purington said that she originally put \$35,000 aside to be able to hire someone to identify three engineering firms that

have either done recreational fields, parks, or college fields. She has reached out to all three firms and one did call back to do a mock-up free of charge. The firm understands that this is a municipality and everything will need to go out to bid. She took the property address and Ms. Purington gave her the tax maps she is going to give an estimated cost over some time.

Ms. Purington said it would be the Parks and Rec goal to go to the CIP with a five-year plan if they were able to get the okay to use the land. WAC has given them their priority of what they would want of the seven fields. Chair Hippler said there is enough background from the BOS meetings and the State. He said it would probably need to go to Town Counsel to make sure they can use the property for recreational fields. Chair Hippler said he is in favor of a five-year plan but they need to first make sure they can use the land for recreational purposes. Vice Chair Knapp asked if in the meantime the engineer was still going to put together the cost estimates. Ms. Purington said she has asked her if it is possible to have it back by Wednesday because she is going back to the CIP meeting. Selectman Cahill asked Ms. Purington if she had researched the right of way. Ms. Purington said she has not. Selectman Cahill said she should investigate it more before she gets too far in because the right of way or rights to pass can be conditional. Ms. Purington said that it looks like the road is part of the property she was only able to find utility easements. Selectman Blume asked what was the time frame to get an answer back from Town Counsel. Ms. Purington said she is going to keep moving forward regardless of what comes out of the CIP because then they would go for a warrant article with the five-year plan. Selectman Blume said that because the money came from three different sources lends credence to him that it was not intended for one single use. Ms. Purington said if they were to get approval and everything checks out would Parks and Rec be able to do fundraising for the field? Chair Hippler said if someone were to donate the funds then the Town could accept it but he does not think the town entity can fundraise. TA Bolton said she forwarded the BOS an email from Terry Knowles and she thinks they should do it. TA Bolton said Ms. Knowles felt that the BOS and Mildred Hall Committee should meet to discuss the Town's plan for recreational development. The twenty acres should be identified in a plot plan so there will not be any issues in the future where exactly the gravel pit and recreational area are located. TA Bolton said she also said that the Society for the Protection of NH Forest or the Piscataqua Land Conservancy should be contacted about taking an easement on the property since the warrant article required that. Vice Chair Knapp said they need to get the information from the person haying the property. Selectman Cahill said the person is forwarding the insurance information. Selectman Burdick said he was not permitted to hay the property. TA Bolton said not by the Town but he was by the prior owner. Chair Hippler said luckily for the Town it has been maintained to keep the woods line. Selectman Cahill said he still has equipment and material stored out there and that is getting taken care of because he is getting the liability insurance to the Town. Selectman Cahill said if they are going to continue to hay the property, they will need to put out an RFP. If the property was under the oversight of the Conservation Commission, they could enter into a service agreement to mow the field but that is not the case. Selectman Cahill asked the question of who is going to notify the Conservation Commission that this property is not under the commission. Chair Hippler said it is a two-fold thing because there was a conservation notification that never took place so it is in limbo and will be part of them speaking to Town Counsel to find out. Selectman Cahill asked if Selectman Burdick was going to be the liaison for the BOS to let the Conservation Commission know that the property was never actually transferred into conservation and that they are speaking to Town Counsel about it. Selectman Burdick said she would and that the Conservation Commission speak with the BOS when they have answers from Town Counsel. Selectman Cahill said his only concern is having access to the processed material that is on-site that way they are not purchasing more. Chair Hippler said they are going to ask Town Counsel about the use of the land specifically the front field areas for recreational purposes. The second question would be if it was ever put into Conservation because according to the Town's records, it was not. The last question would be could the Town with or without an AoT be able to remove the processed material on site and continue to work in the pit. TA Bolton said she would send the packet of information from Ms. Purington to Town Counsel to save time.

DPW Job Descriptions: DPW Director Fiske presented the BOS with the DPW job descriptions. They began by reviewing the Foreman position first. Selectman Blume asked if the Foreman position was only going to be manual labor or will there be computer skills needed. DPW Director Fiske said it has always been someone who is out with the crew. Selectman Blume said under the three job descriptions presented there is a section that states to perform all other related duties within DPW as requested by the Public Works Director. It should read required instead of requested. The next job description discussed was Equipment Operator, Selectman Blume suggested specifying the supervision to be by the Highway Foreman. Selectman Cahill asked if at times the Equipment Operator would be under the direction of the DPW Director. DPW Director Fiske said yes. Lastly, the truck driver job description was discussed with the correction from requested to required. DPW Director Fiske will update the descriptions with the changes and get them back to TA Bolton. DPW Director Fiske said he will hopefully complete the transfer station job descriptions this week and then all the job descriptions will be up to date for his department.

Other DPW Business: Selectman Blume asked about the bridge steel fabrication deadline of October 1st. DPW Director Fiske said that the shop drawings were approved. He has not contacted the fabricator yet and will hopefully be in contact with him this week.

Purchasing Policy Review: Selectman Cahill said he asked that the BOS review the purchasing policy after he was approached about a gate install. Vice Chair Knapp agreed that it should be reviewed again and had been reviewed by the BOS and Department Heads were involved. Selectman Cahill said once the BOS reviews the policy and agrees then it should go to the department heads. Selectman Cahill said he did research and found out the gate purchased was \$2,700 and Parks and Rec did follow the proper steps it just did not make it to the Town Administrator. Selectman Blume said the gate was approved for up to \$4,000 and then the quote was \$2,700. He said either TA Bolton or Finance Director Rouse said it could not be one quote it had to be three. Selectman Blume said that he informed PARC and they tried to get three quotes but then someone did not reply. At the next PARC meeting, it was reapproved. Chair Hippler agreed to take the time to review the policy and bring it to the next work session.

MANIFEST: Chairman Hippler moved; Selectman Blume seconded:
To order the Treasurer to sign the payroll and accounts payables checks dated September 28, 2023, as included in the following manifests:

<u>Checks Dated August 28, 2023</u>	
Payroll Manifest	\$ 91, 780.34 <i>(Weekly payroll checks)</i>
Accounts Payable Manifest	\$ 51,520.63
John Stark Accounts Payable Manifest	\$ 250,000.00
Weare School Accounts Payable Manifest	\$ 250,000.00
-	
TOTAL:	\$ 643,300.97

Passed: 3-2-0 opposed by Chair Hippler and Vice Chair Knapp.

Vice Chair Knapp said there was a department where every employee had overtime this week and it is getting to the end of the year and things are getting tighter. Vice Chair Knapp said he should have sent an email asking if it had been approved. Chair Hippler said he also noticed another department with overtime as well.

Minutes:
August 21, 2023: Selectman Blume said on line 21 said it would be more accurate that Mr. Campana asked when the BOS to let people know when an agenda item will not be heard, instead of when they will not be

heard. Line 71 the spelling of Ariel should be aerial. Selectman Blume said the transcription link should be at the top.

Chair Hippler motioned to approve the August 21, 2023 meeting minutes as amended. Seconded by Selectman Blume. Motion passed 5-0-0.

August 28, 2023: Chair Hippler said line 169 motioned to move the order.

Chair Hippler motioned to approve the August 28th meeting minutes as amended. Seconded by Selectman Blume. Motion passed 5-0-0.

September 9th, 2023: Chair Hippler motioned to approve the September 9th, 2023 meeting minutes as written. Seconded by Selectman Blume. Motion passed 4-0-1. Abstention from Selectman Burdick.

September 11th, 2023: Selectman Blume said that the minutes should properly reflect the ICC C103 General building code. The discussion started on line 31. Line 49 Corcoran instead of Cochran. Line 53 should be a reviewer instead of a viewer.

Chair Hippler motioned to approve the September 11th meeting minutes as amended. Seconded by Selectman Burdick. Motion passed 3-0-2. Abstentions from Vice Chair Knapp and Selectman Blume.

Administrator's Report: September 25, 2023

General Items:

1. DPW Department Items:

- River Road Bridge – LPA (Local Public Agency) Training has been scheduled for Jason, Beth and I on October 24 & 25. This is mandatory training for the River Road Bridge project. I was LPA certified but it expired in 2018.
- River Road Bridge Steel Fabrication work – the bid was awarded on August 28th
- Transfer Station Stickers – October 1st is the day we start enforcing the new sticker rule. Selectman Blume suggested having a grace period and allowing people to get their stickers. Selectman Burdick asked if they were being passed out last October. Chair Hippler said yes because it went into effect on October 1ST, 2022. Selectman Cahill said they purchased the stickers in August of 2022. Selectman Cahill said a handout to go out saying you have one week to get the sticker with the hours of the Town Clerk should go out to those who do not have the stickers. Chair Hippler asked DPW Director Fiske if he agreed with the soft implementation of the stickers. DPW Director Fiske said it is going to be hard to police and enforce and to get the wall to say you do not have a sticker you can not throw your trash here. Selectman Cahill said that they may need to pay overtime for the first weekend. TA Bolton suggested having people check the stickers on the ramp and then being able to hand out the information at the stopping point. Selectman Blume said a week sounds too short to get everyone noticed and suggested giving them until Nov 1ST. DPW Director said they can give people until the 31ST of October. The BOS agreed with the grace period until the 31st.
- Crosswalk on Rt. 114 – the DPW painted the crosswalk on Rt. 114 on Thursday, 9/21, and signs have been ordered
- Review Job Descriptions for Equipment Operators; Truck Drivers; Highway Foreman

2. Police Department Items:

- Radio Communication Project – approval was granted by the ZBA on 9/12/23. There is a 30-day appeal period before a building permit can be moved forward, which would be October 12th. Chief is still waiting on information from 2-Way to proceed. He is aware of the 30-day appeal period.
- CBA MOUs & Negotiations – Attorney Broth asked me to put together the final CBA, which will be completed by close of day Wednesday and sent to Mr. Arnold for review and signature. Once that is done, negotiation dates will be selected.

3. Parks & Recreation Items:

- Minute Taker – at this time our current minute taker has not confirmed she will take these on, but she just had the baby as well.
- Budget Freeze - An email from the Finance Administrator was sent today freezing their budget until the park is closed and it can be looked at again.
- Bolton Field – Driveway and drainage work – DPW putting together a proposal.
- Boat Ramp Repair Options:
 - DPW proposal – after water is drawn down in the fall

4. Conservation Commission Items:

- Asbestos Remediation on 487 North Stark Highway – Mr. Lemay is working on an RFP for the asbestos remediation that he will bring to the Commission's next meeting for approval to post.
- The request for IT to set up new email addresses for CC members is being worked on
- Email to CC members asking specifically what specific items they are requesting for training on for RSA 91: A, so a training session can be scheduled and not wasting time

5. Town Office/Town Administrator/Board of Selectmen Items:

- Joint Loss Management Committee – on hold until Fire Chief positions are filled.
- Contracts for Forester – still open
- Collins Cemetery – to be worked on as time allows.
- Asbestos Testing on Buzzell Hill Road property returned positive for asbestos – on hold for now
- Rental/Hospitality Ordinance – tabled, will be reevaluated and resubmitted in the future.
- Police Job Description – on hold. Selectman Cahill asked if they would just fill the blank with the employment agreement. Chair Hippler said that and the SOP.
- Ethics Committee – all forms were emailed to Town Counsel with a 3-hour limit for review. Their next meeting will be October 18th at 6 p.m.
- Finance Committee – their first meeting has been scheduled for Wednesday, October 11th at 6 PM.
- Perambulation with Dunbarton – Set for Saturday, October 7th at 1 PM to meet at 308 River Road
- Perambulation with Neighboring Towns: the letter was received from Henniker looking to do this mid-October to early November (remember it is hunting season be careful); others will be sent
- TA schedule – Off all Tuesdays and will be out of Town all next week (10/2-10/6)
- Building Inspector Position – has been advertised at NHBFOA – have an interview tonight
- CIP Subcommittee – the subcommittee meets again Wednesday, Sept. 27th at 8:30 AM – The project needs to be a minimum of \$15,000. Currently, the carriage shed prices supplied by Selectman Cahill are below the threshold. Do we rush and proceed with this project or hold for 2024 on this project? The BOS agreed that the buildings need a lot of work before a roof goes on. Selectman Burdick will research if the building is on the historic registry and will table it being added to the CIP.
- Service Contract Listing – provided by the Finance Director and copies provided to the Board

6. Correspondence:

- NHMA – Calendar – Deliberative Session – Saturday, February 3, 2024 – WMS – 9 AM

7. Work Session Items:

- Solid Waste Ordinance – Mark from DES spoke about the Transfer Station compliance as well as updating our solid waste ordinance. He is going to email me some dates and times that he will be able to come to take a tour of the Transfer Station, talk about the permit that was originally issued in 1989, see what modifications have been made; offer suggestions as needed; and possibly help with the ordinance update. As soon as the email is received, I will forward it to check schedules with everyone.
- Cemetery Sexton – advertisement and job description (Candia) shared

- General Services Maintenance Person/Handyman – advertisement to approve for posting
 - Invitation to bid on Electrical and Plumbing on Town buildings for 2024 – to approve for posting
 - RFP for mapping cemetery gravesites – to approve for posting
 - Policy for Unsealing Non-Public Session Minutes – sent to Town Counsel waiting for review
 - Policy for Contacting Town Counsel – to approve
 - Policy for Right to Know Requests – form to be approved
 - Town Seal Policy – was approved and never signed by the prior Board
8. Right to Know Requests pending:
- Travis Corcoran – currently there are three (3) needing responses
 - Darrin Brown Law Office – (Hopkinton’s attorney) – I currently have what are believed to be all the emails from CC members but still nothing from Meadowsend the letter asking that his counsel be able to speak to our Town Counsel. Permission is needed to reach Town Counsel. The BOS permitted to reach out to Town Counsel and limited the time to two hours.
9. Legal: MMG Services Invoice for (8/1/23-8/31/23)
- Police - Chief Moore working on variance application for new cell tower; PSTC request for information on the candidate; EES list status of discovery and withdrawal of counsel (\$231.50)
 - Review demand letter for compensation from fall at Transfer Station (\$82.00)
 - Conservation Commission – timber harvesting/forester (\$284.00)
 - 55 Winter Road – complaint follow-up by Town resulted in resident’s attorney reaching out to Town Counsel regarding same (\$41.00)
 - Eversource – multiple town lawsuit regarding assessments (\$33.73)

Building & Maintenance Projects:

1. Town Hall List of Projects – open – Casey Rodd from Rodd Roofing Company, St. Johnsbury, VT – one possible contractor for the Stone Building and Town Hall
2. Library Chimney – Clay notified me this afternoon that the mason contractor for the chimney is supposed to work there tomorrow. There has been no money paid to him at all. It will all be coming through the Board for any payment.
3. Riverdale Road/River Road – the town has the final plan, but needs to get in front of planning and zoning boards.
4. Solar Committee – their next meeting is 9/28 at which time they will be discussing a presentation to come before the Board
5. East Road Barn – roof needs repair – panel needs refastening. Waiting on Walker Roofing.
6. Town Office Building Replacement Generator – Bid was awarded on 9/18. The contract is being finalized with the same template used for the Town Hall Bathrooms; once completed the contractor will be reached to schedule a walkthrough, signing of the contract, and insurance certificate needed. Selectman Cahill was the contact for Town Hall Bathrooms and, the same for this project as well. Selectman Cahill will continue to be the contact.
7. Town Office HVAC in the vault in the basement – received a detailed quote from Granite State Plumbing and Heating, an RFP will need to be developed per the purchasing policy.
8. Town Office Furnace Repairs – a bolt was broken during the furnace repairs this summer, but nothing that will affect the running of the furnace. An email was sent, but a call will be made to get that fixed.
9. Furnace Fall Services – AJ LeBlanc was contacted today to schedule furnace cleanings for:
 - 888 Concord Stage Road – East Weare Fire Station
 - 797 South Stark Highway – South Weare Fire Station
 - 15 Flanders Memorial Road – Town Office
 - 16 North Stark Highway – Town Hall
 - 10 Paige Memorial Lane – Library

4 Paige Memorial Lane – Stone Memorial Building

144 North Stark Highway – Safety Complex

They will be calling back to schedule.

10. ESP (Electronic Security Protection) will be reached to do our annual inspection of the fire alarm systems in all our buildings.

Correspondence/Other Business: Selectman Blume said in reviewing the minutes he would like to get the information regarding Town Counsel that she did not want to share publicly.

Selectman Cahill said the 8/21 minutes lines 123 and 124 in regards to Meadowsend show that the BOS did not get a truthful answer and at that point, it drew a line in the sand. Selectman Cahill said that he believes they all agreed that they were going to put an RFP out to look at other Foresters. Vice Chair Knapp said he thought they were going to go with them until the end of the year. Selectman Cahill said he did do some research and there are signed agreements, signed only by Jeremy Turner but not by the Conservation Commission. Selectman Burdick said she does not know if they ever got it back. Selectman Cahill said that he feels uncomfortable signing into any further agreements for the Commission if there is this overreaching agreement that Steven Naijar referred to.

Selectman Cahill said that there are minutes that are posted on the website that appear as just drafts and some can be perceived as final. The website needs to be updated to be clear whether they are draft or final.

Selectman Cahill said he received an email from June Curley asking the BOS to consider entering a new building code that would suggest all of the building go full electric with no carbon consumption. Selectman Cahill said he did reach back out to her and made a couple of suggestions and did not think a far-reaching policy was going to be possible at this time but maybe would consider one further down the road. He said he made it clear to her that he was responding as an individual.

Selectman Blume said there was an email that only three of them received and it was because only three members were listed. TA Bolton said that the cemetery plot that was probed this weekend will be filled by the digging company and will happen this Friday. The email was for cleaning VA headstones per the VA guidelines.

Selectman Blume offered to work with IT to get a topology and logical layout of the Town's layout of where everything is. Chair Hippler said it is in Selectman Blume's wheelhouse and would be okay. The BOS agreed to allow Selectman Blume to speak and work with the IT person.

Selectman Cahill said in the review of the bylaws for the Conservation Commission it states that they are to be a seven-member board appointed by the Selectmen for a three-year term. Selectman Cahill said there have been three requests that he knows about. Selectman Cahill asked if Selectman Burdick could speak to the Commission and then give an update to the BOS.

Selectman Blume said he went to the cemetery on 77 and that they had an email about dead trees. He asked DPW Director Fiske to describe where they were. DPW Director Fiske said there is a large dead ash tree that is dropping limbs. There is an oak tree outside of the cemetery wall on the State Road. Selectman Blume said he spoke with a neighbor who is a family friend of his and he said in the back left if you are standing in 77 facing the actual plot and follow the stone wall back there are one or two that are reaching the stone wall. Chair Hippler asked if the ash tree within the bounds is covered under the cypress. TA Bolton said the pines at East Weare are going to require a crane. Vice Chair Knapp said they could hire a tree company. DPW Director Fiske asked if the BOS would like him to draft an RFP for tree removal. Vice Chair Knapp asked if it was going to be a day's worth of work because if it was \$2,500 it would not have to go through the RFP process. Chair Hippler said he is not sure who the tree belongs to if it is outside of

the wall. DPW Director Fiske asked about the fence at East Weare and if it could be fixed with cypress money. TA Bolton said they would need to get clarification. DPW Director Fiske will get a quote and if it is less than \$2,500 he can have the company come in and do the work if not he will put together an RFP.

Selectman Blume asked if they could move the ball forward with the request that Gina Green made in regards to the Variance. TA Bolton said that there was a change in the law and she has done the research and Town Counsel had looked at. TA Bolton will find the research and forward it.

Selectman Burdick said she went to look at the issue with a stone wall on Quaker Street and there have always been three openings. She said the owner can close them in he just can not take the stone wall down. Chair Hippler read the Town Ordinance from March 11, 2003, which reads "Shall the Town vote to adopt the following ordinance. No person shall deface, alter the location, or remove any stone wall which is made for the purpose of marking a boundary or which borders any Town Road in the Town of Weare except with written consent of the Planning Board and the Board of Selectmen." Selectman Blume said this is regarding Travis Corcoran and he will be abstaining from voting on this since they are friends. Selectman Cahill thought he had not done anything to the walls. Chair Hippler said he did not remove any stone. Chair Hippler asked that the Board Members drive by and then they can discuss it.

Chairman Hippler moved; Selectman Blume seconded to enter into nonpublic session @ 9:39 p.m. pursuant to the authority granted in RSA 91-A: 3II (a & c). A roll call vote was taken, Selectman Cahill – yes; Vice Chairman Knapp – yes; Chairman Hippler – yes; Selectman Blume – yes; Selectman Burdick – yes. Passed 5-0-0

Chairman Hippler moved; Selectman Blume seconded to exit this nonpublic session @ 10:29 PM. A roll call vote was taken, Selectman Cahill – yes; Vice Chairman Knapp – yes; Chairman Hippler – yes; Selectman Blume – yes; Selectman Burdick – yes. Passed 5-0-0

Selectman Blume moved; Selectman Burdick seconded to seal this set of nonpublic session minutes. Passed 5-0-0

Chairman Hippler moved; Selectman Cahill seconded to enter into nonpublic session @ 10:29 PM pursuant to the authority granted in RSA 91-A: 3II (b). A roll call vote was taken, Selectman Cahill – yes; Vice Chairman Knapp – yes; Chairman Hippler – yes; Selectman Blume – yes; Selectman Burdick – yes. Passed 5-0-0

The Board further discussed the previous interview regarding the Building Inspector position.

Chairman Hippler moved; Selectman Blume seconded to exit this nonpublic session @ 10:37 PM. A roll call vote was taken, Selectman Cahill – yes; Vice Chairman Knapp – yes; Chairman Hippler – yes; Selectman Blume – yes; Selectman Burdick – yes. Passed 5-0-0

Selectman Blume moved; Selectman Cahill seconded to hire Bob Clark as the part-time Building Inspector for \$30/hour; 25 hours per week with a 6-month probation period. All in favor 5-0-0

Chairman Hippler moved; Selectman Burdick seconded to enter into nonpublic session @ 10:38 p.m. pursuant to the authority granted in RSA 91-A: 3II (l). A roll call vote was taken, Selectman Cahill – yes; Vice Chairman Knapp – yes; Chairman Hippler – yes; Selectman Blume – yes; Selectman Burdick – yes. Passed 5-0-0

Town Administrator Bolton exited the meeting at this time. A Board member was to take minutes and provide the applicable motions and other further business that is applicable.

Chairman Hippler moved; Selectman Blume seconded to exit this nonpublic session @ 10:53 PM. A roll call vote was taken, Selectman Cahill – yes; Vice Chairman Knapp – yes; Chairman Hippler – yes; Selectman Blume – yes; Selectman Burdick – yes. Passed 5-0-0

Selectman Blume moved; Chairman Hippler seconded to seal and restrict these nonpublic session minutes. Passed 5-0-0

Being there was no further business to come before the Board, Selectman Burdick made a motion, and Selectman Blume seconded to adjourn at 10:57 p.m. Passed 5-0-0

ADJOURNMENT

A True Record.

Kearsten O'Brien

Kearsten O'Brien, Minute Taker