

DRAFT



WEARE BOARD OF SELECTMEN  
MEETING MINUTES  
June 26, 2023

**PRESENT:** KEVIN J. CAHILL, SELECTMAN; BENJAMIN D. KNAPP, VICE CHAIRMAN; FREDERICK W. HIPPLER, CHAIRMAN; SALIM BLUME, SELECTMAN.

**TOWN ADMINISTRATOR:** Naomi L. Bolton

**ABSENT:** Sherry Burdick, Selectman

**GUESTS:** None

**CALL TO ORDER:**

Chairman Hippler called the meeting to order at 6:37 PM.

Chairman Hippler stated that tonight the public portion will be short as we will be conducting interviews for the building inspector position and the minute taker position.

**MANIFEST: Chairman Hippler moved; Selectman Cahill seconded:**

**To order the Treasurer to sign the payroll and accounts payables checks dated June 29, 2023, as included in the following manifests:**

**Payroll Manifest** **\$ 108,452.09** (*Weekly & monthly payroll*)

**Accounts Payable Manifest** **\$ 291,137.41**

**TOTAL:** **\$ 399,589.50**

**As there is no Selectman meeting scheduled for Monday, July 3, 2023**

Please vote:

**To order the Treasurer to sign payroll checks dated July 6, 2023, estimated to be about \$80,000.00. Furthermore, to order the Treasurer to sign up to the amount of \$90,000.00 for accounts payables that cannot wait until the next scheduled meeting. Reports and actual check amounts will be reported to the Board of Selectmen by inclusion on the Manifest Memo at the next scheduled meeting. Passed: 4-0-0**

The Board joined together and performed the pledge of allegiance.

**NONPUBLIC SESSION:**

**Chairman Hippler moved; Vice Chairman Knapp seconded to enter into nonpublic session @ 6:37 p.m. pursuant to the authority granted in RSA 91-A: 3II (b). A roll call vote was taken, Selectman Cahill – yes; Vice Chairman Knapp – yes; Chairman Hippler – yes; Selectman Blume – yes. Passed 4-0-0**

The Board of Selectmen individually interviewed two people interested in the Part Time Building Inspector position and four people interested in the Part Time Minute Taker position.

**Chairman Hippler moved; Vice Chairman Knapp seconded to exit this nonpublic session @ 8:29 PM. A roll call vote was taken, Selectman Cahill – yes; Vice Chairman Knapp – yes; Chairman Hippler – yes; Selectman Blume – yes. Passed 4-0-0**

**Chairman Hippler moved; Selectman Cahill seconded to hire Kearsten O’Brien for the Part-Time Minute Taker position at a monthly stipend rate of \$900.00/month to start July 1, 2023. Passed 4-0-0**

Building Inspector Part Time Position: As far as the Building Inspector position. Both individuals had good qualities but would like to run an ad with Indeed and possibly the Construction Summary. Town Administrator Bolton to notify both candidates.

Solid Waste Ordinance: Selectman Cahill offered to put a draft together in a Word document. It will be a very rough, quick draft but it will be a start.

Building Repairs Email from Chief Moore dated June 22, 2023: The Board asked Town Administrator to have Police Chief Moore follow the book that was prepared for all Board members and Department Heads for building improvements, maintenance, and repairs for the toilet.

**Being there was no further business to come before the Board, Selectman Blume made a motion, Chairman Hippler seconded to adjourn at 8:41 PM. Passed 4-0-0**

## **ADJOURNMENT**

A True Record.

*Naomi L. Bolton*

Naomi L. Bolton, Town Administrator

From notes and YouTube Video