

DRAFT



**WEARE BOARD OF SELECTMEN
MEETING MINUTES
January 30, 2023**

PRESENT: FREDERICK W. HIPPLER, CHAIRMAN; JONATHAN H. OSBORNE, VICE CHAIRMAN; KEVIN J. CAHILL, SELECTMAN; JOHN VAN LOENDERSLOOT, SELECTMAN.

ABSENT: SELECTMAN SHERRY BURDICK

TOWN ADMINISTRATOR: Naomi L. Bolton

GUESTS: Frank Campana; David & Jackie Pratte; Clay Kriese, Library Director; Richard Butt; Jason Fiske, Interim DPW Director; Tom Clow; Donna Osborne; Beth Rouse, Finance Administrator.

Chairman Hippler called the meeting to order at 6:30 PM and lead those present in the pledge of allegiance.

PUBLIC COMMENT:

Frank Campana, Quaker Street at the last meeting on January 24th it was a work session and there was a person that spoke regarding restructuring the Fire Department. The person was also a member of the Board of Firewards and Mr. Campana felt it was a drastic error for the individual to approach the Board without going to fellow board members first.

Richard Butt, Old Town Road stated that he is concerned with the tools at the DPW. He was disappointed in the last move to reduce the one-time tool purchase from \$58,000 to \$15,000. He would like to urge the Board to put that \$43,000 back in as a one-time expenditure.

DEPARTMENT HEAD/COMMITTEE ITEMS:

Library Expansion Meeting: Library Director, Clay Kriese wanted to invite the Board of Selectmen to the new library renovation/expansion meeting scheduled to be held February 7, 2023 @ 6 PM at the library.

Present Library Chimney Bids: Clay Kriese, Library Director was present for the Board with three bids for the Library Chimney Repairs and Restoration. Bids were received from AA & D Masonry out of Manchester, NH; J.R. Masonry Hardscape and Remodeling out of Hopkinton; and Complete Masonry out of Amherst. Selectman Cahill spoke and reported that he and Director Kriese have been working in this together for a while. He reported that all three companies are qualified to do the work and recommended that JR Masonry be awarded the job as that would get the Town the biggest bang for our buck. JR Masonry offered a 10-year warranty and added a little more work than the RFP. Selectman Cahill offered to work with Director Kriese on the contract and bring back the Board of Selectmen for approval. Chairman Hippler felt there are a few items that need to be adding staging or lift, disposal, insurance conditions. **Selectman Cahill moved that the contractor will supply staging, disposal and any mechanical lift required to perform the work we accept the proposal from JR Masonry for \$15,550 which will include the scope of work plus the additions he has proposed in his estimate, Chairman Hippler**

seconded with adding the condition of following the town's insurance and liability procedures set forth by this board. Passed 4-0-0

Director Kriese will notify the contractor so that it can get onto the contractors calendar. Town Administrator Bolton and Selectman Cahill will work on the contract and prepare the contract for Director Kriese to meet with the Contractor and have the contract signed.

Transfer Station Compactor: Interim DPW Director Jason Fiske was present to discuss the Transfer Station compactor. The Town needs to keep the transfer station open for the day-to-day operations in the most efficient manner possible. That cannot be accomplished with a compactor in dire need of repair or broken down. Interim DPW Director Fiske presented the Board with a couple of options. Option 1: With this option, the Town will have the compactor relined and most of the moving parts refurbished. New steel plate will be welded in the compactor to account for the years of wear, the compactor cylinders will be pulled and inspected along with the hydraulic pump and electric motor. The estimated cost of this repair is \$32,267.21, although this number can only be guaranteed for 30 days based on the fluctuating prices of steel. As well, as price fluctuations depending on what parts and components that are found to be faulty. The estimated down time for this project is one week. During that week, the Transfer Station will not take demo and trash shall go into the open top demo trailer. This option will give us between 5-10 years' time. Option 2: This option is a complete replacement of the Town compactor with a new compactor. The hopper system we have will be fabricated to work with the new compactor. The old compactor will be removed; the small framed wall will have to be demoed behind the compactor in order to replace the components needed. The estimated cost of a new compactor is \$102,116.00 again steel prices will vary. We did not receive an estimated time frame for replacement, but we could expect it to be a little more than the week it would take for repairs on the old compactor. The quotes were good until February 26, 2023. The consensus of the Board was to look for a couple more repair quotes and come back in 30 days.

Excavator Push Broom for Trailers: Interim DPW Director Fiske stated that this broom to clean the snow off the trash trailers is being proposed to ensure the safety of our employees. The Town cannot have employees climbing on top of our trash trailers without the proper equipment. Even with a harness for fall protection, hooking an employee to a loader bucket is still not the right way to do it. The broom will go onto the excavator. The broom would eliminate an employee having to climb on top of a trailer or being hoisted up in a loader bucket. The broom could very well be used out on the road for roadwork as well although the main purpose shall be snow removal from our trailers. Again, this is a safety issue and this is the best option, price wise as well as time efficiency. Selectman Van offered an alternative called a Buffalo Blower, which is something similar to what the car dealerships use. There are not many dealers but there are a few out there. It can go on an excavator, backhoe, loader, etc. The Board is 100% on board to get something. The consensus of the Board was to check out the blowers and return to the Board with options.

FINALIZE AND SIGN 2023 TOWN WARRANT: Town Administrator Bolton has a complete warrant, now to include the zoning amendments. All warrant articles were reviewed and approved by Town Counsel and Department of Revenue (DRA). DRA has the final say so what the Board has in front of them has their wording. The only article the Board did not recommend is Article 20, which pertains to the disbanding of the Board of Firewards article. Prior to the Selectmen meeting the Board of Firewards met and made a motion, seconded and voted 4-1 to move this article to the Selectmen. Chairman Hippler stated that the only thing he would like to add to the article is RSA 154, which clearly speaks to the organization. Selectman Van moved to amend article 20 as brought to the Board by the Board of Firewards, Vice Chairman Osborne seconded the motion. Passed 3-0-1 (Hippler). The last remaining article, Article 7 pertaining to raises needs to be finalized and approved for the warrant. **Vice Chairman Osborne moved to recommend article 7, Selectman Van seconded the motion. Passed 3-0-1 (Hippler).** Town Administrator Bolton will need to go upstairs to make the changes just discussed and will need the Board to sign the warrant before leaving tonight, as it needs to be posted tonight before midnight.

SPEAKING ASSIGNMENTS FOR 2023 DELIBERATIVE SESSION: Each year the Board members take individual warrant articles that they will speak to at the deliberative session. Selectman Burdick is sick and not going to make this meeting, so the warrants will be shared by only four Board members. The following are the assignments:

ARTICLE #	ITEM	SELECTMAN
5	Operating Budget	Chairman Hippler
6	Police CBA	Selectman Cahill
7	Town Employee/Library raises (non-union)	Vice Chairman Osborne
8	Fire - Replacement of 25 aging pagers & chargers	Chairman Hippler
9	Fire - Fully equipment Utility Truck	Chairman Hippler
10	Police Cruiser	Selectman Van
11	10 Wheel Plow Truck	Vice Chairman Osborne
12	Government Building & Maintenance Fund	Chairman Hippler
13	Road Reconstruction	Vice Chairman Osborne
14	Establish Recreational Courts Replacement CRF	Selectman Van
15	Establish Parks & Rec Facilities Revolving Fund	Selectman Van
16	Cemetery Cy-Pres	Vice Chairman Osborne
17	Town Forester - CC	Selectman Cahill
18	Readopt Optional Veteran's Tax Credit	Selectman Cahill
19	Readopt All Veteran's Tax Credit	Selectman Cahill
20	Disband Board of Firewards	Selectman Van
21	Pave Orchard Hill Road & Apple Way (BY Petition)	Chairman Hippler
22	Enact Carbon-Pricing Legislation (BY Petition)	Chairman Hippler
23	Other Business	

MANIFEST:

Chairman Hippler moved, Vice Chairman Osborne seconded **to order the Treasurer to sign the payroll and accounts payables checks dated February 2, 2023 as included in the following manifests:**

Payroll Manifest	\$	85,928.92 (<i>Weekly payroll</i>)
Supplemental Payroll Manifest	\$	43.38
Accounts Payable Manifest	\$	47,168.85
John Stark Accounts Payable Manifest	\$	250,000.00
Weare School Accounts Payable Manifest	\$	600,000.00
TOTAL:	\$	983,141.15

Passed: 4-0-0

CORRESPONDENCE/OTHER BUSINESS:

Police MOU: Town Administrator Bolton forwarded the MOU information to all Board members today. The Board indicated that they have received it, but they need to interpret it so no decision will be made tonight and the Board asked Town Administrator Bolton to forward to legal counsel for his input.

Deliberative Session: Town Administrator Bolton reminded the Board that Saturday, February 4 is Deliberative Session and it starts at 9 AM in the Weare Middle School Cafeteria. The weather was going to be very cold so everyone was advised to dress accordingly.

Police Department Stop: Vice Chairman Osborne stated that he had a couple people forward a post on Facebook regarding a stop the police department did on January 28th. His concern and those that forward to him was they have no issue with listing why the person was stopped, but why is it necessary to put a picture and an address on the post. Chairman Hippler stated that he would direct Vice Chairman to go back to those individuals and have them contact the Police Chief.

Police Chief Review: Selectman Cahill asked to schedule the Police Chief's review. The Board agreed to schedule it 2/13/23.

Seeking another Three-Year Selectman Term: Vice Chairman Osborne wanted to inform the other members of the board that he signed up for another term.

Minutes: Chairman Hippler inquired about minutes now that the warrant is done, the minutes have to be done as soon as possible; even a draft would be acceptable with a YouTube notation on the bottom.

Thank-You: Selectman Van wanted to thank the Board members and others for all their kind words for at the last meeting for the passing of his mother.

Being there was no further business to come before the Board, Selectman Van made a motion, Chairman Hippler seconded to adjourn at 8:00 pm. Passed 4-0-0

ADJOURNMENT

A True Record.

Naomi L. Bolton

Naomi L. Bolton, Town Administrator