

FINAL



WEARE BOARD OF SELECTMEN
MEETING MINUTES
August 3, 2020

PRESENT: FREDERICK W. HIPPLER, VICE CHAIRMAN; SHERRY M. BURDICK, SELECTMAN; JOHN VAN LOENDERSLOOT, SELECTMAN (Absent: Chairman Meaney, Selectman Osborne)

TOWN ADMINISTRATOR: Naomi L Bolton

GUESTS: Police Sergeant Ryan Frisbie, Police Sergeant Austin Maguire, Police Sergeant Brandon Montplaisir, Police Officer Laura Purslow, Police Officer Barry Charest, Police Officer Mike Muise, Police Officer Paul Lewis, Police Officer Chad Averill, Tom Ouellette (and his family), Jacob Hatch, Emily Dauphinais, PARC Chairman JaNeen Lentsch, PARC Director Lisa Purington-Grolljahn, The Messenger Editor Joyce Bosse, Tom Clow, Frank Campana

Vice Chairman Hippler opened the meeting at 6:30 pm., welcomed those present to the August 3, 2020 meeting of the Weare Board of Selectmen and proceeded with the pledge of allegiance.

PUBLIC COMMENT: none

DEPARTMENT HEAD/COMMITTEE ITEMS:

PD Update for Radio Communications & Infrastructure - Police Sergeant Maguire presented his update regarding R & R Communications' list of what has been done recently to the repeater sites and the maintenance overhaul. He also reached out to Milford PD and learned they spent \$25,000.00 for their first study, but ultimately, the information was incomplete. Milford paid a second company \$85,000.00 for an additional dispatch center study that included an RFP. Sergeant Maguire contacted this company as they came highly recommended by Milford. Estimate to follow. Goffstown, at this time, is not sure if they are interested in coming on board for a study. However, they would cooperate completely to ensure our study was a success.

Selectman Van asked does Goffstown dispatch for Police Departments in other towns besides Dunbarton, New Boston, Weare and Goffstown.

Sergeant Maguire answered no, just three Fire Departments, New Boston, Weare and Goffstown.

Selectman Van asked what is New Boston's feeling on the radio system. Sergeant Maguire stated he has not talked to them. He has spoken to Goffstown because they are our dispatch center. He has heard that Dunbarton also has problems.

Selectman Van asked Town Administrator Bolton to reach out to New Boston as far as what they have done in terms of studies and such.

Town Administrator Bolton asked Selectman Van if he would like Police and Fire, because they dispatch for both. Would you like to know about upgrades?

Selectman Van answered both, to see if they have had any complaints and resolutions. This is an entire system.

Town Administrator Bolton answered yes.

PARC Facility Use Form- PARC Chairman Lentsch presented next. She stated Paul Massaro, John Stark Generals Football Booster Club, filled out a Facility Use form for the Town Gazebo for Sunday, September 13, 2020 as the high school is closed. He is interested in having a Car Show with the cars parked on the grass and spectators to park along East Road.

Town Administrator Bolton asked if the Weare Middle School parking lot was off limits, it is a public parking lot.

PARC Chairman Lentsch stated not to her knowledge, since the playground is opened, she assumes the parking lot is too. No parking is to occur on school grass. She stated the event will be carry in carry out, no need for trash removal. She also stated Paul Massaro verified this.

Selectman Van asked how many potential participants are expected, based on how many have attended in the past.

PARC Chairman Lentsch stated maybe twenty. Vice Chairman Hippler offered under thirty.

Selectman Van questions the Board; we closed all facilities to include the gazebo, did we not?

PARC Chairman Lentsch stated we did not close any facilities except the playground at Bolton Field.

Selectman Van asks, "Doesn't the gazebo fall in with the Town Hall? I think we discussed the gazebo."

Town Administrator Bolton points out Conservation Commission used it for a meeting as well as the Boy Scouts.

Selectman Van stated, "I just want to make sure we are following proper procedure."

Vice Chairman Hippler stated the gazebo is a little bit different than the Town Hall, where it's open.

Selectman Van asks for clarification that the gazebo was not closed.

Vice Chairman Hippler answered; no, I don't believe we did.

Town Administrator Bolton continues with her signature on the bottom of the form, and consent from PARC, is the Board ok with Paul Massaro's request to use the gazebo.

Vice Chairman Hippler responded his thought would be to make sure it is noted they repair any damage to the lawn. He stated older cars might have issues getting out of the grass.

Selectman Van added, "Cleanly."

PARC Chairman Lentsch stated the carnival probably does the same thing.

Selectman Van asked if this would be a nonprofit group and do we have to worry about insurance.

PARC Chairman Lentsch stated yes they are a nonprofit; it is a fundraiser.

Town Administrator Bolton stated I bet they have insurance, add this as an additional insurance.

Selectman Van just wanted to make sure the new gazebo is taken care of in case it was damaged to cover all bases. Does electricity need to be turned on?

Vice Chairman Hippler answered I think it is already on.

The Board is in agreement, John Stark General Football Booster Club to use the Town Gazebo for a Car Show on September 13, 2020.

PARC Tennis Court Repair- Next, PARC Chairman Lentsch discussed the Town Tennis Courts. She handed the Board a print out. Denise Purington, a town resident, has been working in accordance with PARC to repair and upgrade the court's surface. The tennis courts have large cracks and are in need of repair as many groups use them. Ms. Purington has reached out to PARC inquiring if the Mildred Hall Fund could be utilized for funding this initiative. PARC Chairman Lentsch stated Ms. Purington has been in touch with tennis court repair vendors and Betty Straw, Mildred Hall Advisory Chairman. The estimate is roughly \$50,000.00.

As it turns out, the Mildred Hall Fund is not an option as a past request for help for the tennis courts was denied. However, the Emma Sawyer Fund was suggested. Ms. Purington reached out to Lynda Fiala, Chairman of the Trustees of the Trust Funds, overseer of the Emma Sawyer Fund. Chairman Fiala directed her to seek approval from the Board to speak to the Trustees of the Trust Funds board members.

Town Administrator Bolton enlighten the Board, Chairman Fiala reached out to her as Ms. Purington was looking to be put on the Trustees of the Trust Funds' Agenda. Town Administrator Bolton explained Chairman Fiala wanted to make the Board aware Ms. Purington, not a PARC Committee member, will be seeking funding from the Emma Sawyer Fund for the Town Tennis Courts.

Vice Chairman Hippler stated he does not have a problem with Ms. Purington "seeking that option."

Selectman Van added, "It's not binding." Vice Chairman Hippler responded, "Right, the conversation is not binding."

Selectman Van noted "For argument sake, if the Emma Sawyer Fund has the funding to do it all... would the purchasing policy be in effect for this?"

Town Administrator Bolton stated it would have to go out to bid. She confirmed the Board is in consensus for Ms. Purington to approach the Trustees of the Trust Funds.

New Hire for Police Department – Police Sergeant Ryan Frisbie, on behalf of Chief Moore, made a recommendation to hire Tom Ouellette on a 6-month probation, at a step 8 pay rate on the CBA pay scale of \$29.14/hr., upon completion of probation, to go to step 9 at \$30.16/hr. His vacation accrual rate based on experience to start at the 11-year rate of 200 hours annually. In five years, on his anniversary date 2025 he would move to 250 hours annual leave accrual rate.

Sergeant Frisbie gave a little background on Thomas Ouellette. Mr. Ouellette is 43 years old, a husband and father of four children. He was born in Salem, Massachusetts. Mr. Ouellette has three sisters and a strong interest in sport related activities. In 1995, he graduated high school and joined the Army. There, he earned the rank of Specialist, honorably discharged in 1999. Currently, Mr. Ouellette and his family reside in Bow, NH. where he assists in coaching youth sports. As our newest member, coming from Manchester PD, he has 17 years of NH Law Enforcement experience. Sergeant Frisbie, speaking on behalf of his team, is very excited to have Mr. Ouellette be a part of Weare Police Department.

Selectman Burdick made a motion, Selectman Van seconded to hire Thomas Ouellette as a fulltime Police Officer at \$29.14/hr. with \$30.16/hr. after a 6-month probation. Passed 3-0-0

Vice Chairman Hippler swore in Thomas Ouellette to all the duties incumbent as a fulltime Police Officer based on the Constitution and the laws of the State of NH. Mr. Ouellette's wife pinned him with his badge. Welcome aboard Officer Ouellette.

Weare Police Awards – Next, Sergeant Frisbie had the honors of presenting the Police Star Award to Sergeant Austin Maguire and the Purple Heart to Officer William Paul Lewis IV.

The Police Star is awarded to a police officer who successfully and intelligently performs an act of extraordinary heroism while engaged in personal combat with an armed adversary under circumstances of imminent personal hazard to the officer's life. For his actions on August 01, 2019, Sergeant Austin Maguire is awarded the Police Star.

The Purple Heart is awarded to a police officer who is seriously wounded under honorable conditions, as a result of hostile behavior by another, or posthumously to the family of a police officer killed in the line of duty under honorable conditions. For his actions on August 01, 2019, Officer William Paul Lewis IV is awarded the Police Star.

Sergeant Frisbie then had the honor of presenting a Certificate of Commendation to Lieutenant F. Hebert and a letter of Recommendation to Sergeant Brandon Montplaisir, and Emily Dauphinais, respectively.

Lieutenant Frank Hebert a Certificate of Commendation for your leadership which significantly contributed to the Weare Police Department's successful passing of the New Hampshire Police Training and Standards Council inspection on July 07, 2020. He was unable to attend tonight's meeting.

Sergeant Brandon Montplaisir and Ms. Emily Dauphinais for your contribution to the Weare Police Department's successful passing of the New Hampshire Police Training and Standards Council inspection on July 07, 2020.

Joyce Bosse, Editor for *The Messenger* was on hand to take pictures.

Sole Source Letter- Sergeant Maguire presented to the Board a Sole Source letter for a grant.

MANIFEST:

To order the Treasurer to sign the payroll and accounts payables checks dated August 6, 2020 as included in the following manifests:

<i>Payroll Manifest</i>	\$	70,527.50 (Weekly & fire monthly payroll)
<i>Accounts Payable Manifest</i>	\$	31,126.67
<i>Weare School District Payable Manifest</i>	\$	300,000.00
<i>John Stark Regional Payable Manifest</i>	\$	400,000.00
<i>Total</i>	\$	801,654.17

As there is no Selectmen meeting scheduled for Monday, August 10, 2020

Please vote:

To order the Treasurer to sign payroll checks dated August 13, 2020 estimated to be about \$70,000.00. Furthermore, to order the Treasurer to sign up to the amount of \$75,000.00 for accounts payables that cannot wait until the next scheduled meeting. Reports and actual check amounts will be reported to the Board of Selectmen by inclusion on the Manifest Memo at the next scheduled meeting.

**Vice Chairman Hippler moved, Selectman Van seconded to accept the manifest as follows,
which passed. Passed 3-0-0**

Selectman Van made a motion, Selectman Burdick seconded to authorize Vice Chairman Hippler to sign the Bank of America Agreement. Passed 2-0-1 Vice Chairman Hippler abstained

MINUTES:

July 27, 2020 Minutes: tabled

ADMINISTRATOR'S REPORT: Administrative Topics:

Travel Policy- when to quarantine: Employees traveling out of New England or visited by family including children who live outside of the New England area, children sent home from school with a fever, employee to return when confirmation is made as to cold, flu or COVID. Shared an Employee Travel Policy instituted by the town of Belmont, NH.

Selectman Van questions following state guidelines, do we pay the two weeks an employee is quarantined if they elect to go on vacation.

Vice Chairman Hippler stated, or if, they are willing to report, too.

Selectman Burdick stated I kind of think you have to.

Town Administrator Bolton stated, “If the employee takes vacation time and chooses to go out of the New England area...”

Selectman Van added “And they come back and we’re requiring them to quarantine... are we required to pay them? If not, are we going to pay them? If so, is that reimbursable under the...whatever the fund is we’ve been...?”

Vice Chairman Hippler responded “Yeah, because it’s a requirement that... we are requiring.”

Selectman Burdick stated, “If we are requiring it, then I think you have to.”

Selectman Van stated “And that’s where I have an issue. If I want to go on vacation for two days to New York for the weekend... any place outside of New England... Now you have to pay me for taking two weeks off. I think that’s just wrong. If it’s something we’re going to adopt, I’d like clarification as to whether we are required to pay for them to stay at home.”

Vice Chairman Hippler asked, “What kind of documentation do they need to supply that states... their time line that they were out if they got plane tickets out of the area and come back?”

Selectman Van answered “No, because we have no right to ask legally.”

Vice Chairman Hippler responded, “If they are going to a hot spot, I think we do have the legal obligation to ask. I don’t know for sure, but I would like to think so. Because I could tell you I went to Maine and fly to Florida and you wouldn’t know the difference.”

Selectman Van stated, “Or, I could tell you that’s none of your business... it’s a privacy thing.”

Vice Chairman Hippler asked, “So, how is it enforced?”

Town Administrator Bolton stated she can ask Town Counsel, Laura Spencer-Morgan, how it is enforced. “That is a very good question. I’m not sure how someone handles... I’m going on vacation, not going to lose my tickets. What do you do when you come back?”

Vice Chairman Hippler stated there is more questions than answers.

Selectman Van stated he understands the desire for this, but there is too many loose ends for him to be comfortable with this policy for now.

Town Administrator stated this is circulating around. She wanted to keep the Board up to date on what everybody else is doing.

Fire Fighting Foam – DES has asked NH Fire Departments to submit a survey dictating how much firefighting foam with PFAS is still in circulation. Chief Vezina to reply.

Letter to Selectman Burdick – Vietnam War Veteran, Mr. Johnonett, wishes to be listed in the Stone Building's rotunda Military Service Memorial inscription. Weare Historical Society to do the work.

PARC Chairman Lentsch –

Comment:

1. Employees who returns from vacation outside of New England are offered duties away from others.

Incidents:

1. Seventeen minutes before Chase Park opened for business; a woman drove her car around the clearly marked stop sign and parked. When approached by the gate attendant this woman was not cooperative.
2. Two people were observed smoking marijuana behind the building leaving their children in the water unattended, stipulating they had a medical marijuana card. They were informed of our No Smoking Policy, period. An argument ensued. Police were called.
3. Friday night, a No Trespassing Order was issued by WPD after a major incident got out of hand at Chase Park.

CORRESPONDENCE & OTHER BUSINESS:

Cistern on 114/across from 1387 South Stark Hwy. – Moody Pond is no longer low. Vice Chairman Hippler talked to DPW Director Knapp, a beaver dam and rain have raised the water level, no longer a safety hazard.

NONPUBLIC SESSION:

Selectman Van moved, Selectman Burdick seconded to enter into nonpublic session @ 7:23 p.m. pursuant to the authority granted in RSA 91-A: 3II (c). A roll call vote was taken, Selectman Van – yes; Vice Chairman Hippler – yes; Selectman Burdick – yes. Passed 3-0-0

Selectman Van moved, Vice Chairman Hippler seconded to exit this nonpublic session @ 8:00 p.m. A roll call vote was taken, Selectman Van – yes; Vice Chairman Hippler – yes; Selectman Burdick – yes. Passed 3-0-0

Selectman Van moved, Vice Chairman Hippler seconded to seal and restrict these nonpublic session minutes. Passed 3-0-0

Being there was no further business to come before the Board, Selectman Van made a motion, Vice Chairman Hippler seconded to adjourn at 8:01pm. Passed 3-0-0

ADJOURNMENT

A True Record.

Karen Nelson

Karen Nelson transcribed from
TA Bolton notes & YouTube recording