

**FINAL**



**WEARE BOARD OF SELECTMEN  
MEETING MINUTES  
August 19, 2019**

**PRESENT:** JON OSBORNE, SELECTMAN; JAN SNYDER, SELECTMAN; FREDERICK W HIPPLER, CHAIRMAN; SHERRY BURDICK, SELECTMAN; JACK MEANEY, VICE CHAIRMAN

**RECORDING SECRETARY:** Naomi L. Bolton

**TOWN ADMINISTRATOR:** Naomi L Bolton

**GUESTS:** None

At 6:02 PM, Chairman Hippler opened the work session meeting.

**EAST SHORE DRIVE DISCUSSION:** Town Administrator Bolton stated that DPW Director Knapp is not in Town and Nathan Smith, president of the East Shore Drive Association was not reached, so Chairman Hippler stated that this discussion will be scheduled for a future work session. Town Administrator Bolton stated that she would like to send Mr. Smith a copy of Attorney Bill Drescher's opinion on Class VI roads.

**POLITICAL SIGN ORDINANCE DISCUSSION:**

Town Administrator Bolton handed the Board pages 73-74 of the Weare Zoning Ordinance as well as NH RSA 664:17 regarding political signs. These documents are already in place today. Town Counsel has advised the Board to revoke the current political signage policy from 2004 for a possible violation of freedom of speech. After discussion the documents and allowing the candidates' names to be allowed on the political sign only for announcing their appearance, **Chairman Hippler moved to revoke the current political signage policy and to allow the announcement of a candidates' appearance on the Town Hall sign for 3-5 days when available; Selectman Burdick seconded the motion. Passed 5-0-0**

The Board further discussed the fee for rental of the Town Hall. It is currently \$40 and the feeling was that it is not nearly enough. There are other buildings for rent in this town that charge anywhere from \$100-\$150. Discussion also entailed having the renter put down a "cleaning deposit" as well. The idea was that two checks would be received upon a signed application; one being for the actual rental of the town hall and one being a refundable cleaning deposit, as long as the building was left clean. The Board felt the part of a refundable cleaning deposit needs more discussion. Town Administrator Bolton pointed out that there are guidelines for renters, non-profit organizations, town organizations and others (baby showers, birthday parties, events). All of this will be reviewed and discussed. But effective immediately, the fee for the rental of the Town Hall will be increased from \$40 to \$75. Those that are already booked will be honored at the \$40 rate. The increase will apply to new renters going forward.

## **CORRESPONDENCE & OTHER BUSINESS**

Fire Department Phone & Internet Equipment & Set-Up Proposal: Town Administrator Bolton stated that when the data breach occurred an audit was done by the NH State Police. The server at the complex is shared between the Fire and Police. No one department could view the other departments information as there was a firewall, but the State Police recommended that the shared server cease immediately. A new server for the Fire Department has been ordered through our IT vendor. Granite State Communications provided a proposal for internet and phones dedicated separately for the Fire Department. The cost for the equipment and setup cost \$6,090 which can be paid for up front or can be paid for over 60 months (5 years) at \$101.50/month. The regular monthly charge for all the phones and internet will be increasing slightly over the current charges due to the change. **Selectman Burdick moved to approve the proposal from Granite State Communications for equipment and setup for the Fire Department for a cost of \$6,090 which will be financed over 5 years at a cost of \$101.50/month and to authorize Chairman Hippler to sign the proposal on behalf of the Board; Vice Chairman Meaney seconded. Passed 5-0-0**

Addendum to prior minutes regarding expenditures from the Charles & Ethel Eastman Fund: Town Administrator Bolton received an email from the Chairman of the Trustees of Trust Funds regarding missing information in the motion to expend funds. In the minutes of July 15, 2019 when the motion was made to expend money for the PLC purchase of property the name of the trust fund was not included in the minutes. These minutes have been approved and are final, so an addendum to those minutes would need to be added. There was also discussion about “all proceeds will be coming from the principal balance.” An email was sent to Terry Knowles, Assistant Director of the Charitable Trusts Unit who indicated that the entire fund may be expended as long as the provisions of the Mildred Hall will are followed. Both Ms. Knowles and Betty Straw recalled the Charles and Ethel Eastman Committee adopting a policy requiring the retention of a certain amount of money. Ms. Straw recalled that amount being \$600,000 and it was requested at a Selectmen’s meeting, but wasn’t certain what was done to make everyone aware. As of June 30, 2019 the MS-9 shows the total in the fund of \$936,111.41 with interest being \$23,352.82.

The Board that an addendum was in order but felt stating the proceeds coming from the principal balance it was not necessary to include it in the motion. With that being said, **Chairman Hippler moved, Vice Chairman Meaney seconded to add an addendum to the July 15, 2019 minutes to have the \$7,867 for the PLC purchase to come from the Charles and Ethel Eastman Fund; as well as the \$48,000 for the Hillside Cemetery Reconstruction is to come from the Charles and Ethel Eastman Fund as well. Passed 5-0-0**

Chairman Hippler stated that he watched the public interview with Officer Paul Lewis on WMUR before attending this meeting. Officer Lewis as he indicated appears to be doing well for the short amount of time from the incident to today. The Board is pleased with the progress and wishes him a quick recovery. Vice Chairman Meaney stated that he would also like to thank Sgt. Austin Maguire for his dedication and assistance with Officer Lewis that evening. The Board is equally pleased and looks forward to his return to the department as well.

Selectman Osborne stated that the Board received a “draft” RFP for the Forester from the Conservation Commission. He would like to make sure that the RFP’s get returned to the Town Office to be opened up at the Board level and forwarded to the Conservation Commission for review. Town Administrator Bolton stated that the Conservation Commission met on Wednesday, August 14<sup>th</sup> and as of tonight has not heard if there were any proposed changes being made before it goes out. Selectman Burdick stated that they did not make any changes at the meeting. Selectman Snyder asked for hard copies for the Board.

Being there was no further business to come before the Board, Vice Chairman Meaney moved to adjourn at 7:07 PM, Chairman Hippler seconded; passed 5-0-0.

**ADJOURNMENT**

A True Record.

*Naomi L Bolton*

Naomi L. Bolton  
Recording Secretary