

FINAL



WEARE BOARD OF SELECTMEN
MEETING MINUTES
August 17, 2020

PRESENT: JOHN (JACK) MEANEY, CHAIRMAN; FREDERICK W. HIPPLER, VICE CHAIRMAN; JONATHAN H. OSBORNE, SELECTMAN; SHERRY M. BURDICK, SELECTMAN; JOHN VAN LOENDERSLOOT, SELECTMAN

TOWN ADMINISTRATOR: Naomi L Bolton

GUESTS: Police Chief Chris Moore, Richard Butt, Frank Campana

Chairman Meaney opened the meeting at 6:30 pm., welcomed those present to the August 17, 2020 meeting of the Weare Board of Selectmen and proceeded with the pledge of allegiance.

PUBLIC COMMENT:

Richard Butt, Old Town Road, began with the 2.5 million dollar bond. A comprehensive plan was put together by DPW Director Knapp roughly a year ago. Mr. Butt believes this is the largest municipal bond ever put together in the town of Weare. He stated, creating the plan and getting voter approval, two hurdles, but implementing is “where the rubber hits the road.” Mr. Butt continued, “I believe he is doing a great job on that.” Adding, he would like to see updates on the town website depicting which roads have been done, along with what future roads are being planned.

Selectman Van stated he believes the website does list what roads are proposed to be done with this money.

Mr. Butt responded it lists the roads, but does not go into that level of detail. There needs to be some pre-indication as to what road will be roughed up etc., giving people notice.

Next, Mr. Butt mentioned the noise ordinance in that there has been some misinformation and a false statement made by the Chief of Police. He continued, at the July 20th BOS meeting, Chief Moore stated an ordinance for noise had already been voted down. As far as Mr. Butt knows, there has only been one article in the warrant regarding noise in 2015. It requested that the BOS put together a proposal for the following year to be placed on the warrant. He does not believe there has ever been an article on the warrant regarding noise that has been voted down. “That’s a misstatement,” declared Mr. Butt. This needs to be corrected by stating it here unless the Board knows of another noise ordinance that was placed on the warrant at some point in time that was voted down. “I don’t think there is,” stated Mr. Butt.

Mr. Butt continued, “I am kinda in the blast zone so... a little sensitive to the issue.” He has been following this since 2015. At which time the voters requested, overwhelmingly by over 60%, that an article be put

on the warrant the following year. However, it just never happened. Public Hearings were held, but it was never really summarized in terms of the issues, it fell apart. A committee was formed, putting together statistics, but even as Chairman Meaney pointed out previously, it was a bit convoluted. It was hard to determine what the impact for those statistics meant.

“The question was ‘Are you experiencing noise?’ Why does that count against people who are having noise issues?” explained Mr. Butt. The voters already stated back in 2015, they were interested in putting an article on the warrant. If the question was, are you interested in having a noise ordinance on the warrant? Even if you were not affected by noise, maybe people would have said yes. “I just don’t think that was a proper question,” stated Mr. Butt. Though, it was volunteers doing the best they could, the committee fizzled away. He continued, “It’s a difficult issue. Fire arms are regulated by the state,” according to the RSA, superseding all the local laws.

This is obviously a noise issue, more difficult because it is subjective. “At what point in time does somebody’s need to have fun, to blow things up, affect my pursuit of peace and quiet.” “To me, that’s the big issue,” stated Mr. Butt. He then recalls Selectman Van’s previous comment, blow it up, that is why you bought the land, go ahead. But, Mr. Butt points out; you are affecting a lot of people. Comments were made in terms of notification, which would be a really difficult thing to do. People within the blast zone is probably about a mile, at least a half mile in radius. “You are going to notify all those people you are going to set off an explosion.” The solution was to notify and then people can pack up and leave. You now have the kids, the dogs in the car and drive around, out of the blast zone. “It does not sound like a very practical approach... the police... talking to the individuals... it has reduced the amount of gun shots and explosions... to maybe an hour less.” It had been up to three or four hours. Described earlier as reasonable, Mr. Butt hopes this person will realize the impact of what he is doing to his neighbors. Mr. Butt would like to see more Police involvement on a proactive basis, coerce the individual to lighten it up a little bit.

DEPARTMENT HEAD/COMMITTEE ITEMS:

Police Chief Moore-

1) Has an update on the website. He has been calling for two or three weeks, with no response. Once he hears something, as it should have been up and running by now, he will let the Board know.

2) The radio study; does it come in as a warrant article next year? Chairman Meaney answered, yes. Chief Moore asked the Board if they would like to see a copy of the study for the assessment of the public radio communications system. It is going to cost the town \$29,500.00. The Board responded yes, they would love to see it. Chief Moore to email it to the Board tomorrow.

Town Administrator Bolton stated she reached out to New Boston PD and had not heard back yet concerning radio issues. Chief Moore stated Sergeant Maguire spoke to neighboring jurisdictions. However, Chief Moore was not sure what town made the recommendation for the study. Town Administrator Bolton recollected it was Milford PD. She also stated she is reaching out to Firstnet.com, in Georgia, done through AT&T. Vice Chairman Hippler commented he emailed Town Administrator Bolton about this company. Chief Moore stated he gets emails from them all the time.

3) The speed trailer, waiting on registration and then it will be deployed.

4) Building maintenance, new carpet was installed in the entrance foyer, lobby, and new Corporals’ office today. The carpets were a tripping hazard, written up by Chief French. Cost is under \$2000.00. No

additional new carpet to be installed this year. Next year, to carpet three more offices, then, the Chief and Lieutenant's office after that.

5) Vehicle MDTs, Mobile Data Terminals, Windows 7, no longer compliant or upgradable, must be replaced. Quotes as follows: \$6098.24 x 2 as both vehicles need new mounts. Next \$5598.90, no mount needed, totaling \$17,795.38. Funding applied for replacement MDTs under the COVID-19 Grant. Per our Finance Administrator, funding is available in the PD budget to reimburse the town if the Grant does not come through. Sole Source is the vendor.

Town Administrator Bolton explained Chief Moore is looking for the Board to ok his purchase of the Mobile Data Terminals out of his budget. Finance Administrator Rouse to attempt the COVID-19 Grant for reimbursement.

Chairman Meaney asked Chief Moore if his budget could handle the total if the COVID-19 Grant does not come through. Chief Moore answered, yes, Finance Administrator Rouse to take it out of the personnel funds because they have been running short staffed.

Vice Chairman Hippler asked, "These won't interface with the touch pads already in the cars?" Chief Moore replied, it depends on the car some have their own screen. Vice Chairman Hippler asked will they interface as it states readable display. Chief Moore answered he is not sure. Patrol PC, North Attleboro, Ma. came out, looked at the cars and stated that is what is needed.

Chairman Meaney asked Chief Moore is he replacing the Panasonic Toughbooks. Chief Moore responded "Correct," two vehicles already have them, this would update all for Windows 10.

Selectman Van asked if the Purchasing Policy is in effect with this.

Town Administrator Bolton answered it would have to go out to bid for \$2500.00 or more. But, this is a sole source vendor, which you still have to bring it here to get approval.

Selectman Van stated he is not familiar with the term sole source.

Town Administrator Bolton explains, sole source means they are the only vendor. Chief Moore adds it is a state contract. Chairman Meaney states they are our own in house vendor.

Chairman Meaney reads the handout, verifies there is a three-year warranty on each one. Chief Moore answered they should all be the same.

Chairman Meaney asked Chief Moore how the new hire is doing, has he already hit the street. Chief Moore answered he is glad to be here, getting comfortable, learning our systems, working the same shift as Officer Muise.

Town Administrator Bolton asked Chief Moore if he had an officer in the works. Chief Moore responded yes, but she is part-time. Chairman Meaney asked if there was anyone else fulltime in the works. Chief Moore stated in the outer ring, not in the inner ring yet.

Chairman Meaney asked the Board for a discussion on the MDTs.

Vice Chairman Hippler stated he thinks the purchase price is high. He understands that it is sole source, but he thinks the numbers are extremely high for a computer system.

Chairman Meaney made a motion, Selectman Van seconded a discussion, to allow Police Chief Moore to purchase three new personal computers for patrol vehicles through Advanced Electronic Designs, Inc., Attleboro, Ma. for a total of \$17,795.38, to come out of his budget, or possibly, from COVID-19 funds.

Selectman Van seconded a discussion as he agrees with Vice Chairman Hippler the cost is high.

Vice Chairman Hippler stated, unfortunately it is a sole vendor, "They've got you. That's what I don't like, \$3200.00 for a computer is a little high."

Chairman Meaney stated it is interfaced with the computer dispatch at Goffstown.

Vice Chairman Hippler understands, but computers don't last forever and operating systems go extinct.

Selectman Van asked Chief Moore what the lifespan would be for these computers.

Chief Moore responded Goffstown replace theirs every five years.

Vice Chairman Hippler stated that is probably as long as Windows 10 would be supported.

Selectman Van stated who knows how long that will be.

Selectman Osborne stated it is a Catch22, you've got to have them, though, he agrees it is high.

Chairman Meaney reiterates it is the only game in town, too.

Selectman Van stated it's either that or you don't have MDTs in the cruisers.

Vice Chairman Hippler stated which is not acceptable.

Motion Passed 5-0-0.

6) Washington Times article, (only 7% currently in law enforcement would recommend law enforcement). Comment from background investigator Mr. Tony Raymond, Larmonie Group, LLC. "A quick observation before that report reaches you. You guys are hitting home runs hiring trained and certified people." Chief Moore believes he is hiring personnel that will be here long term.

7) Police Corporal, one applicant, Officer Muise. His written promotion packet has been completed; next step is applicant Board review on Thursday, August 27, 2020 at 5:00pm. Board Supervisor volunteer to be Selectman Van.

8) Part-time Officer Pepelis, currently fulltime Wilton PD, lives in Weare. Background is complete. Selectman Van asked if she would consider fulltime here in Weare. Chief Moore replied no, our loyalty is with Wilton PD. Selectman Burdick asked if we still had the part-timer that went to work for Antrim PD. Chief Moore answered no.

9) One current vacancy, no candidates currently. Including Chief Moore, 12 on the roster. Vice Chairman Hippler asked, if the next incoming candidate is at the same level we've hired the last two or three at, will the current payroll budget be able to hold all 11 Officers, plus the new Corporal position. Chief Moore answered, "No, because when they budget vacancies, they budget for a step one with a Master's degree. We are not hiring day one Officers, we are hiring at a higher level."

Chairman Meaney then asked, "What is that going to do to your budget?"

Chief Moore replied, I'd have to look to see exactly. We do not have to fill that last position so we do not go over.

Vice Chairman Hippler stated he believes it is the will of the taxpayer to have that position filled. Also, he does not want to overlook anyone that wants to come here with certifications, nor is the hiring rate inappropriate. He just wants to make sure the budget is on track to fiscally support the town's will.

Chief Moore responded the offset is roughly \$34,000.00 for each new Officer because we do not have to send them through the academy. He believes he is six or seven years out, before it hits an unbalance.

Selectman Burdick addressed overtime. Chief Moore answered overtime is going down because we are getting staffed. That is the offset when you don't have all those open positions to fill.

10) Police Officers Manual, ready Sept. 1st, BOS to revise, signed by personnel. A tiered progressive disciplinary system, based on the seriousness of the offense, is laid out in the CBA.

11) General Policies, Towing Memorandum of Agreement, sent to local tow agencies for them to sign effective January 1st., along with a standardized tow fee schedule. Chairman Meaney asked where did the basis for some of the towing memorandum come from. Chief Moore answered the state, combined with Portsmouth, Concord, and Manchester's policies. Chairman Meaney asked if having an impound lot in town was part of it. Chief Moore responded yes, or five miles away, how many cars it has to hold, how it has to be secured. What kind of response time they have to have. Town Administrator Bolton asked if this tow policy was put out already. Chief Moore answered it's not official, it is in a review status right now. Town Administrator Bolton then asked once it is finalized will it be sent out to interested parties. Chief Moore responded they already have it, are reviewing it and feedback has stipulated to omit comprehensive general liability insurance. Town Administrator Bolton inquired if it will be put in the newspaper so others, Chief Moore is not aware of, can bid on it. She hesitates, "hand selecting and sending them to people, instead... we have a tow package if you are interested." Chief Moore responded, "This is not going to generate income for anybody. This is just a review of policy." Town Administrator Bolton suggested when you are ready to do that, put out a notice for anyone interested in being on the town's tow rotation. A policy and agreement could then be picked up. Chairman Meaney stated, once approved, a copy should be forwarded to the NH Towing Association. As they have a large membership and newsletter. Selectman Van made mention of under *Duty to Respond* in the Towing Policy, "Contractor will not frequently pass on request." He would like to see a hard number in there, "No more than so many in a given time period." This leaves it too open for interpretation. Chief Moore said ok, no problem. Vice Chairman Hippler made mention under *Wrecker* in the Towing Policy, Heavy duty towing certification for trucks and trailers having a GVWR at 27,001 pounds needs to be corrected to 26,001 pounds, 11,793.86 kilograms. Chief Moore responded, "Thank you, Sir."

Chief Moore asked if the Board would like to see all his new policies he puts out. Vice Chairman Hippler suggested he email them to the Board.

MANIFEST:

To order the Treasurer to sign the payroll and accounts payables checks dated August 20, 2020 as included in the following manifests:

<i>Payroll Manifest</i>	\$	<i>61,802.39</i> (Weekly payroll)
<i>Accounts Payable Manifest</i>	\$	<i>580,028.08</i>
<i>Weare District Accounts Payable Manifest</i>	\$	<i>500,000.00</i>
<i>John Stark Accounts Payable Manifest</i>	\$	<i>400,000.00</i>
<i>Total</i>	\$	<i>1,541,830.47</i>

The following manifests were previously ordered to sign at the August 3, 2020 Board of Selectmen meeting:

Payroll Manifest	\$	59,883.55 (Weekly payroll checks dated 08/13/2020)
Accounts Payable Manifest	\$	65,592.75 (Checks dated 08/13/2020)

As there is no Selectmen meeting scheduled for Monday, August 24, 2020

Please vote:

To order the Treasurer to sign payroll checks dated August 27, 2020 estimated to be about \$70,000.00. Furthermore, to order the Treasurer to sign up to the amount of \$75,000.00 for accounts payables that cannot wait until the next scheduled meeting. Reports and actual check amounts will be reported to the Board of Selectmen by inclusion on the Manifest Memo at the next scheduled meeting.

Chairman Meaney moved, Selectman Van seconded to accept the manifest as follows, which passed. Passed 5-0-0

MINUTES:

July 20, 2020 Minutes: Selectman Van moved, Chairman Meaney seconded to accept the minutes of July 20th , as written, passed 4-0-1. Selectman Osborne abstained.

July 27, 2020 Minutes: Vice Chairman Hippler moved, Chairman Meaney seconded to accept the minutes of July 27th, as written, passed 4-0-1. Selectman Osborne abstained.

August 3, 2020 Minutes: Selectman Van moved, Vice Chairman Hippler seconded to accept the minutes of August 3rd, as amended, passed 3-0-2. Chairman Meaney and Selectman Osborne abstained.

Auditing Bids – Four proposals were received:

Vachon Clukay & CO. at \$53,750.00

\$17,750.00 for 2020

\$18,000.00 for 2021

\$18,000.00 for 2022

\$2,250.00 for a single audit fee

Client count 50+

Melanson at \$58,500.00

\$19,000.00 for 2020

\$19,500.00 for 2021

\$20,000.00 for 2022

\$3000.00 for a single audit fee

Client count 200+

Roberts & Greene, PLLC. at \$42,000.00

\$13,500.00 for 2020

\$14,000.00 for 2021

\$14,500.00 for 2022

\$3000.00 for a single audit fee

Client count 51

Plodzic & Sanderson, P.A. at \$45,675.00

\$15,225.00 for 2020

\$15,225.00 for 2021

\$15,225.00 for 2022

\$3,500.00 for a single audit fee

Client count 134

Town Administrator Bolton explains the last contract was with Melanson, \$15,000.00, \$15,000.00 and \$16,000.00 (included at extra single audit in February).

Selectman Van asked if there are any complaints with Melanson. Town Administrator Bolton replied no complaints; but we are still waiting for the completion of the 2019 audit. She questions this year's increase at \$4000.00, \$4500.00 and \$5000.00, respectively, in their proposal. Town Administrator Bolton feels Finance Administrator Rouse "Does a tremendous job so that we don't pay a lot, in putting it all together." Our Town Clerk and Tax Collector puts things together as a list is requested ahead of time by the accounting firm. Most of it is done here, at the Town Office, set up to run smoothly. There is not extra time. She does not know what would warrant this year's increases, perhaps their client count.

Town Administrator Bolton and Finance Administrator Rouse had emailed the Board; they felt Roberts & Greene, PLLC. or Plodzic & Sanderson, P.A. would be sufficient to work with.

Selectman Van noted he liked the breakdown for services that Plodzic & Sanderson, P.A. provided, along with their 3-year flat fee.

Chairman Meaney noted the Contract Cost per Hour of Roberts & Greene at \$90.00, Plodzic & Sanderson, P.A. at \$91.71.

Vice Chairman Hippler noted the additional 16 audit hours specified by Plodzik & Sanderson, P.A. with a comparable client to staff ratio.

The Board continued their discussion of the proposals. Selectman Van and Chairman Meaney stated they are in favor of Plodzik & Sanderson, P.A. Selectman Burdick stated she is fine with either.

Selectman Van made a motion, Selectman Burdick seconded to contract with Plodzik & Sanderson, P.A. for 2020 thorough 2022 for audit services for the price of \$45,675.00, \$15,225.00 a year from 2020 – 2022. Passed 5-0-0

Facility Discussion: Gazebo - Town Administrator Bolton started the discussion as to whether the Board closed, or didn't close, the gazebo area. It was mentioned at the previous BOS meeting that a committee meeting had taken place there. She understands concern for others who may not be ready to come back inside, as the Town Office's conference rooms are open. She asked the Board if they are going to close the gazebo or not. Selectman Van responded we already said it was open. Vice Chairman Hippler stated he was not aware it was ever closed. Chairman Meaney stated we never closed it. Town Administrator Bolton explained during the day there is at least thirty kids climbing all throughout it. How can we allow town meetings there, we have no way of sanitizing it. Selectman Van asked how often is this BOS conference room sanitized. Town Administrator Bolton responded once a week. Selectman Van stated the gazebo is outdoors, the sun will sanitize it. Town Administrator Bolton reiterated she was looking for clarification. Selectman Van stated last week during the discussion of the Car Show, he thought it was closed, but he was corrected. Vice Chairman Hippler stated the only way to effectively shut down the gazebo is to put up a chain-link fence with barbed wire on the top, ten feet high all the way around it. Fire line, police tape and signs are useless. Chairman Meaney added, a sign, *Use at Your Own Risk*.

Chairman Meaney highlighted the fact that a town committee held their meeting at the gazebo. He establishes this is not in the best interest of the town as far as transparency. He feels this is wrong because the meeting was not recorded. Though not binding, meetings should be held in the town office building to make their best effort to be recorded. Modifications are made for the pandemic. It also allows for minutes to be forwarded in a timely fashion.

Vice Chairman Hippler asks how many members are in the committee in question. Town Administrator Bolton responds five with an alternate.

Selectman Van asked does this committee generally have public attendees. Town Administrator Bolton answered occasionally they have a few people, but not very often.

Vice Chairman Hippler stated this BOS conference room allows for distance, the podium can be moved as well.

Town Administrator Bolton emphasizes the discussion centers around the gazebo to stay open, strongly urged, not for town meetings. It cannot be sanitized and meeting agendas invite people to come.

Vice Chairman Hippler asks what about a rain date. Town Administrator Bolton adds or snows this winter.

Chairman Meaney stated if they do not want to hold their meetings inside the town conference room, they can still have one person come in and they can zoom meet. This allows for recording and posting on YouTube. Town Administrator Bolton adds we should probably look into zoom, in case the pandemic gets

worse in the fall. Selectman Van mentions the cost. Town Administrator Bolton explains it is 40 minutes for free with a limit of 100 viewers. Hacking has lessened.

Vice Chairman Hippler asked if a laptop could be made available for committee members to use. Town Administrator Bolton responded yes, it would take a new laptop, solely for this conference room. The Board is agreeable to a zoom platform. Town Administrator Bolton to look into pricing a laptop and a zoom recording option. Selectman Van questions whether or not our town bandwidth supports it. Chairman Meaney stated it should as our Fire department uses it. Town Administrator Bolton to check with our internet provider.

Town Administrator Bolton clarifies, the gazebo is open, with a sign to *Use at Own Risk*. Vice Chairman Hippler stated a sign is fine, but enforcement is not practical.

Selectman Burdick states the trash receptacle at the gazebo is full with trash all over the ground.

Town Administrator Bolton stated the lawn care contractor noted it comes from the Boys and Girls Club that use the area during the day. The lawn care contractor has called her to say they find cans, napkins, etc. left on the ground under the trees. Selectman Van stated at the last PARC meeting, their intention is to make the area a carry in carry out space. Not everyone will follow suit. He asked could we get the cost for a trash service to go there once a week.

Selectman Burdick stated this is a PARC condition. Chairman Meaney stated the trash can at the skateboard park was removed, but the school put it back. Vice Chairman Hippler stated he believes PARC is not responsible for the gazebo trash. Selectman Van stated responsibility falls to the town.

Town Administrator Bolton recaps, the gazebo is to remain open, sign placed *Use at Own Risk*, strongly urge not for town meetings and zoom platform to be looked into.

ADMINISTRATOR'S REPORT: Administrative Topics:

- BOS Meeting Calendar:
8/31 work session, manifest, Personnel Policy revisions, potential Corporal position
9/9 in lieu of Labor Day
9/21, 10/5 regular 6:30 pm meetings
10/19 start back every Monday at 6:30 pm
- Election day availability:
Scheduling for the polls as follows, Selectman Van as early as 4:00 pm. Chairman Meaney morning till noon (this would be the first year he hasn't spent the entire day there). Selectman Burdick not at all at the polls, but could count mail-ins in the town office building. Selectman Osborne has a CIP meeting from 8:00 am to 10:30 am and a doctor's apt. at 1:00 pm. By law, one or more Selectman has to be there, maybe Coronavirus leeway.
- 3 Cemetery deeds BOS to sign.
- Boiler repair: August 6, 2020 Town Hall boiler inspection reveals 2015 safety valve installation is leaking, needs protection against overpressure, must be replaced with a ASME/NB stamped safety valve. Plumber to fix.

- Legal issues: Tom Wilson, Blake Road, court ordered 30 days is up, to enter and remove DES/EPA material such as heavy equipment, camper trailers, cars, etc. The town was awarded Civil Penalties at \$275.00/day since 8/5/2019, totaling \$89,375.00, along with attorney's fees at \$2078.50. Land Use Coordinator, Kelly Dearborn-Luce to get prices for the cleanup.

Gary Bedard, Route 77, the town allowed him to attempt to sell the property to pay back taxes. Town Counsel advises we are waiting for the Summary Judgement, the town to accept the property free and clear from the judge, then to auction.

- Personnel Policy: the Board to email Town Administrator Bolton and Finance Administrator Rouse with their questions. Town Counsel advises the Board inputs, no public hearing required, but changes to be discussed in public meeting.

Selectman Van raises the question of overtime, specifically, callback pay at three hours paid at their regular rate. What if that puts them into overtime? Do we pay overtime rate? What if it's on a holiday? Vice Chairman Hippler asked why is it three hours and not two. Town Administrator Bolton responded this was a conversation with DPW Director Knapp. The Labor Dept. is a two-hour minimum. Vice Chairman Hippler questions if this applies to municipalities. Chairman Meaney stated, callback time along with worked forty hours total, could result in overtime. Selectman Van asked about holidays. Selectman Burdick asked when a DPW worker gets a call do they go to the DPW garage first, or head to the call site. Chairman Meaney answered both, but they should be going to get a truck and needed equipment. Town Administrator Bolton directs Selectman Van to the policy where it addresses holiday pay. Vice Chairman Hippler reads the RSA 275-43A exempts municipalities. Selectman Burdick states no employee is going to get called in and not get paid. Vice Chairman Hippler states he gets paid 1 hour for 15 minutes, if he shows up for a Fire Dept. town employee call force. The discussion continues, clarification is necessary.

Selectman Van raises the question full and part-time employees to have two floating holidays per year. Will per diem employees qualify? Chairman Meaney and Selectman Burdick stated they have never seen a policy where part-time employees receive floating holiday pay. Selectman Van questions vacation pay for part-time employees. Town Administrator Bolton replied yes, floating holidays and vacation at a different prorated schedule. Chairman Meaney stated he has never seen a part-time employee get vacation pay. Town Administrator Bolton explains 30 hour a week employees are prorated at a lot lesser hours, with the possibility of a week's vacation in the summer. Selectman Van added part-time non seasonal. Town Administrator Bolton replied, yes.

Vice Chairman Hippler asked about per diem Fire Dept. employees who work on holidays. Are they entitled to time and a half as part-time employees? Chairman Meaney stated he believes part-time employees who work a holiday, get holiday pay. Vice Chairman Hippler stated he does not believe the Fire Dept. per diem employees have ever received holiday pay.

Selectman Burdick asked Vice Chairman Hippler about being on call for the Fire Dept. He responded they receive a stipend. If they go out on a call, they get the additional call pay.

Selectman Van raises the question all vacation leave must be taken in full day increments. He would like that changed to half. Vice Chairman Hippler agrees. Town Administrator Bolton asked why. They respond it is a standard on the outside civilian world.

Vice Chairman Hippler makes a point of order to the Chairman that the Board take the Personnel Policy home to read, to discuss at a later time. Chairman Meaney agrees.

CORRESPONDENCE & OTHER BUSINESS:

- 1) Forrester RFP – Town Administrator Bolton has draft from Town Counsel, to be typed.
- 2) East Road – post/gates, Town Administrator Bolton stated no movement

NONPUBLIC SESSION:

Chairman Meaney moved, Vice Chairman Hippler seconded to enter into nonpublic session @ 8:09 p.m. pursuant to the authority granted in RSA 91-A: 3II (a&c). A roll call vote was taken, Selectman Van – yes; Chairman Meaney – yes; Vice Chairman Hippler – yes; Selectman Burdick – yes; Selectman Osborne - yes. Passed 5-0-0

Selectman Van moved, Chairman Meaney seconded to exit this nonpublic session @ 8:30 p.m. A roll call vote was taken, Selectman Van – yes; Chairman Meaney – yes; Vice Chairman Hippler – yes; Selectman Burdick – yes; Selectman Osborne - yes. Passed 5-0-0

Selectman Van moved, Selectman Osborne seconded to seal and restrict these nonpublic session minutes. Passed 5-0-0

NONPUBLIC SESSION:

Selectman Van moved, Chairman Meaney seconded to enter into nonpublic session @ 8:31 p.m. pursuant to the authority granted in RSA 91-A: 3II (a&c). A roll call vote was taken, Selectman Van – yes; Chairman Meaney – yes; Vice Chairman Hippler – yes; Selectman Burdick – yes; Selectman Osborne - yes. Passed 5-0-0

Selectman Van moved, Chairman Meaney seconded to exit this nonpublic session @ 9:20 p.m. A roll call vote was taken, Selectman Van – yes; Chairman Meaney – yes; Vice Chairman Hippler – yes; Selectman Burdick – yes; Selectman Osborne - yes. Passed 5-0-0

Board met with Police Chief Moore for annual review.

NONPUBLIC SESSION:

Selectman Van moved, Vice Chairman Hippler seconded to enter into nonpublic session @ 9:21 p.m. pursuant to the authority granted in RSA 91-A: 3II (a&c). A roll call vote was taken, Selectman Van – yes; Chairman Meaney – yes; Vice Chairman Hippler – yes; Selectman Burdick – yes; Selectman Osborne - yes. Passed 5-0-0

Selectman Van moved, Chairman Meaney seconded to exit this nonpublic session @ 9:29 p.m. A roll call vote was taken, Selectman Van – yes; Chairman Meaney – yes; Vice Chairman Hippler – yes; Selectman Burdick – yes; Selectman Osborne - yes. Passed 5-0-0

Selectman Van moved, Vice Chairman Hippler seconded to seal and restrict these nonpublic session minutes. Passed 5-0-0

Being there was no further business to come before the Board, Selectman Van made a motion, Vice Chairman Hippler seconded to adjourn at 9:30pm. Passed 5-0-0

ADJOURNMENT

A True Record.

Karen Nelson

Karen Nelson transcribed from
TA Bolton notes & YouTube recording