

FINAL



**WEARE BOARD OF SELECTMEN
MEETING MINUTES
June 15, 2020**

PRESENT: JOHN (JACK) MEANEY, CHAIRMAN; FREDERICK W. HIPPER, VICE CHAIRMAN; JONATHAN H. OSBORNE, SELECTMAN; SHERRY M. BURDICK, SELECTMAN; JOHN VAN LOENDERSLOOT, SELECTMAN

TOWN ADMINISTRATOR: Naomi L Bolton

GUESTS: Police Chief Chris Moore; Fire Chief Robert Vezina; DPW Director, Benjamin Knapp; Administrative Assistant Building Dept., Kelly Dearborn-Luce; Building Inspector, Kyle Parker; PARC Chairman, JaNeen Lentsch; Frank Campana (In keeping with the gathering limit of ten people, certain guests came in separately and then left when their business was done.)

Chairman Meaney opened the meeting at 6:32pm.

NONPUBLIC SESSION:

Chairman Meaney moved, Selectman Van seconded to enter into nonpublic session @ 6:32 p.m. pursuant to the authority granted in RSA 91-A: 3II (b). A roll call vote was taken, Selectman Van – yes; Selectman Osborne - yes; Chairman Meaney – yes; Vice Chairman Hippler – yes; Selectman Burdick – yes. Passed 5-0-0

Chairman Meaney moved, Selectman Van seconded to exit this nonpublic session @ 6:40 p.m. A roll call vote was taken, Selectman Van – yes; Selectman Osborne – yes; Chairman Meaney – yes; Vice Chairman Hippler – yes; Selectman Burdick – yes. Passed 5-0-0

The Board met with Police Chief Moore concerning a prospective hire.

Chairman Meaney opened the meeting at 6:41pm., welcomed those present to the June 15, 2020 meeting of the Weare Board of Selectmen and proceeded with the pledge of allegiance. Chairman Meaney stated Selectman Burdick and Selectman Osborne were seated in the audience.

PUBLIC COMMENT: eliminated until further notice, contact Town Administrator Bolton if you need to have something addressed.

DEPARTMENT HEAD/COMMITTEE ITEMS:

Police Chief Moore spoke of a solar operated Speed Trailer that he purchased for \$400.00 from an individual to setup independently; he believes it came from the Mass. State Police through an auction. Seargent Montplaisir inspected it prior to purchasing. It is only missing one jack, a couple door locks were

broken, an easy \$8.00 fix, and a speed sign to let people know what they are supposed to be going. Seargent Montplaisir has already striped the decals and started painting it, new decals to be ordered. It will be up and running in under 30 days. Vice Chairman Hippler asked what shape the batteries are in as new ones can run ~\$700.00. Chief Moore responded it is working, though he is not sure how old they are, in any event, even with new batteries it is a steal. Selectman Van questioned the price of a new radar trailer and how will it be towed. Chief Moore responded he will get that information, they are thousands, "Not \$400.00, I know that." DPW to assist with moving the trailer until vehicle #6 is setup for towing, at a cost of roughly \$300.00. Selectman Van asked how the trailer would be secured when in use. Chief Moore responded a trailer ball lock. Chairman Meaney and Selectman Van suggested taking a tire off.

PUBLIC HEARING:

Chairman Meany opened a public hearing at 6:45pm:

DPW Director Knapp addressed the increase to disposal fees on tires, effective immediately. His vendor costs went up, thus, the increase. He handed out worksheets, currently, charging \$2.00/passenger & pickup car tires, \$1.00/motorcycle tires, \$8.00/semi-truck tires, etc. The increase is as follows: passenger & pickup tires to \$3.00 with an extra dollar if they are full of dirt/water and motorcycle tires to \$2.00. Snowmobile tracks are \$20.00. His discussion continues with not accepting tires larger than a truck tire because the vendor charges on a per tire basis. He feels companies should be responsible for their own commercial stuff, for example loader tires. DPW Director Knapp explained his crew handles these tires by hand and he needs a new storage container with a cover. He stated Mr. Gee's Tire charges more than he does. Vice Chairman Hippler stated Tire Warehouse charges \$5.00/tire. Selectman Osborne questioned steel studded snowmobile tracks. DPW Director Knapp stated we do not take them. Bicycles tires are considered household trash.

Vice Chairman Hippler mentioned he agrees with the DPW's increase, however, he feels it is not much of a Public Hearing when you only allow two people to come in. Chairman Meaney stated more people could have, but it is ten in a room. The DPW has been paying this increase since June 1st. The Revolving Fund cannot continue upside down. Selectman Burdick and Chairman Meaney stated the Public Hearing has been posted for three weeks and more people could have listened to it if they sat in the hall, rotating through if they choose. Selectman Van stated he is in agreement with Vice Chairman Hippler. Chairman Meaney reiterated, "We can't afford to be in the red, not in a Revolving Fund" or it comes out of the taxpayers pocket.

Chairman Meaney closed the Public Hearing at 6:57pm.

Selectman Osborne made a motion, Selectman Burdick seconded to accept DPW Director Knapp's increase to disposal fees, effective immediately. Passed 4-0-1 Vice Chairman Hippler abstained.

DEPARTMENT HEAD/COMMITTEE ITEMS:

DPW Director Knapp answered Selectman Burdick's question as to how soon would the transfer station return to taking cardboard and plastics and how much money have they lost. He stated not yet, and he has lost 0.15 cents as plastic is not worth much. Once the state opens up completely, he will start to take plastics, cardboard maybe sooner. His concern is with spit droplets on beverage containers that could come in contact with the employees.

DPW Director Knapp continued, last year there was a scuttle on social media about the transfer station hours. Matt McLain, Transfer Foreman, is willing to make an effort to have one late night, Tuesday's until 7:00pm. Selectman Van asked, "Year round?" DPW Director Knapp answered only for the summer, never

year round. Vice Chairman Hippler stated there is not adequate lighting up there. Selectman Van asked what it would take to put adequate lighting up there. Vice Chairman Hippler and Chairman Meaney responded, "Money." DPW Director Knapp stated it gets dark up there. His employees will have overtime or maybe he will hire a part-timer. While operating with a default budget, he is having a hard time covering vacations. With the skid steer, Matt feels comfortable handling the later hours on his own, as he volunteered to try it. Selectman Burdick asked about an ending date. DPW Director Knapp stated that depends on how well it works and when it starts getting dark. Town Administrator Bolton asked if one-person stays Tuesday night, is that two and a half hours. DPW Director Knapp answered roughly three hours, which would then be compensatory time, not come in on a short day; Thursdays are a four-hour day or come in late. Chairman Meaney and Selectman Van spoke of a safety issue only having one person on the late night hours with all the moving parts, operating heavy equipment. DPW Director Knapp stated Matt would just be sitting in the office attending the household trash and he is very comfortable with it. Selectman Burdick stated see how many people show up. DPW Director Knapp stated we could try it for three months and then see about next year. Selectman Van stated, unless we have two people there he does not feel comfortable doing it, from a safety standpoint. He agrees with having a late night, just not with one person working. It is a liability even with Matt sitting in the office. Vice Chairman Hippler agreed with Selectman Van. Selectman Osborne stated, in today's world God only knows what could happen to somebody. DPW Director Knapp agrees, but he reminds the Board something could happen plowing snow for 24-hours, too. He is trying to accommodate the towns' people who posted on social media looking for late night hours. Chairman Meaney suggested giving DPW Director Knapp a part timer to see how it goes depending on the traffic. Town Administrator Bolton suggested the high school has students looking to fulfill their community hours. DPW Director Knapp stated they might not be dependable. Town Administrator Bolton asked if he could get a part timer. DPW Director Knapp answered yes, he suggested trying it for two weeks. The Board agreed, with two people, the transfer station will be open Tuesdays till 7:00pm.

Town Administrator Bolton asked DPW Director Knapp what the transfer hours will be for Saturday, July 4th. DPW Director Knapp stated the transfer station will be closed.

DPW Director Knapp mentioned the new culverts were paved and Ridgeview, Martin, Brown Ridge, Thorndike, Shady Hill, Abijah Bridge, Bart Clough, Barnard Hill (River Rd end) and Roosevelt roads to be overlaid. Selectman Burdick asked about Bogue Road. DPW Director Knapp stated it will be done.

Selectman Van asked about roadside mowing. DPW Director Knapp stated he uses it when he has someone to put in it. Chairman Meaney asked if he was still short help. He stated no, he doesn't use his part timer much in the summer. He has no open positions.

Selectman Burdick asked if there was going to be a second round of Japanese knotweed spraying this year. He answered yes, one was done this spring another this fall.

Next, DPW Director Knapp addressed an incorrect comment that was made last meeting, stating the WPD had not heard back from DPW concerning the purchasing of roadside signs for Chase Park. DPW Director Knapp stated they did what they were asked to do, get pricing. He held up a stack of emails to show it. He was never told by WPD to order the signs, the number of signs wanted, keeps changing. There is a discount when ordering more than forty signs. They are not ordered, he can have Joe Sarno, his assistant, order them at any time. He just needs to know how many. Town Administrator Bolton suggested ordering forty to get the discount and not put up all forty. Selectman Van asked if the signs were to be printed on both sides as the Chief mentioned two options. Chairman Meaney explained the Chief was referring to only putting the signs on the opposite side of the road from the lake. DPW Director Knapp answered, screened on one side,

12" x 18", aluminum, white and red, *No Parking Either Side Towing Enforced*. He continued, the signs cost \$19.00 each and the 10' channel green posts are \$21.00 each. Vice Chairman Hippler asked who is buying them. DPW Director Knapp answered that is the argument all along, not me. Town Administrator Bolton stated we need them, you cannot enforce without a sign. DPW Director Knapp stated as soon as you decide he will have them ordered. Selectman Van asked what is the lead time to get them? DPW Director Knapp answered usually a week, however, he has never ordered forty custom signs before. Selectman Van confirmed the price at \$40.00 each total. Vice Chairman Hippler noted \$1440.00 with the discount when ordering forty. Town Administrator Bolton stated Chase Park would have to pay for them. DPW Director Knapp stated if his department was going to be installing these signs, he would like blue light assistance from the WPD as it is dangerous to work that stretch of road. It was concluded to order forty posts and thirty signs. Selectman Van suggested asking PARC to come in to get their input when billing Chase Park for these signs. Town Administrator Bolton called out to JaNeen Lentsch, PARC Chairman, listening in the hall if she'd mind if they billed Chase Park. She responded, yes, she'd have to look at the budget and have a committee vote on it. Town Administrator Bolton stated they do not have another month to wait on it. DPW Director Knapp reiterated when you decide, let him know, he will then order them.

DPW Director Knapp asked, "Has every part timer that has been hired, been interviewed by the Board of Selectmen?" Chairman Meaney answered, "Nope." We had adults that were hired through Parks and Recreation. Selectman Van stated they were interviewed by Parks and Recreation. Selectman Burdick and Chairman Meaney stated they were not interviewed by the Board of Selectmen, which is our policy. Chairman Meaney declared, "We failed."

Next, DPW Director Knapp stated if anyone is interested about the truck, he called and spoke to Bucky at McDevitt Trucks. It will only be about a two week delay. Chairman Meaney asked which one? DPW Director Knapp responded, "The big one."

BUILDING INSPECTOR REORGANIZATION DISCUSSION:

Town Administrator Bolton led the discussion on the Building Inspector reorganization. She explained, Kelly Dearborn-Luce and Chief Vezina met with her on Friday. Last week they visited Loudon FD to get information on how they had the Building Inspector under their FD. She mentioned having Kyle Parker, our Building Inspector, come in to help make the transition even smoother. Kelly would still be doing all the administration work for the department, here, at the Town Office building. Physical inspections would be called to the FD and scheduled with their secretary. The web based Q & A system, which Kelly inputs into, allows for inspections to be noted in the field on a tablet. A technical review meeting, once Kelly has reviewed everything, would then be set up. A three part form has an inspection notice that could be left at the site. The plan moving forward needs to be fluid as there are many parts with things cropping up that they are not sure of. Communication is key, a work in progress. Does the Board want to reorganize the Building Inspector under the FD and Chief Vezina? Town Administrator Bolton feels it is the right thing to do.

Chief Vezina stated it is based on the model he already works with. The applicant comes in to Kelly, they make their proposal, she issues a permit and it may or may not require plans to be reviewed. When they are ready for an inspection, they call him. He goes out and does the inspection. Bringing the Building Inspector in would be a much broader scope. Though it all falls into the same realm of inspections, it will take some time to get his personnel up to speed, getting necessary training. Selectman Van asked if there was Continuing Education for certification. Chief Vezina stated it is a multi-step program with Continuing Ed as codes change. NH Building Officials meet on a monthly basis, he feels it is a great program.

Selectman Van asked how the Board of Firewards will fit with the Building Inspector under the FD. Chairman Meaney stated he would be an employee of the FD. Chief Vezina stated he thinks with a goal of four more fulltime staff, EMT/Firefighters, their might be time in their schedule. In an economy point of view, he feels a Firefighter could take this on because they are already out there doing inspections already. "This is a benefit to the town," stated Chief Vezina. With this added piece, going forward, they would look at hiring prospective candidates differently. Selectman Van asked if he speaks for the Board of Firewards concerning this. Chief Vezina stated yes. It was brought up a year and a half ago with the past Building Inspector, Chip Meany. He continued, Steve Colburn, Board of Fireward Chairman and Rick Houde, Fire Alarm Regional Sales Manager, can see it is a fit within the FD. Other towns such as Merrimack and Franklin have their Building Inspector under their FD. Vice Chairman Hippler questioned, "Obviously, the priority of the FD/EMS is to respond to calls, if there was an incident at time of inspection or scheduled inspection...is there going to be a backup and how would you handle that?" Chief Vezina answered, "Assuming that we have someone in this round of hires that could pick up some of that slack." Next budget cycle, or maybe further, it could be a part time person in the foreseeable future. Chairman Meaney stated in the past if something happened, the inspection was just rescheduled. Chief Vezina stated, "As this builds out, it's very possible that we may have more than one person doing that. So then you start to get over lap and sharing of that workload," someone on vacation, etc. Selectman Burdick asked how many hours a week do you spend on furnace and chimney inspections? Chief Vezina stated it is half his work week. Selectman Burdick asked if he was an EMT. He responded yes. She then asked, "Would it make more sense... for Kyle to take over all the inspections? He's all trained. If he is looking for fulltime." Town Administrator Bolton stated the default budget only allows for part-time as a fulltime person requires benefits, retirement and the whole thing. She continued, the talk was to use some of the new hires coming along already approved for fulltime, carrying it into next year's budget cycle. Chief Vezina states his point of view is of a multi-role employee. If you're going to spend the healthcare and retirement piece, along with fulltime wages, he could certainly use that person. Especially, if the workload doesn't require a fulltime person. Town Administrator Bolton stated she comes from a world of cross training having worked in every department here. Looking to the future, as the community grows; it works in the long hall to have multiuse personnel. Two or three people trained for building inspections is the best route to move into. She continued, what a great way to keep communications open amongst everybody. Chairman Meaney stated, having been involved with the Planning Board, he sees the need for involving the FD even more with the developments that come in. He thinks it makes sense as they are doing some of it anyway.

Vice Chairman Hippler asked Chief Vezina if he had anyone to back him up right now as far as the inspections that he does currently. Chief Vezina responded Kyle Parker has and on the statutory side, Kelly Dearborn-Luce is perfectly capable of doing it. To that point, Kelly Dearborn-Luce stated there has been talk of having someone come in for a cross training session to see what she does, from the building department to planning, zoning, inspections, issuing permits and enforcement. Town Administrator Bolton was in agreement, as she stated we can only lean on Mutual Aid for so long. She would still keep Mutual Aid agreements, but looking to the future this would be the right direction to go in. She added, she is appreciative for Kyle Parker staying on as the Building Inspector, especially with Technical Review meetings and glitches that could pop up during the transition. Kyle stated he is willing to provide a smooth transition for the FD. He is very happy to help with phone support and come in for evening meetings when the Chief finds someone. Town Administrator Bolton, Chairman Meaney and Vice Chairman Hippler all agreed this would be the best for our community. Kyle added he thinks it is a great idea the FD take oversight of building inspections going forward, on multiple levels, it gives them insight into the build. They are already there for mechanical inspections; this would be beneficial to see all aspects.

Chairman Meaney asked the Board for their thoughts. Selectman Van stated to get back to him later. Selectman Burdick stated she is in favor of having Kyle if he is interested as he is trained. Kyle Parker stated he would be interested in fulltime, but understands the budget issue at this time does not allow for that, however, he is willing to stay in long enough to see if it became fulltime. He would also work through the transition, too. Chairman Meaney and Vice Chairman Hippler stated this would be moving in the right direction.

FIELD USAGE DISCUSSION WITH PARKS AND RECREATION:

JaNeen Lentsch, Chairman of Parks and Recreation stated she is getting a lot of requests to use the town fields. An irrigation problem at Bolton Field has prevented anyone from using the field, it is being handled. The WMS field has been used by a local baseball team in the interim. Ninety percent of the town fields are used by WAC, Weare Athletic Club. She stated their fees are low and there are no tryouts, everybody plays, a true recreational organization. WAC has taken it upon themselves to do the repairs and maintenance of the fields. She stated they contribute so much.

Three different organizations have recently inquired about using the town fields that do not necessarily have local kids, charge more in fees, and use a tryout method, not guaranteeing a spot for everybody. Her question to the Board is should PARC charge for compensation with respect to wear and tear. Selectman Van asked if these were out of town, for profit entities. JaNeen answered yes, one or the other, with some Weare kids. She reached out to Henniker, who charges other groups \$150.00/day for 5 hrs. or more, or, \$150.00/team for one season eight to ten weeks. Selectman Burdick asked why are we having other people from out of town coming in to use our fields when, she has heard for twenty years, we don't have enough. JaNeen stated this is new, this just happened last month. One group had previously used JSRHS, however, they said no because the school is closed. Town Administrator Bolton stated this is where COVID has cropped up some unusual circumstances. Chairman Meaney stated these additional organizations could interfere with our own town usage, especially, when Weare is short playing fields and we do not want to neglect our local teams. Vice Chairman Hippler stated we have already had local teams conflicting for field space. Chairman Meaney stated he believes charging \$150.00/day is not unreasonable, filling out one of our Facility Use Forms. JaNeen added, Goffstown charges \$150.00/hour, \$1000.00/season. Vice Chairman Hippler stated he agrees with Chairman Meaney, the priority is our own home teams. If by chance we have an open field then he is all right with renting it out for \$150.00/day as there are costs associated, i.e. trash cleanup. JaNeen also stated one organization is charging \$250.00/player. Vice Chairman Hippler asked what are the time requests as we could have different rates depending on the different requests, days vs. hours. JaNeen answered some are for weeks as in camps, six hours a week for six weeks. Selectman Burdick stated she is not concerned with charging fees as she is concerned with thoroughly cleaning in lieu of the current virus situation. JaNeen responded they use their own equipment, we don't have many bleachers and the portapottys are cleaned once a week. Selectman Burdick stated, "I guess if we are going to rent out fields, that we don't think we need, then I don't want to hear anybody coming back asking us to put another field in." Vice Chairman Hippler then said, "Well, I don't think that's the problem, I think this (COVID) is throwing a whole curve ball to everything. I think that's why she is getting phone calls now." Chairman Meaney reiterated \$150.00/day flat rate is fair. Vice Chairman Hippler asked if the PARC has talked about this yet. JaNeen stated yes, but they were looking to the Board for a decision. Vice Chairman Hippler suggested letting PARC mull things over and come back to us on the 29th with a recommendation. JaNeen stated she thinks these outside organizations are looking for a free ride. Chairman Meaney stated you can't expect the tax payers or WAC to foot the bill for all this. Vice Chairman Hippler stated he is open to the idea of charging outside organizations. Selectman Van noted even if it's a non-profit group there still needs to be a rental fee and where would that money go. He also asked, when the football team's play does the town require they have an ambulance detail. Vice Chairman Hippler said he thinks it's the nature of the

sport. Town Administrator Bolton added the rental fees would go in the General Fund and the football teams are part of the Granite State Football League, which requires an ambulance, they can't start without one.

The Board concluded to add PARC to the June 29th Public Hearing at 6:30pm for a Field Usage discussion. Vice Chairman Hippler stipulated the wording should exclude WAC. JaNeen mentioned the \$2.00 Walk-In fee that was mentioned is too low, and recommends \$5.00/person. She continued they haven't hit their 50% operating capacity yet, the picnic tables have not been moved and people are smoking outside the park, across the street. They had to call the police because someone decided to park their boat on the back side of the park and enter by foot. They were asked to leave and did not comply, however, once the police were called they left before the police arrived. She is getting a lot of flak for campers being considered residents, especially, at the boat house where it is not their job to field questions about PARC decisions.

Town Administrator Bolton mentioned a post from Cold Spring Campground, stating Chase Park has a lifeguard on duty. BOS Administrative Assistant called them to explain that is not the case this year. No lifeguard on duty, swim at your own risk.

Selectman Van suggested PARC cleanup the cigarette butts across the street when they open the gate in the morning to be cognizant of the residents who live there. Chairman Meaney stated with all the traffic, and no PPE, he worries about PARC crossing the street to pick up cigarette butts. JaNeen stated they will keep an eye out. Chairman Meaney stated they better have rubber gloves. She responded they do and masks.

Chairman Meaney mentioned, PARC needs to bring the Board their decision on signs. JaNeen responded, "Who asked for signs?" Selectman Burdick stated the Police Chief did. Chairman Meaney stated the current signs are inadequate. Selectman Van noted they are not enforceable. JaNeen stated PARC budget has been cut and the town tennis courts have taller grass growing out of it than her lawn. Chairman Meaney stated you can get 40 signs and 30 posts. Selectman Van stated he didn't think PARC should foot the whole bill. Town Administrator Bolton stated it is a true cost to the park. Selectman Burdick stated PARC has raised their fees. Selectman Van stated PARC did not request them. Chairman Meaney stated they supported it. JaNeen asked how long does the 50% capacity need to be in effect. Selectman Burdick stated as long as Governor Sununu says we have to. JaNeen questions the need for parking signs that warrant a \$1600.00 purchase. Chairman Meaney stated last year there were complaints of cars parked all the way up and down to the dam, at one point parked on both sides of the road blocking driveways. Selectman Van asked if they were boat trailered vehicles. Chairman Meaney responded, "Everybody and anybody." Selectman Osborne concurred, stating you couldn't get a fire truck through. Chairman Meaney added or a car. JaNeen asked how much temporary signs cost to put out for a little while as she feels the increased cars align with July 4th weekend. Chairman Meaney suggested the cost be split between the PD and PARC. Selectman Burdick stated the Chief wanted it. Town Administrator Bolton stated we did. Chairman Meaney stated we wanted it because of the parking issues last year. Vice Chairman Hippler suggested we need a better understanding for how many feet is needed between the signs. Town Administrator Bolton reminds the Board they asked the Chief for his recommendation, which was 40 signs, posted every 75 feet. After much discussion as to who should pay for the signs, it was decided to order the signs now to have them before July 4th and figure out later which budget it will come out of. **Selectman Van made a motion, Chairman Meaney seconded to authorize DPW to order 25 signs/posts from the State of NH Correctional Industries, to be installed on Reservoir Drive. Passed 4-1-0 Vice Chairman Hippler**

JaNeen continued, she has an opinion about placement of the signs. Selectman Van stated DPW Director Knapp will decide where the best place is to put them.

MINUTES:

May 18, 2020 Minutes: Selectman Van moved, Chairman Meaney seconded to accept the minutes of May 18th, as amended, passed 5-0-0

June 1, 2020 Minutes: tabled

MANIFEST:

To order the Treasurer to sign the payroll and accounts payables checks dated June 18, 2020 as included in the following manifests:

<i>Payroll Manifest</i>	\$	78,886.02 (Weekly, monthly & quarterly payroll)
<i>1st Responder Stipend Manifest</i>	\$	7,256.51
<i>Accounts Payable Manifest</i>	\$	303,805.93
<i>Weare District Accounts Payable Manifest</i>	\$	605,875.00
<i>Total</i>	\$	995,823.46

The following manifests were previously ordered to sign at the June 1, 2020 Board of Selectmen meeting:

Payroll Manifest 06/11/2020)	\$	57,415.84 (Weekly payroll checks dated
1 st Responder Stipend Manifest	\$	7,256.51 (Stipend Checks dated 06/11/2020)
Accounts Payable Manifest	\$	69,054.71 (Checks dated 06/11/2020)

As there is no Selectmen meeting scheduled for Monday, June 22, 2020

Please vote:

To order the Treasurer to sign payroll checks dated June 25, 2020 estimated to be about \$70,000.00. Furthermore, to order the Treasurer to sign up to the amount of \$75,000.00 for accounts payables that cannot wait until the next scheduled meeting. Reports and actual check amounts will be reported to the Board of Selectmen by inclusion on the Manifest Memo at the next scheduled meeting.

Chairman Meaney moved, Selectman Burdick seconded to accept the manifest as follows, which passed. Passed 4-0-1 Selectman Van

Discussion: The Board discussed the PD purchase of a speed trailer at \$400.00 and using an outside automotive repair shop instead of checking with DPW first.

ADMINISTRATOR'S REPORT: Administrative Topics:

The Board to sign a reappointment and change of status with Warden and Deputy Warden.

Reopen: DPW to install a shelf at Tax Collector's window. Hand sanitizers placed and signs posted. Staff hours T – F, 7:00am to 5:00pm, Town Clerk hours stay the same. Self-regulation for temperatures- how to know if someone comes in with a temperature. Vice Chairman Hippler stated it is self-policing. Can we self-screen as employees and with customers? Chairman Meaney stated the State of NH is screening all their employees when they report for work. Loudon FD visit instructed them to take their temperature and sign a form. Selectman Van is against self-certifying for temperatures, as it is an invasion of privacy. Selectman Burdick stated if someone is not feeling well they should not be coming in. Chairman Meaney stated how would you know, they come in anyway. Stop signs with symptoms could be replaced on the front door. Chairman Meaney stated the Board has a responsibility to the people that are in this building. Town Administrator Bolton stated that is who she is concerned with. Selectman Burdick stated we are going to have to be careful for a while as Weare has increased 40% over the last three weeks. Selectman Van stated that is because testing has increased. Chairman Meaney mentioned Florida and Georgia's new daily increases. Vice Chairman Hippler stated you could test positive and be Asymptomatic. The discussion continues, Town Administrator Bolton states she has seen other towns that are taking temperatures, having employees answer questions and sign off before entering. Vice Chairman Hippler asked who would administer it. Town Administrator Bolton stated she just wanted to know if you were considering self-screening or not. Selectman Van noted self-screening is fine, but to have someone check employees, you would have to screen every single person that comes through this door. She agreed and the Board agreed if we fall victim and the place crippled, the building would be shut down for two weeks.

Memorial: Library will be having a tree planting ceremony at 5:30pm, Thursday, June 18th as a Memorial to Mike Sullivan, Weare's Library Director that passed away suddenly on December 10, 2019.

Town Committees to resume meeting: The Board decided the town committees are ok to start meeting again after June 16, 2020. Committees to use the conference rooms when available. A committee was looking to meet at the town gazebo and the problem is it would then not be recorded for You Tube. Committee members could be a part of the meeting from a remote location via cell phone, unless there is a Non-public 91(a) discussion. Also, a Non-public 91 (a) could not be held outside.

Lobby Limitation: There was an email regarding three (3) people in the lobby at one time for six foot social distancing. Magnets and special door locks forthcoming in order for lobby fire door to be propped open. Selectman Van and Vice Chairman Hippler suggested using the BOS conference room for a waiting room.

CORRESPONDENCE & OTHER BUSINESS:

R & R Communication upgrades - Chief to be questioned.

NONPUBLIC SESSION:

Chairman Meaney moved, Vice Chairman Hippler seconded to enter into nonpublic session @ 9:12 p.m. pursuant to the authority granted in RSA 91-A: 3II (c). A roll call vote was taken, Selectman Van – yes; Selectman Osborne - yes; Chairman Meaney – yes; Vice Chairman Hippler – yes; Selectman Burdick – yes. Passed 5-0-0

Chairman Meaney moved, Selectman Van seconded to exit this nonpublic session @ 9:25 p.m. A roll call vote was taken, Selectman Van – yes; Selectman Osborne – yes; Chairman Meaney – yes; Vice Chairman Hippler – yes; Selectman Burdick – yes. Passed 5-0-0

The Board discussed taxpayer information.

Being there was no further business to come before the Board, Selectman Van made a motion, Vice Chairman Hippler seconded to adjourn at 9:26pm. Passed 5-0-0

ADJOURNMENT

A True Record.

Karen Nelson

Karen Nelson transcribed from
TA Bolton notes & YouTube recording