

**DRAFT**



**WEARE BOARD OF SELECTMEN  
MEETING MINUTES  
May 6, 2020**

**PRESENT:** JOHN (JACK) MEANEY, CHAIRMAN; FREDERICK W. HIPPLER via phone for the first half of the meeting, VICE CHAIRMAN; JONATHAN H. OSBORNE, SELECTMAN; SHERRY M. BURDICK, SELECTMAN; JOHN VAN LOENDERSLOOT, SELECTMAN

**TOWN ADMINISTRATOR:** Naomi L Bolton

**GUESTS:** DPW Director Knapp, Kristyn Jensen, Michael Lansford

**NONPUBLIC SESSION:**

**Chairman Meaney moved, Selectman Van seconded to enter into nonpublic session @ 6:30p.m. pursuant to the authority granted in RSA 91-A: 3II (b). A roll call vote was taken, Selectman Van – yes; Selectman Osborne - yes; Chairman Meaney – yes; Selectman Burdick – yes; Vice Chairman Hippler - yes Passed 5-0-0**

**Chairman Meaney moved, Selectman Burdick seconded to exit this nonpublic session @ 6:41 p.m. A roll call vote was taken, Selectman Van – yes; Selectman Osborne – yes; Chairman Meaney – yes; Selectman Burdick – yes; Vice Chairman Hippler – yes. Passed 5-0-0**

The Board interviewed two potential DPW employees.

Chairman Meaney opened the meeting at 6:41 pm., welcomed those present to the May 6, 2020 meeting of the Weare Board of Selectmen and proceeded with the pledge of allegiance.

**PUBLIC COMMENT:** eliminated until further notice, contact Town Administrator Bolton if you need to have something addressed.

**DEPARTMENT HEAD/COMMITTEE ITEMS:**

DPW Director Knapp stated he would like to hire Kristyn Jensen at \$15.00 per hour as a part time DPW employee on call as needed basis. **Chairman Meaney made a motion, Selectman Van seconded to hire Kristyn Jensen as a part time DPW employee starting at a rate of \$15.00/hour Passed 5-0-0**

Next, DPW Director Knapp stated he would like to hire Michael Lansford as a fulltime DPW truck driver position starting at \$17.34/hour and after a 6-month probation increase to \$17.86/hour. **Chairman Meaney made a motion, Selectman Burdick seconded to hire Michael Lansford as a DPW employee from part time to a fulltime position that was approved at the town vote in March with a starting rate of \$17.34/hour, after 6-months an increase to \$17.86/hour. Passed 4-0-1 Vice Chairman Hippler**

DPW Director Knapp explained his crew has started their summer work; all his roads are already reclaimed, Bogue Road, Etta Lane, and a rough piece of Thorndike Road, from Quaker Road to Reservoir Drive. He expressed how well the Thorndike piece went. It did not drudge up any boulders so he will add gravel where it needs it, fine grade it and pave. Bogue Road will be last to finish as it requires the most work. Tomorrow Barnard Hill Road near Route 114 will be overlaid. Friday they will overlay Oak Hill, Oak Ridge and River Road end near Riverdale Road. He expressed Oak Ridge is in rough shape. Selectman Burdick questioned putting in concrete at the River Road/Riverdale piece. Selectman Osborne questioned adding concrete to the end of Quaker Street near Route 114. DPW Director Knapp explained the problem with mixing pavement and concrete is salt eats concrete. He stated it is possible to maneuver around potholes to prevent damage to your vehicle. He mentioned River Road from Colby Road down will be overlaid to the stop sign sometime this summer. Colby Road will soon be shutoff to trucks. Renting a flashing sign, *Seek Alternate Route*, for two months at a cost of \$650.00/month was a great deal. Very handy as it can be put in place two weeks ahead of time, along with two signs that detail exact days paving will start. He will be using it on road jobs. DPW Director Knapp continued his crew will start back to work on their normal schedule on Tuesday as there is much work to be done. Chairman Meaney mentioned keeping social distancing. Director Knapp answered yes, other than working in a trench, they can keep a distance and anyone can wear a mask if they would like. Spot grading will start every other week; half a trailer load of calcium will be put down late this summer, as he is not buying another, as the road budget did not pass and is tight.

**SAWYER ROAD (CLASS VI ROAD) DISCUSSION:** Town Administrator Bolton mentioned back in August of 2019, Mr. Chris Renaud, who owned two lots on Sawyer Road, was instructed to fix the culverts and ditches in order to obtain building permits and then get in touch with DPW Director Knapp. Once he obtained approval from DPW, Mr. Renaud was then supposed to return to the Board of Selectmen. Town Administrator Bolton stated it is her understanding that one of the lots has been sold. She asked DPW Director Knapp if the culverts have been done, as there is a potential buyer for the second lot that needs a building permit that wants to make sure everything has been approved. Chairman Meaney stated both lots were sold and Mr. Renaud received approval from the Planning Board. Town Administrator Bolton pointed out, he never returned to the Board of Selectmen as previously requested. Chairman Meaney suggested getting in touch with our Land Use Coordinator as she has a copy. Town Administrator Bolton reiterated it needs to come before the Board if the culvert and ditching has been approved. She questioned how a building permit was issued if Mr. Renaud did not present before the Board. DPW Director Knapp stated the culvert was put in. Town Administrator Bolton then asked about the ditching as a resident had already complained about the ditching. DPW Director Knapp stated there is no ditch problem. Town Administrator Bolton continued if one lot is currently being built upon and another person is looking to build on the second lot, yet neither lots received the proper approval from the Board, she suggested anointing both lots while DPW Director Knapp is present here tonight. DPW Director Knapp stated he told the property owners, including a property owner at the end of Sawyer Road, when they are done building the road needs to be graded and graveled at the owner's expense. Town Administrator Bolton stated DES was involved, driveway permits with have to be signed off on, but what about the ditches. DPW Director Knapp stated the problem with the ditches is the road was previously held to the Class V standard, which meant the ditches were filled in. He continued if the road is graded with a proper crown then he does not see any problem as he has been out there this spring. **Selectman Osborne made a motion, Chairman Meaney seconded to approve the work that was done on Sawyer Road. Passed 4-0-1 Selectman Van**

Vice Chairman Hippler, now present, asked DPW Director Knapp how the truck ordering was going. DPW Director Knapp answered everything is on track as Western Star has not shut down. Though the little truck

factory was shut down, the backlog is not terrible. He continued he would like to do a rubber chip membrane type of paving on Mountain Road as he hears the State has better luck with this product than overlaying with pavement.

Selectman Van asked DPW Director Knapp about a section of Walker Hill Road, a quarter mile up the road from Rockland Road. The rainstorm a month ago dug up the road leaving loose pavement. DPW Director Knapp noted he would like to reclaim it once he finishes all the other roadwork in town he has going on.

#### **CORRESPONDENCE & OTHER BUSINESS:**

Town Administrator Bolton spoke of an email she received from a town resident who owns plots on the old section of the East Road Cemetery. The email states while they were there trying to clean up their grave site plots our vendor treated her very rudely insisting they stop raking, a negative exchange ensued. The town resident requests a copy of the rules and regulations as our vendor told her that it was a liability to clean up your own plots. It was the emailer's goal to get clarification in order to prevent other town residents from being yelled at for attempting to care for their private site. Town Administrator Bolton shared she and her family visit Pine Grove Cemetery to weed, cleanup and place flowers and she has never run into any problems. Selectman Burdick said there is no liability as anyone can do whatever they want if they own the plot. Town Administrator Bolton will reach out to our vendor for more explanation as to this incident as she is not sure why the liability comment was made. She is only aware of applying bark mulch being against the law. Selectman Burdick stated the emailer was very upset as she spent 25 minutes with her on the phone.

**Being there was no further business to come before the Board, Chairman Meaney moved, Chairman Hippler seconded to adjourn at 7:00pm. Passed 5-0-0**

#### **ADJOURNMENT**

A True Record.

*Karen Nelson*

Karen Nelson transcribed from  
TA Bolton notes & YouTube recording