



WEARE BOARD OF SELECTMEN
MEETING MINUTES
APRIL 6, 2020

PRESENT: JOHN (JACK) MEANEY, CHAIRMAN; FREDERICK W. HIPPLER, VICE CHAIRMAN; JONATHAN H. OSBORNE, SELECTMAN; SHERRY M. BURDICK, SELECTMAN; JOHN VAN LOENDERSLOOT, SELECTMAN

TOWN ADMINISTRATOR: Naomi L Bolton

GUESTS: Police Chief Chris Moore, DPW Director, Benji Knapp, Laura Purslow

Chairman Meaney called the meeting to order at 6:30pm.

NONPUBLIC SESSION:

Chairman Meaney moved, Vice Chairman Hippler seconded to enter into nonpublic session @ 6:30 p.m. pursuant to the authority granted in RSA 91-A: 3II (b). A roll call vote was taken, Selectman Van – yes; Selectman Osborne - yes; Chairman Meaney – yes; Selectman Burdick – yes; Vice Chairman Hippler - yes Passed 5-0-0

Chairman Meaney moved, Vice Chairman Hippler seconded to exit this nonpublic session @ 6:44 p.m. A roll call vote was taken, Selectman Van – yes; Selectman Osborne – yes; Chairman Meaney – yes; Selectman Burdick – yes; Vice Chairman Hippler – yes. Passed 5-0-0

The Board interviewed a candidate for the position of full time police officer.

Chairman Meaney opened the meeting at 6:45pm., welcomed those present to the April 6, 2020 meeting of the Weare Board of Selectmen and proceeded with the pledge of allegiance.

PUBLIC COMMENT: eliminated until further notice, contact Town Administrator Bolton if you need to have something addressed.

DEPARTMENT HEAD/COMMITTEE ITEMS:

Chief Moore recommended the hiring of Laura Purslow as our new police officer, with a start date of Sunday, April 12, 2020. He continued, she will be started under the CBA (Collective Bargaining Agreement) at the 11-year point, with a 200-hour annual leave, at a recommended rate of pay of \$29.36/hour. **Vice Chairman Hippler made a motion; Selectman Van seconded to hire Laura Purslow as our new Police Officer for the town of Weare at a rate of \$29.36/hour to start April 12, 2020. Passed 5-0-0**

Chairman Meaney swore in Laura Purslow as a Weare Police Officer.

Chief Moore followed up with a discussion on his vehicle #9 with the repair order of \$1770.00. Town Administrator Bolton mentioned the \$1770.00 has additional cost, two in town company quotes for mounting the lights at ~\$300.00 and town decals application of \$75.00, totally ~\$2145.00. Chief Moore further explained his budget is split: maintenance, repair and tire. He stated, at \$1250.00 a year for each car, this \$2145.00 repair order would far exceed his budget for vehicle #9. Vice Chairman Hippler suggested tabling the discussion and reassess, holding on to the vehicle for now as the ACO is not working at the moment. Chairman Meaney stated the vehicle just sitting is still going to cost you the same amount of money to put the car back out in service or even potentially more money. Selectman Van asked if the vehicle was repaired, no lights or decals, could it be used when officers go to court, etc. Chief Moore replied he does not trust the vehicle with the high mileage, over 250,000. In addition, an officer in uniform with a badge on has to react accordingly and that vehicle is no longer a patrol vehicle. He reiterated vehicle #9 could be used as an ACO car. Selectman Van suggested tabling the discussion and revisit at the July meeting. Vice Chairman Hippler asked Town Administrator Bolton if the ACO is covered under the town's insurance when she is using her personal car. Town Administrator Bolton to check with our insurance company. The Board concluded to table the discussion of repairing vehicle #9 until their July meeting.

Chief Moore then took a moment to recognize the change in the Board's personnel. He thanked Vice Chairman Hippler for his time as Chairman of the Board of Selectman. Chief Moore explained it was Chairman Hippler at the time that influenced the Chief's decision to join the Weare Police Department last June. He went on to express his appreciation for his service and everything he did. Chief Moore stated he liked the way Chairman Hippler communicated and how he projected *teamwork*. Vice Chairman Hippler responded, "Thank you very much Chief, that means a lot."

Chief Moore also stated Police Officer Jacob Hatch submitted his resignation on March 31, 2020, providing a two-week notice. His last day is Tuesday, April 14, 2020, as he will be going to Hillsborough County Sheriff's Office. Chief Moore continued, Officer Hatch was a great asset and he appreciated his four years of service to the Town of Weare.

DPW Director Knapp was present to revisit the medium body truck bid:

5500 Medium Duty Truck

<u>Hillsboro CDJR</u>	Truck	\$45,138.00
(Cummins Motor)	Trade	<u>-3,000.00</u>
	Net	\$42,138.00
With warranty 7 year/60,000 miles		<u>\$2960.00</u>
Everything but wear items		
	Grand total:	\$45,098.00

Ram 5500, 360 HP, 800 FT-LB torque, 4.44 gears std., max tow 23670 lbs. (\$595 extra for 4.89 gears to increase max trailer to 34670), 19,500 GVWR, 11,320 payload, 52 gallon tank, 225/70R19.5 Continental tires

Factory warranty- 3 year 36,000 miles with a 5-year Powertrain or 100,000 miles

Extended service: Max Care plan \$100.00 deductible

7 year/60,000 miles \$2960

5 year/100,000 \$4195

7 year/100,000 \$5505

<u>Liberty International</u>	Truck	\$54,468.00
(Allison Transmission, Duramax 6.6L Motor)	Trade	-3,000.00
	Net	\$49,968.00
• Allison 2700 RDS Trans.		\$1500.00
• Diff Lock, not operator controlled (limited slip)		\$1200.00
• Skid Plate		\$300.00
• Front Tow Hooks		\$100.00
• Jump Start Studs	+	\$175.00
		\$53,243.00
With warranty 84 month/75,000 miles 100% parts & labor	+	\$3770.00
Grand total:		\$57,013.00

Selectman Van is leaning towards the Ram, he prefers their emission package better than the International (Chevy Duramax). He asked DPW Director Knapp if he would exceed the 60,000-mile warranty coverage of the Ram in seven years. He answered, "No, I don't think so." **Selectman Van made the motion, Selectman Osborne seconded to award the 5500 Medium Duty Truck to Hillsboro Chrysler Dodge Jeep Ram for \$42,138.00 with a warranty of 7year/60,000 miles for \$2960.00, totaling \$45,098.00 including a \$3000.00 (P-1) trade. Passed 4-1-0 (Vice Chairman Hippler)**

DPW Director Knapp then addressed the big truck deal from last week. He continued there was a reason he did not receive a bid from Kenworth. The email on the RFP had a dot in the wrong place typed in the body of the email. The email itself was correct, it had his correct phone numbers and other correct email addresses, but instead of replying to the sent email, Kenworth replied using the email with the typo, so ultimately DPW did not receive their bid. DPW Director Knapp spoke to Justin (Kenworth), they had a lengthy conversation and Justin admitted, regardless, they should have gotten the bid to the DPW office. DPW Director Knapp takes full responsibility for missing the miss placed dot when proofreading. Vice Chairman Hippler stated there were other avenues for them to have contacted the DPW besides just that one email address. DPW Director Knapp clarified he had been in contact with their salesman, they had emailed in regards to the other bids. However, he did apologize for the error and commented that he also apologized to Justin today as well. Overall, Kenworth was more money than Western Star and next year he will make sure that does not happen again. Vice Chairman Hippler said, "We are all human" and asked how things were going at the transfer station. DPW Director Knapp responded, "Good." The construction trailer has seen an increase with all the extra home projects being done now with the stay home order in place. Town Administrator Bolton said everyone in town deserves a shout out for their understanding during this time.

DPW Director Knapp talked about his split shifts and how he balances roadwork with road maintenance. He is very cognizant of his crew, the work that needs to be done, entangled with this Coronavirus and taking the proper precautions seriously.

MANIFEST:

To order the Treasurer to sign the payroll and accounts payables checks dated April 9, 2020 as included in the following manifests:

<i>Payroll Manifest</i>	\$	66,222.54	(Weekly & bonus day payout payroll)
<i>Accounts Payable Manifest</i>	\$	42,476.95	
<i>John Stark Accounts Payable Manifest</i>	\$	250,000.00	
<i>Weare District Accounts Payable Manifest</i>	\$	300,000.00	
<i>Total</i>		\$ 658,699.49	

As there is no Selectmen meeting scheduled for Monday, April 13, 2020

To order the Treasurer to sign payroll checks dated April 16, 2020 estimated to be about \$70,000.00. Furthermore, to order the Treasurer to sign up to the amount of \$75,000.00 for accounts payables that cannot wait until the next scheduled meeting. Reports and actual check amounts will be reported to the Board of Selectmen by inclusion on the Manifest Memo at the next scheduled meeting.

Chairman Meaney moved, Vice Chairman Hippler seconded to accept the manifest as follows, which passed 5-0-0

MINUTES:

March 16, 2020 Minutes: **Vice Chairman Hippler moved, Chairman Meaney seconded to accept the minutes of March 16th, as amended, passed 5-0-0.**

March 23, 2020 Minutes: **Vice Chairman Hippler moved, Chairman Meaney seconded to accept the minutes of March 23rd, as amended, passed 5-0-0.**

ADMINISTRATOR'S REPORT: Administrative Topics:

Town Administrator Bolton reiterated how well the public has been during all the changes the town has had to make in dealing with COVID-19. She discussed plans with making our town website forms fillable for permits. Plans are in the works with credit card companies and our webhost Civic Plus. She appreciates the public's patience. She encourages anyone with questions to email through the town's website.

CORRESPONDENCE & OTHER BUSINESS:

Town Administrator Bolton referenced an email from her Administrative Assistant about a phone call she had received. It was from a town resident who was concerned with the escalating rates from Comcast with marginal service. During the call, the resident mentioned they felt the choice in channels do not justify how much their rates have gone up over the years. The resident wondered if any other town residents had voiced their concerns about the expensive monthly fees vs. the content Comcast provides. The caller wondered if there are other service providers to look into. Town Administrator Bolton stated she had discussed with Chairman Meaney the renewal for Comcast is up in 2022. She felt a discussion could be had to look into other providers at that time, but wanted to make clear the town has nothing to do with setting the rates. In addition, residents have many Wi-Fi options, i.e. Hulu, Netflix and live streaming from your phone. Chairman Meaney mentioned it is the Public Utilities Commission, the state, which has control over the rates. He agreed, too, the rates are high, but he uses Dish network. Town Administrator Bolton mentioned bundling options all based on personal preference.

Town Administrator Bolton mentioned the Executive Order #25 that came out on Friday. It had to do with the temporary modification of interest penalty for late payments on property taxes. Keene, Rochester and Durham had urged the Governor to do something in light of what is going on. The Order was not meant for someone who has not paid, but rather for someone who had not paid his or her bill that will be due in June or July. She feels it should be based on a case-by-case basis and not apply to fees incurred before the virus hit, negating a huge run on residents putting a huge burden on the town. Town Administrator Bolton raised the point, will the state be paying interest on what they borrow as typically they would not have borrowed. The Board does not think the town's interest fees will be waived. Selectman Van wondered if the fees would be recoverable under FEMA. Chairman Meaney agreed with Town Administrator Bolton to take each case on a case-by-case basis as she suggested. Looking at property bills coming due, not ones past due.

Selectman Burdick suggested canceling roadside cleanup sponsored by the town in lieu of COVID-19. The Board agreed. Selectman Van wanted to thank the public who are cleaning up trash on their own and wanted to remind them the transfer station provides gloves and trash bags.

Selectman Osborne asked what should be done with the issue on Nichols Road. He mentioned there is a property site where a vehicle is parked off the road, he thinks with Maryland registration plates, a platform with a tarp over it and a regular camping tent. He also stated there was a four-wheel drive tractor in there. Town Administrator Bolton mentioned, when Selectman Osborne talked to her about it earlier today, she sent an email to our Land Use Coordinator. In the email, she asked if there was a subdivision going in. Perhaps, someone from Maryland recently bought the property and is going to work on it weekends. Our Land Use Coordinator responded, she knows of activity in the area, but was not exactly sure what property this was. Selectman Osborne will stop by the Land Use Coordinator's office tomorrow to clarify.

Vice Chairman Hippler suggested with all the town's employees working different hours/shifts, he feels "It would be prudent to anyone that receives actual hard checks to mail it."

Selectman Van mentioned, several weeks ago the Board shut down the town hall pending further review. He would like to continue closing the town hall to reevaluate later. Chairman Meaney added he would like to see the town hall closed indefinitely waiting to see what happens with the pandemic. Town Administrator Bolton stated many renters have already canceled on their own and are looking to reschedule in the fall. As the town wide yard sale is also postponed until August, more information to follow.

Selectman Van also mentioned to continue no public comment until further notice.

Town Administrator Bolton mentioned with the town offices also closed, it would be wise to look into getting a larger, lockable mailbox to accommodate larger town business, i.e. drafting plans.

Selectman Burdick asked about teleconferencing for future Board of Selectman meetings. Selectman Van reiterated public viewing accommodations with someone available to turn the camera on. Town Administrator Bolton to check out video options with real time viewing.

Town Administrator Bolton asked the Board what the schedule would be for Selectman meeting dates, bi-weekly or stick with 1st and 3rd Mondays or as needed. Chairman Meaney stated they could always check with the Board of Fire wards if there was ever a need to meet with them. Vice Chairman Hippler suggested evaluating as you go since it has not been a normal year. The Board concluded to meet the 1st and 3rd Monday from April through October (Columbus Day).

NONPUBLIC SESSION:

Chairman Meaney moved, Selectman Burdick seconded to enter into nonpublic session @ 8:04 p.m. pursuant to the authority granted in RSA 91-A: 3II (a&c). A roll call vote was taken, Selectman Van – yes; Selectman Osborne - yes; Chairman Meaney – yes; Selectman Burdick – yes; Vice Chairman Hippler - yes Passed 5-0-0

Vice Chairman Hippler moved, Chairman Meaney seconded to exit this nonpublic session @ 8:21 p.m. A roll call vote was taken, Selectman Van – yes; Selectman Osborne – yes; Chairman Meaney – yes; Selectman Burdick – yes; Vice Chairman Hippler – yes. Passed 5-0-0

Vice Chairman Hippler moved, Selectman Van seconded to seal and restrict these nonpublic session minutes. Passed 5-0-0

NONPUBLIC SESSION:

Chairman Meaney moved, Vice Chairman Hippler seconded to enter into nonpublic session @ 8:21 p.m. pursuant to the authority granted in RSA 91-A: 3II (c). A roll call vote was taken, Selectman Van – yes; Selectman Osborne - yes; Chairman Meaney – yes; Selectman Burdick – yes; Vice Chairman Hippler - yes Passed 5-0-0

Vice Chairman Hippler moved, Chairman Meaney seconded to exit this nonpublic session @ 8:30 p.m. A roll call vote was taken, Selectman Van – yes; Selectman Osborne – yes; Chairman Meaney – yes; Selectman Burdick – yes; Vice Chairman Hippler – yes. Passed 5-0-0

Vice Chairman Hippler moved, Selectman Van seconded to seal and restrict these nonpublic session minutes. Passed 5-0-0

Being there was no further business to come before the Board, Chairman Meaney moved, Selectman Burdick seconded to adjourn at 8:31pm. Passed 5-0-0

ADJOURNMENT

A True Record.

Karen Nelson

Karen Nelson transcribed from
TA Bolton notes & YouTube recording