

FINAL



WEARE BOARD OF SELECTMEN  
MEETING MINUTES  
DECEMBER 9, 2019

**PRESENT:** JON OSBORNE, SELECTMAN; JAN SNYDER, SELECTMAN; FREDERICK W. HIPPLER, CHAIRMAN; SHERRY BURDICK, SELECTMAN; JACK MEANEY, VICE CHAIRMAN

**RECORDING SECRETARY:** Naomi L. Bolton

**TOWN ADMINISTRATOR:** Naomi L Bolton

**GUESTS:** Brenda Cannon; Frank Campana; Mike Sullivan; Tom Clow; Beth Rouse, Finance Admin.; Tom Downing; Dennis Aubin; Peter Flynn

Chairman Hippler opened the meeting at 6:32pm; welcomed those present to the December 9, 2019 meeting of the Weare Board of Selectmen and proceeded with the pledge of allegiance.

**PUBLIC COMMENT:** Frank Campana: Mr. Campana was concerned about the wording, “fully equipped.” He referenced examples within the different depts. that describe new vehicle purchases. He gave the example, the highway dept. stated \$127K for the new truck, with an additional \$77k for the plow and body, “spells it out, people know what they’re paying for.” Mr. Campana also gave the example of the PD (11/4), line #44, \$13,500.00 *to fully equip* a new car, when it was previously worded that the car was purchased fully equipped. He wondered, “Is this a new way of doing business?” He went on to say, “Get rid of the line, don’t play games.” He stated, “Set a precedence, ‘fully equipped’ put a dollar amount for the chassis,”... etc. clear breakdowns. If it reads fully equipped then there shouldn’t be additional monies for “fully equipping it.” He stated, “It is hiding from the public how much there going to pay for a vehicle.”

Mr. Campana’s second point addressed the account balance of \$18K Police Special Detail Revolving Funds. He remarked, “How is this account growing? Why does this build up?” He referenced part of the money goes to fund a car (\$4K) and the rest goes to payroll (\$12K). He went on to explain, if police details have a set amount charged to a company per hour of police detail, then why is the officer paid a different amount? Mr. Campana stated, “This is a money maker!” He suggested sending the money back to the company or “Use that money to offset a vehicle and use it. Get rid of it.....”

Chairman Hippler responded: “For the police vehicle equipment line, \$8500.00 that was explained to me was for the transfer for equipment. Not to purchase equipment, but for the transfer between Tahoe (cruiser) to Tahoe (cruiser),” explained Chairman Hippler. An additional \$3000.00, he stated, was for the computer supplier that interlinks within the vehicles, “so they can use the touch pads.... from the vehicle manufacturer.” He went on to explain cruiser replacement radios are \$2000.00, and a onetime purchase because some equipment cannot be transferred, along with the labor hours involved. Chairman Hippler reiterated that the complete budget would be reviewed at tonight’s meeting.

Tom Clow, Finance Committee member – “If there is an inconsistency ...from dept. to dept., then go ahead and fix it.” Mr. Clow went on to express that as a whole, our town needs to pull together and give the new police chief a chance to move ahead in a positive way, stating, “...the town needs that desperately.”

Tom Downing, Finance Committee member – spoke that he would be open to any public input in writing to the Finance Committee, but didn’t want the debate and to waste time.

Selectman Snyder – spoke stating the Revolving Police Fund regarding payroll has always moved to the General Fund at the end of the year. Finance Administrator, Beth Rouse will send the board the explanation of how the fund works and why you can’t spend it.

### **2020 Complete Town Budget Discussion**

Beth Rouse, Finance Administrator, presented the new 15-page printout of the entire budget and the 2019 voter explanation sheet showing the proposed increase each article would cost by voting yes in 2020.

Chairman Hippler suggested:

Budget line #279 Police-Vehicle Equipment, drop to (\$3,000.00) for computers, remove radios and up fitting from equipment line, add to communication equipment line, leave computers, and keep the equipment line.

Budget line #280 Police –Communication Equipment, leave at (\$5,945.00)

Chairman Hippler would like to have the chief here, before any alterations or moving of money is done.

Selectman Osborne, suggested:

Budget line #400 Hwy-Director/Salary, increase Director Knapp’s salary by (\$5000.00)

Budget line #405 Hwy-Overtime, increase by (\$10,000.00)

Dennis Aubin, Finance Committee Member – Parks and Recreation Dept.; commented on the lease at Chase Park is up in five years, we need to look into negotiating and updating.

### **MINUTES:**

Meeting minutes of November 18, 2019 Chairman Hippler moved to accept the minutes of November 18, 2019 as amended, Vice Chairman Meaney and Selectman Osborne seconded as amended;

Passed 5-0-0

### **MANIFEST:**

Chairman Hippler and Vice Chairman Meaney, moved to accept the manifest as follows:

***To order the Treasurer to sign the payroll and accounts payables checks dated December 12, 2019 as included in the following manifests:***

<b><i>Payroll Manifest</i></b>	<b>\$</b>	<b>74,090.62</b>	(Weekly payroll)
<b><i>Accounts Payable Manifest</i></b>	<b>\$</b>	<b>102,225.40</b>	
<b><i>Fire Department Accounts Payable Manifest</i></b>	<b>\$</b>	<b>7,242.57</b>	
<b><i>Weare School Accounts Payable Manifest</i></b>	<b>\$</b>	<b>750,000.00</b>	
<b><i>Hillsborough County</i></b>	<b>\$</b>	<b>1,035,385.00</b>	
<b><i>Total</i></b>	<b>\$</b>	<b>1,968,943.59</b>	

## 2019 Town Report and 2020 Town Mailer Bids

		Town Report		Town Mailer		Total
RC Brayshaw	Warner, NH	\$ 3,075.00		\$ 1,895.00		\$ 4,970.00
Craftsmen Press	Weare, NH	\$ -		\$ 1,789.00		\$ 1,789.00
Town & Country Reprographics	Concord, NH	<i>Emailed- no reply</i>				
Keystone Press	Manchester, NH	\$ 3,426.00		\$ 2,346.86		\$ 5,772.86
Wharf Industries	Concord, NH	\$ 4,160.00		\$ 1,606.50		\$ 5,766.50

RC Brayshaw has done our Town Reports and Mailers for the past 5 years. They always complete them ahead of schedule. They are located in Warner, NH, just off Exit 9. This is the same price he quoted last year. **Chairman Hippler moved, Vice Chairman Meaney seconded to award the 2019 Town Report and the 2020 Town Mailer bids to RC Brayshaw. Passed 5-0-0**

### **ADMINISTRATOR'S REPORT:**

A termination and revocation of license agreement with previous owner (Emile Bussiere) was signed by the board in order for new owner, Keith Mulholland, with a metal restoration, undercoating, metal coatings and sandblasting company at 781 South Stark Highway, Map 411-150 in a Commercial Zone to comply with his bank for financing.

Government building: no changes

Administration: no changes

### **CORRESPONDENCE AND OTHER BUSINESS:**

Chairman Hippler referenced an email from a resident on Hilbren Road with relation to poor plowing and general maintenance of the road, particularly with respect to winter storms and icy conditions. Additional follow-up with the developer and planning board will be necessary.

Chairman Hippler gave a congratulatory shout out to the DPW Director Knapp and his crew for expeditious sanding of a driveway regarding an incident on Hoit Mill Road.

Selectman Osborne suggested changes need to be made to the Purchasing Policy increasing limits, originally amended 4/16/18, to current figures, ie. \$1,000.00 to \$2,500.00, Department heads for goods and services; \$2000.00 to \$3000.00, for vehicle repairs. **Selectman Osborne moved; Vice Chairman Meaney seconded to approve the suggested changes as presented. Passed 3-2 (Snyder and Hippler voting no)**

**Chairman Hippler moved, Vice Chairman Meaney seconded to allow the Police & Fire Department Heads to use their surplus from the wage lines within their Departments to make the required updates to their computer systems. This will be either purchasing new computers or upgrading existing computers that have the capability to upgrade to Windows 10. Passed 5-0-0**

### **NONPUBLIC SESSION:**

**Chairman Hippler moved, Vice Chairman Meaney seconded to enter into nonpublic session @ 9:03 p.m. pursuant to the authority granted in RSA 91-A:3II (c). A roll call vote was taken, Selectman**

Osborne - yes; Selectman Snyder – yes; Chairman Hippler - yes; Selectman Burdick – yes; Vice Chairman Meaney - yes. Passed 5-0-0

Chairman Hippler moved, Vice Chairman Meaney seconded to exit this nonpublic session @ 9:16 p.m. A roll call vote was taken, Selectman Osborne – yes; Selectman Snyder – yes; Chairman Hippler – yes; Selectman Burdick – yes; Vice Chairman Meaney – yes. Passed 5-0-0

Chairman Hippler moved, Vice Chairman Meaney seconded to seal and restrict these nonpublic session minutes. Passed 5-0-0

Being there was no further business to come before the Board, Chairman Hippler moved to adjourn at 9:17 PM; Vice Chairman Meaney seconded; passed 5-0-0.

#### **ADJOURNMENT**

A True Record.

*Karen Nelson*

Karen Nelson transcribed from  
TA Bolton notes & YouTube recording