

FINAL



**WEARE BOARD OF SELECTMEN
MEETING MINUTES
November 2, 2020**

PRESENT: JOHN (JACK) MEANEY, CHAIRMAN; FREDERICK W. HIPPLER, VICE CHAIRMAN; JONATHAN H. OSBORNE, SELECTMAN; SHERRY M. BURDICK, SELECTMAN; JOHN VAN LOENDERSLOOT, SELECTMAN

TOWN ADMINISTRATOR: Naomi L. Bolton

GUESTS: Finance Administrator Beth Rouse, DPW Director Benjamin Knapp, Police Chief Chris Moore, Finance Committee Member Tom Clow, Library Trustees Chairman Brenda Cannon, New Library Director Clay Kriese, Don Rogers, Finance Committee Member James Drury, Frank Campana

Chairman Meaney called the meeting to order at 6:30 pm.

NONPUBLIC SESSION:

Chairman Meaney moved, Selectman Van seconded to enter into nonpublic session @ 6:30 p.m. pursuant to the authority granted in RSA 91-A: 3II (c). A roll call vote was taken, Selectman Van – yes; Chairman Meaney – yes; Vice Chairman Hippler – yes; Selectman Burdick – yes; Selectman Osborne - yes. Passed 5-0-0

Chairman Meaney moved, Selectman Burdick seconded to exit this nonpublic session @ 6:56 p.m. A roll call vote was taken, Selectman Van – yes; Chairman Meaney – yes; Vice Chairman Hippler – yes; Selectman Burdick – yes; Selectman Osborne - yes. Passed 5-0-0

The Board discussed a personnel item.

Chairman Meaney opened the meeting at 6:57 pm., welcomed those present to the November 2, 2020 meeting of the Weare Board of Selectmen and proceeded with the pledge of allegiance.

A moment of silence was observed for Margo Cynthia McLeod who passed away October 14, 2020 at the Country Village Nursing Home, Lancaster, NH. She was the first woman firefighter, Captain of Company 7 Rescue Squad from 1972-1976 and structured a specialized medical training program to prepare local volunteers for licensing as emergency technicians. Margo McLeod was very involved in the town for numerous years, having been honored by the N.H. Municipal Association in 1996 for 30 years and 25,000 hours of tireless volunteer efforts. She continued to serve for many years even after her award in many different capacities. She was also the owner of Margo's Garden.

PUBLIC COMMENT:

Frank Campana, Quaker Street, spoke in reference to setting the tax rate. He is interested in seeing what “crumbs” the tax payers may get. In last year’s budget, without the tax payers vote, the Board gave out a couple of somewhat hefty raises and there is no say in what you may reduce the taxes too either, he stated.

At the October 5th meeting, Police Chief Moore proposed an ACO vehicle purchase. Chief Moore commented the upfit or graphics for this vehicle would cost between \$400.00 to \$500.00 dollars and at that time he said, “I know Frank likes a marked vehicle.” Mr. Campana answered he certainly does, no exceptions. He also stated he would like Fire Chief Vezina to mark his vehicle as well. In this town, he doesn’t think there should be any vehicle unmarked. Mr. Campana stated Chief Moore made the comment he was having the graphics removed, at a cost, from vehicle #6 as this will become his vehicle. Mr. Campana stated it goes along with the job having an identified car.

DEPARTMENT HEAD/COMMITTEE ITEMS:

Library Trustee Chairman Brenda Cannon was here to introduce the new Library Director, Clay Kriese. But first, it has been a tough year for her and she wanted to thank the Board, especially Vice Chairman Hippler. Having to come to the meetings and dealing with the budget, his smile, while Chairman at the time, put her at ease.

She explained also, she is very grateful, addressing the Board in particular, “You have two really wonderful employees, and one of them is Naomi. Who has helped me more than I can think of, getting me to meetings, telling me the procedures... helping me tremendously at the Deliberative Session and I really want to thank her for doing that. The other employee that you have that has just been phenomenal is Beth... she has helped me through everything and she continues to help to this day...tremendously.” She wanted it on record and to let people know there are some “real exceptional employees” here in Weare, Town Administrator Naomi Bolton and Finance Administrator Beth Rouse.

After an exhaustive search, the new Library Director started today. Coming from Tennessee, Clay Kriese, thanked the Board of Trustees for giving him this opportunity. He is really looking forward to serving at the Library. He had a great first day, long conversations with the staff. He and his wife wanted to move to New Hampshire, they have achieved a dream. Chairman Meaney welcomed him.

DPW Director Benjamin Knapp

1.) R & D Paving finished driveways today, and he decided last second to pave Depot Street. The last time they were there they had the big paver and Depot Street is short. They are going to shim down the hill on Merrill Road towards the dump. Shoulders are done, that should be it for the season.

Selectman Van asked if he got everything done that he wanted to this year. Director Knapp replied yes, plus some additional.

Vice Chairman Hippler asked where that puts us with the bond. Director Knapp answered roughly \$320,000.00 left over at the end of the planned paving. Adding the shim and Depot Street will be a few thousand, he is not sure if the shoulder money has come out, \$17,000.00 for the machine. Another, \$20,000.00 for material over the summer. Around the \$300,000.00 mark, exactly where he wanted to be with inflation and deflation of asphalt. He believes, spending 80% by law, he has achieved that goal. Left over money to be rolled into next year’s plans.

Vice Chairman Hippler asked if the reds, the greens and the yellow roads list could be updated. Director Knapp answered yes, he needs to make sure everything is accurate. The different colors indicate the level of repair needed. Vice Chairman Hippler stated that packet was excellent.

Director Knapp continued, they have overlaid, approximately, 48 roads and completely reconstructed all or a portion of 8 roads in two years. Chip coated 4 or 5 roads, a couple of which are very long, Flanders Memorial and Reservoir Drive.

Selectman Van asked how the chip coating is holding up. Director Knapp replied, great. The best example explained Vice Chairman Hippler, is Hodgdon Road, it is really holding up. Many pros, no cons, it adds between five and eight years of life to the roadway.

2.) Solid Waste Hauling Contract runs out December 31, 2020. Director Knapp stated, in the past, they have discussed hauling their own. He would like to pursue that someday. After putting the contract out to bid, he received one RFP from Sizemore Truck & Auto, 150 Weare Road, New Boston, NH. Director Knapp stated they have been his contractor and they have been doing a good job.

Opened live at the podium:

\$282.50 per trip – solid waste from the Transfer Station to Wheelabrator facility in Penacook, NH. Trailers are (3) axle certified for 99,000 GVW, approximately 104 trips a year.

\$334.00 per trip – construction waste from the Transfer Station to Naughton, Bradford, NH. Trailer is a 100 cubic yard open top, (3) axle hydraulic ejection ram, capable of hauling up to 99,000 GVW, approximately 30 trips a year.

\$282.50 per trip – recyclables/scrap metal from the Transfer Station to Schnitzer Metals, Concord, NH. Containers used are outside, 40 cubic yard to 50 cubic yard roll offs, hauled as needed, approximately 45 trips a year.

\$524.55 per trip – 100 yard open top containers of loose newspaper from the Transfer Station to OPR Systems, Inc., Wilmington, MA. Trailer is live floor, approximately 18 trips a year.

\$90.00 hourly rate for waiting time if necessary to unload at destination, time beyond one hour may be billed, documentation from destination, ticket time, is required.

\$3.50 per trip – fuel surcharge if price goes above \$3.15 to \$3.65 per gallon.

Vice Chairman Hippler asked how many DPW employees have their Class A driver's license. Director Knapp responded quite a few, probably half of his staff. Vice Chairman Hippler reiterated Director Knapp's earlier comment, the goal is to put the pieces in place for the DPW to do their own hauling someday. Though absolutely no complaints with Sizemore Trucking. They have been very dependable and accommodating.

Chairman Meaney moved, Vice Chairman Hippler seconded to renew the contract with Sizemore Trucking for the hauling of our waste from the Transfer Station \$282.50 per trip – solid waste, \$334.00 per trip – construction/demo, \$282.50 per trip – recyclables/scrap metal, \$524.55 per trip of loose newspaper, \$90.00 hourly rate for waiting time if necessary to unload at destination, time

beyond one hour, \$3.50 per trip – fuel surcharge over a certain amount. The term of this contract is January 1, 2021 to December 31, 2023. Passed 5-0-0

3.) Stop Sign Thorndike Rd, Director Knapp stated Chief Moore had asked him his opinion of the stop sign on Thorndike Road in area of Clinton Grove, where New Road, Shady Hill Road and Thorndike Road converge at Hodgdon Road. He would like to leave it in the hands of the Board, stating it is a through road with an intersection off to the left, you have to yield to traffic coming down the hill, before you turn left.

Police Chief Chris Moore - The stop sign is causing problems for the Police Department. Chief Moore stated there has been a lot of citizen complaints of people running the stop sign. However, the complaints are escalating to the point where citizens want to take action on their own behalf. He continued, it would behoove us to make it a yield sign, having the same impact on traffic. Complaints would be negated. There have been no accidents at this location. After a brief discussion, Chief Moore and Director Knapp to do a feasibility study at the intersection.

Chairman Meaney commented on the need for posting a 35 mph speed limit on South Sugar Hill Road. Selectman Van added, beyond Sugar Hill Speedway, past the four way intersection, it is a race track heading into East Weare. Town entry points are deemed 35 mph by law. Chief Moore stated once his website is up and running he will post where the majority of citizen complaints are and what he has done about them.

Selectman Van asked about the status of the speed trailer. Chief Moore responded it was on the road for about a week and then a light stopped working. After assessment, R & R to provide a control panel.

Ditch Line East Road Barn - Selectman Burdick asked DPW Director Knapp if he could see to it that a ditch line be place around the barn, on the Route 114 side, to redirect the water runoff from the roof. Also, to possibly remove a tree stump. Director Knapp replied yes.

Removal of Stonewall – Don Rogers, 285 Deering Center Road, is looking to remove up to 25’ of a stonewall, placing the stones in the current 12’ opening. Land Use Coordinator Kelly Dearborn-Luce already has a copy of the permit from the State. Planning Board has already signed off.

Vice Chairman Hippler moved, Chairman Meaney seconded to allow Don Rogers to remove up to 25’ of stonewall, to be moved to the existing 12’ opening, Map 411, Lot 006-000. Passed 4-1-0 Selectman Osborne voted no

MANIFEST:
To order the Treasurer to sign the payroll and accounts payables checks dated November 5, 2020 as included in the following manifests:

<i>Payroll Manifest</i>	\$	63,946.39 (Weekly & Fire monthly payroll)
<i>Accounts Payable Manifest</i>	\$	60,756.06
<i>Total</i>	\$	<div>124,702.45</div>


The following manifests were previously ordered to sign at the October 19, 2020 Board of Selectmen meeting:

Payroll Manifest	\$ 65,802.05 (Payroll checks dated 10/29/2020)
Accounts Payable Manifest	\$ 47,823.30 (Checks dated 10/29/2020)

Chairman Meaney moved, Selectman Van seconded to accept the manifest as follows, which passed. Passed 5-0-0

2021 Default & Revenue Presentation - Finance Administrator Beth Rouse presented handouts to reviewed the 2021 Default Budget with the 2020 Approved Budget, and the 2021 Estimated Revenues with the Board. The 2020 Approved Budget is \$6,848,692.00. The 2021 Default Budget is \$7,022,565.00.

When the voters entered the voting booths last March, they were informed that the following amounts would be included in the operating budget of 2021:

	2020	2021
	Voter Approved Budget	Voter Forecasted Budget
2020 Default Operating Budget (WA #4)	\$6,632,302	\$6,632,302
Police – Collective Bargaining (WA #5)	\$39,943	\$56,847
Raises for non-union Employees (WA #6)	\$52,326	\$69,768
DPW Additional FT Employee (WA #7)	\$47,714	\$63,749
Fire 2 Additional FT Employees (WA #8)	\$64,158	\$178,314
Library 1 FT Employee + Add'l PT Hours (WA #9)	\$12,249	\$18,198
	\$6,848,692	\$7,019,178
	 <p>\$170,486 2.49 %</p>	

Major increase due to New Hampshire Retirement System contributions increase in 2020 - \$49,000. Health Insurance increase of 4%.

The Board suggested holding off on the discussion on revenues until after the Presidential Election. To be presented at the next Board of Selectmen's meeting, November 9, 2020.

Tom Clow asked if the Highway Block Grant Revenues were going to go down because of COVID-19. Finance Administrator Rouse responded for 2020, no, for 2021, the first two quarters are a no, but the second two quarters might be. They are a fiscal year so we are already guaranteed the first two quarters. Chairman Meaney added the N.H. DOT is discussing this.

MINUTES:

October 19, 2020 Minutes: **Chairman Meaney moved, Selectman Van seconded to accept the minutes of October 19th, as amended, passed 4-0-1. Vice Chairman Hippler abstained**

ADMINISTRATOR'S REPORT:

On this Monday, November 2nd, the Board signed:

a. Sugar & Spice Agreement, **Vice Chairman Hippler moved, Chairman Meaney seconded to renew the agreement with Sugar & Spice Preschool with the town of Weare for the term of three years to expire November 13, 2023. Passed 5-0-0**

b. Re-evaluation, **Vice Chairman Hippler moved, Chairman Meaney seconded to approve the Re-evaluation. Passed 5-0-0**

c. N.H. Fish & Game Permit to Trap, Weare Conservation agreement, Glenn DuBois, 32 Everett Dam Road, Dunbarton, NH. Conservation Commission approved/signed. **Vice Chairman Hippler moved, Chairman Meaney seconded to approve the trapping permit for Glenn DuBois, Selectmen to sign the agreement, and authorize the Chairman to sign the Fish & Game permit. Passed 5-0-0**

General Items:

1. R & R Communications, Swanzey, N.H., requested to reschedule.
2. Furnace Cleanings- A.J. LeBlanc Heating, Inc., Bedford, NH., to clean the South Weare Fire Station
Wednesday, November 4, 2020
Morrill Heating & Cooling, Weare, NH., completed the cleaning of the Safety
Complex, Transfer Station, East Weare Fire Station, Town Office, Town
Hall, and the Stone Building on Friday, October 30, 2020
2. Board Schedule – returning to weekly meetings, November 2, 2020
3. Forestry Contract – will soon be ready
4. PARC – non-resident fees, waiting on review of season numbers, to discuss at the 10/30/20 meeting
5. 2021 Annual Budget Hearing – Monday, January 18, 2021
6. 2021 Deliberative Session – rescheduled for Saturday, February 6, 2021

Building & Maintenance Items:

1. Gazebo & Shmid/Banks Property – new sign has been ordered, seal added
2. Stone Memorial Building- ESP, Inc. quote \$5997.00 for both, freeze and fire, with a \$480.00/yearly fee for monitoring. Board of Selectmen has put on hold until end of the year.

Setting the tax rate - still waiting on the school, availability to meet within a 24 hour notice, to be posted.

CORRESPONDENCE & OTHER BUSINESS:

Selectman Van commented on having the Verizon phone bill reflect the corrected assigned Police Officers for accountability purposes. He spoke with Chief Moore about having former Police Officers names removed. To be updated.

Selectman Osborne mentioned he heard how well the drive through Halloween festivities at the Fire House went. He would like to send out an appreciation to those involved. People thought it was very thoughtful.

Selectman Van wanted to thank the Police Department for being proactive in getting their vehicles under carriage oiled, prolonging the fleet.

NONPUBLIC SESSION:

Chairman Meaney moved, Vice Chairman Hippler seconded to enter into nonpublic session @ 8:17 p.m. pursuant to the authority granted in RSA 91-A: 3II (a&c). A roll call vote was taken, Selectman

Van – yes; Chairman Meaney – yes; Vice Chairman Hippler – yes; Selectman Burdick – yes; Selectman Osborne - yes. Passed 5-0-0

Chairman Meaney moved, Vice Chairman Hippler seconded to exit this nonpublic session @ 8:27 p.m. A roll call vote was taken, Selectman Van – yes; Chairman Meaney – yes; Vice Chairman Hippler – yes; Selectman Burdick – yes; Selectman Osborne - yes. Passed 5-0-0

The Board discussed employee matters.

NONPUBLIC SESSION:

Chairman Meaney moved, Vice Chairman Hippler seconded to enter into nonpublic session @ 8:27 p.m. pursuant to the authority granted in RSA 91-A: 3II (c). A roll call vote was taken, Selectman Van – yes; Chairman Meaney – yes; Vice Chairman Hippler – yes; Selectman Burdick – yes; Selectman Osborne - yes. Passed 5-0-0

Vice Chairman Hippler moved, Chairman Meaney seconded to exit this nonpublic session @ 8:44 p.m. A roll call vote was taken, Selectman Van – yes; Chairman Meaney – yes; Vice Chairman Hippler – yes; Selectman Burdick – yes; Selectman Osborne - yes. Passed 5-0-0

The Board discussed tax payment arrangements and deed waivers.

Being there was no further business to come before the Board, Vice Chairman Hippler made a motion, Chairman Meaney seconded to adjourn at 8:45pm. Passed 5-0-0

ADJOURNMENT

A True Record.

Karen Nelson

Karen Nelson transcribed from

TA Bolton notes & YouTube recording