

FINAL



WEARE BOARD OF SELECTMEN
MEETING MINUTES
November 23, 2020

PRESENT: JOHN (JACK) MEANEY, CHAIRMAN; FREDERICK W. HIPPLER, VICE CHAIRMAN; JONATHAN H. OSBORNE, SELECTMAN; SHERRY M. BURDICK, SELECTMAN; JOHN VAN LOENDERSLOOT, SELECTMAN

TOWN ADMINISTRATOR: Naomi L. Bolton

GUESTS: Finance Administrator Beth Rouse, DPW Director Benjamin Knapp, Finance Committee Member Tom Clow, Finance Committee Member James Drury, Finance Committee Member Rachel Cisto, Kevin Townes, Frank Campana

Chairman Meaney opened the meeting at 6:30 pm., welcomed those present to the November 23, 2020 meeting of the Weare Board of Selectmen and proceeded with the pledge of allegiance.

PUBLIC COMMENT: none

Kevin Townes currently starting to log his grandmother's property off Sugar Hill Road. He is here tonight looking for permission to temporarily remove roughly four to five feet of stone wall to get his equipment in and out.

**Vice Chairman Hippler moved, Chairman Meaney seconded to allow Kevin Townes to remove up to 10 feet of stone wall to access his grandmother's property for the purpose of logging the property, with the caveat to put it back when he has completed his project.
Passed 3-0-2 Selectmen Van & Selectmen Osborne abstained**

DEPARTMENT HEAD/COMMITTEE ITEMS:

DPW Director Knapp

1.) Trash hauling contract previous motion from BOS meeting of November 2, 2020 had the wrong date, change 1/1/21 – 12/31/23 to 1/1/21 - 12/31/22.

Vice Chairman Hippler moved, Chairman Meaney seconded to renew the contract with Sizemore Trucking for the hauling of our waste from the Transfer Station \$282.50 per trip – solid waste, \$334.00 per trip – construction/demo, \$282.50 per trip – recyclables/scrap metal, \$524.55 per trip of loose newspaper, \$90.00 hourly rate for waiting time if necessary to unload at destination, time

November 2, 2020 Page 4 beyond one hour, \$3.50 per trip – fuel surcharge over a certain amount. The term of this contract is January 1, 2021 to December 31, 2022. Passed 5-0-0

2.) DPW Crew Schedule Request Normally, from April to November the crew's schedule is four 10 hour days, Tuesday - Friday, reverting back to eight hour shifts, 5 days/week starting the Monday after Thanksgiving to April. The crew prefers the four day work week and approached DPW Director Knapp about staying on their current schedule. The Board clarified the work time centers, basically, around the same light hours, with the sun setting early in the evening, 4:40 pm, you gain earlier morning daylight at 6:30 am. This equates to no hindrance to the work that needs to be done, still 40 hour work week.

Chairman Meaney moved, Vice Chairman Hippler seconded to allow the Highway Department to continue on their four 10 hour days. Passed 5-0-0

3.) Road Bond Update – Overlaid 40 roads, multiple lengths from a few hundred feet to several miles, Reservoir and River Road. Chip coated half dozen more and completely reconstructed out of Road Reconstruction, partial or all of 8 roads. This was completed in two years. DPW Director Knapp thanked his crew for this exceptional amount of work. All while simultaneously taking care of the paving work, committed services were delivered as promised to the taxpayers such as road grading and pothole patching. This required a lot of dedication from his guys and there was no complaining about the late nights, or working one or two Mondays to complete a job.

4.) A new hire with great potential was lost to the State as they offered benefits. Open truck driver positions still available.

5.) New Electronic Highway Department Access Gate – to look into a key fob style access gate for next year.

2021 DPW Department Budget Presentation – DPW Director Knapp presented handouts to the Board.

A.) *Highway-* noted changes

- Advertising \$40.00 increase to cover necessary ads for crushing/paving
- Oxygen/Cylinder \$600.00 increase, more realistic figure
- Inspection Machine Equipment \$680.00 increase, actual cost w/ internet
- Vehicle Fuel, bought by DPW for other departments to reimburse, i.e. JSRHS at \$900.00
- Fuel Additives/Testing \$1000.00 increase, actual cost, testing mandated by the State
- Tires/Chains, stayed the same, new tires before snow and some capped
- Oils/Lubricants \$2000.00 increase, actual cost, using 5 year average
- Paint Striper Supplies \$900 increase, cheaper by the pallet
- Guardrails, new line, guardrail maintenance
- Building Repairs/Maint. \$1000.00 increase to cover JP Pest Services
- Gravel Road Maint. \$11,000.00 increase, CACL2/road stabilization, trailer load \$500.00/ton/24 tons
- Cold Patch reduced \$2500.00, many roads paved, to cut again next year
- Veh/Equip/Maint. Repair reduced \$5000.00, fewer jobs sent out
- Salt/Sand, stayed the same, though, eventually sand to be purchased, was screened this year
- Weather Services, new line, free trial, Precision Weather Forecasting, targeting Weare, Owner Bill Gile, former Ch. 9 meteorologist, \$1695.00 annual fee, includes yearly reports
- Roadside Mowing reduced \$11,999.00, leaving \$1.00 to keep line open, tractor owned currently

- Uniforms reduced \$297.00, better deal sought
- Cell Phone reduced \$142.00, actual cost
- Knotweed Control \$7230.00, received quote for two sprays/year, State mandated

B.) Transfer Station

- PT Wages \$2943.00 increase, cover vacations, 156 hrs. to cover summer night shift
- Building Maint. \$2000.00 increase, doors, bathroom
- Training \$100.00 increase, Solid Waste License class
- Recyclable Disposal reduced \$3745.00, name change, Loose Paper
- Wheelabrator \$6936.00 increase, 2% price increase 2020/2021 (\$70.39/ton)
- Metal Hauling \$863.00 increase, Sizemore contract
- Loose Paper Hauling \$127.00 increase, Sizemore contract
- Fuel Surcharge/Wait Time \$1250.00 increase, 25 hrs. @ \$90.00/hour
- Brush Chipping \$10,000.00, some day will have to stop burning, Dirt Doctor \$5000.00/day, 2days
- Hazardous Waste Day \$7000.00 increase, Weare takes more HW daily than most towns, setup fee is expensive, spent over \$14,000.00 this year

C.) Sewer – bill gets added up and divided amongst the users

- Mowing \$150.00 increase, actual cost

D.) Water – no changes

Vice Chairman Hippler asked about warrant articles. DPW Director Knapp stated the new plow truck for the highway department, new steel trash trailer for the transfer station, annual road reconstruction, and maintaining the bridge fund.

Selectman Van asked about hot patch vs. cold patch. DPW Director Knapp stated brand new asphalt equipment is expensive, Town of Keene may unload a used propane one.

2021 Forest Fire Budget Presentation - rescheduled

MANIFEST:

To order the Treasurer to sign the payroll and accounts payables checks dated November 25, 2020 as included in the following manifests:

<i>Payroll Manifest</i>	\$	63,591.54 (Weekly & monthly payroll)
<i>Accounts Payable Manifest</i>	\$	76,020.27
<i>Supplemental Accounts Payable Manifest</i>	\$	14,121.33
Total	\$	153,733.14

Chairman Meaney moved, Selectman Burdick seconded to accept the manifest as follows, which passed. Passed 5-0-0

Discussion for lawn care complaint: Contracted lawn care cleanup was due to be finished by November 14, 2020. Presently, not completed. Town Administrator Bolton sent an email. Selectman Van checked on all the cemeteries and took pictures.

Selectman Van moved, Chairman Meaney seconded to amend the previously approved manifest, decreased in the amount of \$4250.00. Final check to Bigg Dawg Landscaping & Services totaling \$4250.00 held until the work is satisfactorily completed at all the cemeteries. Chairman Meaney stated the final number for the manifest is \$149,483.14. Passed 3-0-1 Vice Chairman Hippler abstained

Selectman Burdick and Selectman Van to follow-up. Town Administrator Bolton stated the worst ones are Buzzell Hill, Pine Grove and Quaker Cemeteries. Selectman Van asked Town Administrator Bolton to reach out to Bigg Dawg with a completed time frame of two weeks. To revisit December 7th.

MINUTES:

November 9, 2020 Minutes: Selectman Van moved, Vice Chairman Hippler seconded to accept the minutes of November 9th, as written, passed 4-0-1 Selectman Osborne abstained

November 16, 2020 Minutes: Vice Chairman Hippler moved, Selectman Van seconded to accept the minutes of November 16th, as written, passed 5-0-0.

ADMINISTRATOR'S REPORT:

General Items:

1. (3) Tax payment arrangements – signed by tax payers, BOS signed
2. Cable Committee Live Streaming – anticipating Town Meeting, Access A/V, Concord, NH. proposed high speed internet connection for streaming at the WMS Library, WMS Cafeteria, along with log in credentials, installing a new rack mount, wiring neatly, install/configure a camera and train users at a total cost of \$5014.00. Money to come out of the Capital Reserve Fund for the cable equipment, set-up at WMS, Live streaming for the Town Deliberative Session and School Board meetings.

Selectman Van asked what the internet speed is. Vice Chairman Hippler asked if it was soul sourced, purchasing policy comes into play. Town Administrator Bolton explained the Franchise money that goes into the Cable Equipment Fund is for the town. This project was started by the school and the town would be piggybacking on to it. After reading the proposal, Selectman Van deduced the town would have to supply their own internet service. TBD

3. PARC – next week, to reconvene the July 27th non-resident fees, public hearing 11/30
4. Tax bills went out Friday, November 20th, due December 23rd, Kiosk problem with the vendor, now up and running.
5. Town Offices closed Thursday & Friday for Thanksgiving Break
6. Budget Presentations: PARC, Library, Forest Fire, etc. (11/30)
7. 11/30 BOS meeting, residents invited concerning noise complaint, along with AT&T/Firstnet

Building & Maintenance Items:

1. Gazebo & Shmid/Banks Property – signs to be ready soon, waiting on aluminum

Selectman Van asked if anyone had been in the Town Hall. Town Administrator Bolton explained she received a freeze alarm at 2:20 am last Thursday as the temperature was registering 40 degrees. Resetting

the breaker started the furnace. The heat is now set to 60 degrees, back to being warm. Furnace has been cleaned.

Selectman Van suggested draining the water and closing the building down, winterize with RV antifreeze. To maintain Town Hall heat at 55 degrees, to monitor.

Stone Memorial building freeze alarm, revisit December 7th.

CORRESPONDENCE & OTHER BUSINESS:

Transfer Station closed Thursday, Friday and Saturday.

Being there was no further business to come before the Board, Vice Chairman Hippler made a motion, Selectman Van seconded to adjourn at 7:54 pm. Passed 5-0-0

ADJOURNMENT

A True Record.

Karen Nelson

Karen Nelson transcribed from

TA Bolton notes & You Tube recording