



FINAL

**WEARE BOARD OF SELECTMEN
MEETING MINUTES
October 24, 2011**

PRESENT: Thomas Clow, Chairman; Richard Butt, Vice-Chairman; Keith Lacasse, Selectman; Lee Marcroft, Selectman.

RECORDING SECRETARY: Naomi Bolton, Town Administrator

GUESTS: Chief Greg Begin; Paul Marsh; Jeff Spring; Merrill Shepard; John Rauscher; Gregg Elwood.

I. CALL TO ORDER:

The meeting was called to order by Chairman Clow at 7:00 PM.

Vice Chairman Butt stated that it has been brought to the Board's attention through an email that the nine whiskey barrels full of flowers were not part of the donation as we were billed for the flowers and maintenance, which changes things considerably and he would like to make a motion. Vice Chairman Butt made a motion to remove the signs around the whiskey barrels effective 9 AM tomorrow morning; Selectman Marcroft seconded the motion. This resulted from a miscommunication within the Selectmen's Office.

II. 2012 POLICE DEPARTMENT BUDGETS:

Animal Control: Chief Begin stated that no changes are being proposed for 2012 leaving the budget the same as 2011. The Board discussed some of the 2011 expenses and a couple of reductions were made to the 2012 proposed line.

AC-Board & Care/Shelter Needs was reduced by \$300; *AC-Supplies* were reduced by \$100 and *AC-Safety/Medical Gear* was reduced by \$50. The proposed 2012 bottom line has been reduced to \$15,156.00. The Finance Committee asked about the possibility of reducing wages based on the past year or two.

Police Department: Chief Begin stated that the proposed 2012 budget shows an increase of \$87,977 from the 2011 budget. One of the biggest increases is \$51,500 to the overtime line. Other more noticeable lines are \$5,000 for dispatch which is a contract; \$5,000 for vehicle maintenance/tires/repairs; \$6,900 for computer server/maintenance; and an identification machine for \$2,600.

The identification machine would be to replace the old existing machine. Right now it takes about 3 hours to produce one photo identification badge. The ink that is used in the old machine you can't find anymore.

The dispatch contract with Bow is increasing by \$5,000 for 2012. The Town signed a three year contract in which the amounts were \$30,000; \$30,000 and \$35,000.

Overtime is being asked to increase to \$140,000 from \$88,500. The Chief felt that the proposed number is more of a realistic number. Now with the new hire from last week he is at full staff so the overtime hours will be needed to cover earned times (sick, holiday, vacation). Right now he is down to one part time officer because the other one is out because he had shoulder surgery. He would like to pursue getting another part time officer or two. There was a lot of discussion on this item. The Board asked the Chief to put together a breakdown of overtime and part time wages that we can go over the next time we meet.

Supplies were another topic of discussion. There are three supply lines in the police budget, supplies, office supplies and computer supplies. The Board and the Chief agreed that all 3 of them should be combined and see what is spent on all the supplies.

The following items were also discussed:

Line item #622 (computer server/maintenance) should only be the IMC agreement.

Lines #628 (IT services non-contract) and #617 (computer upgrades/software) could be merged to one line.

Computer equipment needs to be kept separate from maintenance.

Uniforms Allowance – needs to be pared down to just what is needed.

Uniforms Maintenance/Dry Cleaning – is another line item to pare down.

Being there were no further questions from the Board or the Finance Committee, Chief Begin stated that he will put together the information the Board requested from tonight and get it back to the Board.

III. MANIFESTS:

Chairman Clow moved to authorize the Board of Selectmen to sign manifests and order the Treasurer to sign checks dated October 27, 2011, in the following amounts:

Accounts Payable	\$ 620,922.89 (Weare School District-\$350,000 & John Stark \$250,000)
Gross Payroll	\$ <u>40,380.54</u> (Includes Taxes, Credit Union, Police Detail)

TOTAL \$ 661,303.43

Selectman Marcroft seconded the motion. Vote 3-1.

III. OTHER BUSINESS:

AIR CONDITIONING IN THE STONE BUILDING: Chairman Clow stated that he has had a conversation with Sherry Burdick regarding the air conditioning. Ms. Burdick stated that there is a lot of moisture. There have been occasions when the copier paper comes out wet when making copies. She thought the Board should look at the air conditioning and it would act as a dehumidifier. At the 9-19-11 Selectmen's meeting George Malette stated that "He reported to the Historical Society, that during the entire time, there were only two occasions that the humidity was above acceptable levels. If work was done in the crawl space there would be no humidity concerns and if it was done correctly there will be no maintenance costs. Mr. Malette feels that the use of the building does not constitute the need for the expensive system for humidity." Vice Chairman Butt stated that he would like to someone like Mr. Malette give an opinion. Ms. Burdick brought up the lack of the vapor barrier is why we have moisture there. Selectman Lacasse stated that first he would like to mitigate the source and look at a less costly issue. He would like to see the decision as it was with no air conditioning at this time.

COLLECTIVE BARGAINING FOR THE PUBLIC WORKS DEPARTMENT: Selectman Lacasse informed the Board that a meeting is scheduled between the union and the Town tomorrow evening at 5:30 PM as long as there is an agenda to discuss. We are waiting to hear from Joe Macarone, the AFSCME rep on the agenda.

IV. ADJOURNMENT:

As there was no further business to come before the board the board, Chairman Clow moved to adjourn at 9:45 PM; Selectman Lacasse seconded the motion, all in favor.

Respectfully submitted,

Naomi L. Bolton
Town Administrator