

**FINAL**



**WEARE BOARD OF SELECTMEN  
MEETING MINUTES  
June 17, 2013**

**PRESENT:** TOM CLOW, CHAIRMAN; JOHN LAWTON, SELECTMAN; JAMES LEARY, SELECTMAN;

**RECORDING SECRETARY:** Cherry Palmisano

**TOWN ADMINISTRATOR:** Naomi Bolton

**GUESTS:** Bruce Fillmore, Guy Laporte, J'Amy Colburn, Arthur Walker, Jan Snyder, Tim Redmond, Craig Francisco, Evelyn Connor, Heelen Kurk, Steve Flanders, Sherry Burdick, Sue Belanger, Guy Laporte, George Cilley Jr., Terry Wahnowski

**7:00 p.m. Chairman Clow called the meeting to order.**

**DEPARTMENT HEAD AND COMMITTEE ITEMS**

**Appointment to PARC Committee as full member** – Chairman Clow asked J'Amy Colburn what interests her in being involved with PARC. Ms. Colburn said that her neighbor, who is involved with PARC, told her that they were looking for volunteers. Ms. Colburn wants to stay connected with the community.

**Selectman Leary moved, Selectman Leary seconded to appoint J'Amy Colburn as a full member to the PARC Committee. Passed 3-0-0**

**Appointment to Planning Board as alternate member** – Chairman Clow asked Bruce Fillmore what interests him in being involved with the Planning Board. Mr. Fillmore said that prior to moving to Weare he lived in New Boston and was on the Planning Board there for several years. He has done developing in town in the past, but has no future plans for development. Mr. Fillmore said that he knows the town's regulations very well.

**Selectman Leary moved, Selectman Leary seconded to appoint Bruce Fillmore to the Planning Board as a alternate member. Passed 3-0-0**

Chairman Clow swore in J'Amy Colburn to the PARC Committee and Bruce Fillmore to the Planning Board.

**Pistol Permits** – Art Walker told the Board that for someone to conceal a weapon in a home or business requires a permit from local authorities and a background check. The option is to have the approval given by the Selectmen or Chairman or a motion to have approvals be given by a designated supervising position at the Police Department. Mr. Walker can't approve the permits in his capacity and feels it would be better to use a supervisory officer or a Selectman. Chairman Clow said that there are currently two sergeants and the Board could appoint either, depending on who is available at the time. The other option would be to appoint the Chairman of the Selectmen. All ground work would be done by the Police Department. Selectman Leary and Selectman Lawton would prefer that Chairman Clow approves the permits.

**Selectman Leary moved, Selectman Lawton seconded to authorize Chairman Clow to sign for pistol permits until such time that a full time Police Chief is appointed. Passed 3-0-0**

**CRRA Contract** – Tim Redmond, Director of Public Works, said that the Board needs to decide where to send Weare's trash at the end of 2014. Mr. Redmond distributed a copy explaining the Concord Resource Recovery Association (CRRA) Contract for 2015-2022. The town can choose to either renew the contract with CRRA for

## FINAL

eight more years or leave the Co-op and seek out a new destination for municipal solid waste (MSW). As of the end of 2014 the Town has been a member of the Co-op for 25 years. Mr. Redmond explained that the costs for the Co-op are known, but the costs to travel to other MSW collection sites in NH are not known.

Casella Waste proposed to have the town ship its MSW to Bethlehem, NH for a tipping fee of \$41.00 per ton or to Allenstown, NH at \$62.00 per ton. Mr. Redmond noted that Bethlehem is very far and one negative with the long distance is that the trash could freeze and be stuck in the trailer. Allenstown's Consumer Price Index Escalator annually is not to exceed 3% and is 23 miles away. Penacook's Consumer Price Index Escalator annually is not less than 1% and not more than 5% and is 25 miles away. Ash burying will be the responsibility of Wheelibrator and there will be a rebate available to the Town of Weare for \$65,000 in ash credits if the town signs with CRRA.

Mr. Redmond told the Board that there is very little wait time at Wheelibrator. The Casella plant in Allenstown is a very small building, which has room for no more than three trailers at one time. Mr. Redmond thinks that there is a possibility that there will be heavy wait times at that facility, which will increase costs. He noted that with camping season, the town has a lot more trash and trailers sometimes need to be emptied three times per week. Mr. Redmond does not think that the savings to go with Casella would be the best option for the town. Mr. Redmond noted that Laconia's best deal was to leave the Co-op, but decided to stay with the Co-op.

Chairman Clow thinks that because of the dimensions involved, the town should stay with what they currently have. He noted that they have not had any problems with the process over the last 25 years and it is not worth the \$1,800 per year savings to leave. If the Co-op cost estimates for administrative fees are not as high as anticipated there will be a cost savings to the town. On June 26<sup>th</sup> there is a scheduled meeting for the Co-op and the Board needs to make a decision to stay with the Co-op or leave. If the Co-op does not meet the threshold it could be diminished. Wheelibrator is very interested in keeping trash going through their plant. Mr. Redmond will represent the town on June 26<sup>th</sup> with the decision supplied to him by the Board.

**Selectman Leary moved, Chairman Clow seconded for the town to stay with CRRA per the 2015-2022 contract. Passed 2-1-0; Selectman Lawton was opposed.**

**Chairman Clow opened the public hearing at 7:38 p.m.**

**PUBLIC HEARING – To hear public testimony and comment on the request for a Discretionary Preservation Easement, per RSA 79:D, filed by Charles and Sylvia Brown for property at 249 East Road, Weare, NH 03281**

The Brown's filed for a Discretionary Preservation Easement in March and at that time there were several people interested in filing for a Discretionary Preservation Easement, but no others applied. The law allows for the preservation of historic barns by allowing them to not be assessed at the new value because of the work put into them for a 10 year period. The point of the law is to encourage preservation. The Selectmen need to approve the easement and decide to assess at 25%-75%.

**Chairman Clow closed the public hearing at 7:44 p.m.**

**Selectman Leary moved, Selectman Lawton seconded to assess the barn of Charles and Sylvia Brown at 249 East Road in Weare at 50% of the new assessed value under RSA 79:D. Passed 3-0-0**

**Transfer Station Hauling –** Mr. Redmond said that the contract with Denning Disposal, which is being finished by Sizemore Trucking, expires at the end of 2013. It has been discussed in prior times that the town should take over the hauling. Mr. Redmond feels that the town has three options. The first option is to put the contract out to bid for possibly another three years. The second option is to assume all of the hauling responsibilities ourselves using current DPW employees; this would require purchasing a truck tractor and a roll-off trailer. The third option is to assume the hauling responsibilities for all trailer loads including MSW, demolition and recycled paper and then contract with the NRRRA and their vendors to supply and haul roll-off

## FINAL

containers that are presently at the Transfer Station. With option 2 the town would need to purchase a truck tractor and a roll-off trailer to haul our containers. With option 3 the town needs to purchase a tractor for our trailers and contract through the NRRA or whoever else to supply containers. There is no fee to supply the town with containers, but there is a fee to haul them and empty them and less revenue to the town from recycling. Mr. Redmond stated that if the population grows or something else changes, the town may need to hire additional employees at the Transfer Station. Mr. Redmond will supply figures for a future discussion.

**Highway Department Update** – Mr. Redmond said that on June 4<sup>th</sup> 15-18 batteries collected for recycling were stolen from the Transfer Station from the storage trailer. There was a second theft on June 8<sup>th</sup> and Mr. Redmond filed a report with the Police Department. The theft is a loss to the town. The issue of the gate not being secured and properly locked has come up many times. The security of the Transfer Station and Highway Department is dependent upon the cooperation of other town departments to properly secure the facility. Chairman Clow noted that the only reason for other departments to enter the facility is for fueling and fueling is logged. Mr. Redmond said that he did identify the department responsible for not locking the gate.

**Flanders Memorial Road Reconstruction** – The road work continues, but has been prolonged due to weather.

**FEMA Update** – The application for assistance has been completed and approved. The cost for the storm was set at \$62,792.77 and the 75% reimbursement to the town will be \$47,094.57.

Mr. Redmond did water testing on all town buildings and all tests came back fine. He will give the results of the water testing to two water companies to see if a proposal is brought forth.

**Chairman Clow moved, Selectman Leary seconded to enter into non public session @ 8:00 p.m. pursuant to the authority granted in RSA 91-A:3II (b). A roll call vote was taken, Selectman Lawton – yes; Selectman Leary – yes; Chairman Clow – yes. Passed 3-0-0**

**Chairman Clow moved, Selectman Leary seconded to come out of non public session @ 8:22 p.m. A roll call vote was taken, Selectman Lawton – yes; Selectman Leary – yes; Chairman Clow – yes. Passed 3-0-0**

Chairman Clow noted that the purpose of the non public session was to interview two candidates for the Highway Department.

**Chairman Clow moved, Selectman Leary seconded to hire Guy Laporte as a truck driver at \$13.65 per hour effective immediately. Passed 3-0-0**

**Chairman Clow moved, Selectman Leary seconded to hire George Cilley Jr. as a truck driver/transfer station attendant at \$13.65 per hour effective immediately. Passed 3-0-0**

**Weare 250<sup>th</sup> Committee Update** – Heleen Kurk told the Board that there are better than twenty people involved with the Weare 250<sup>th</sup> Committee, with ten members present at this meeting. It is the committee's hope that the Board will partner with them as the celebration is getting close. The committee has support from many groups and from the Chamber of Commerce. They received start up money, which was used to create their logo, website, shirts, pins, and totes. They held a telethon and have been visible at town functions. The committee got the schools involved with the beautification of Weare by planting flowers. Mrs. Kurk presented pictures of the flowers at the Welcome to Weare sign from Goffstown, across from Center Woods School, Bolton Field, and Town Office sign. The committee has had floats in the parade, sold pewter ornaments and patches. They have also held softball tournaments, silent auctions, tea parties for girls, and provided enrichment for Old Home Day. They have met with other towns that had 250<sup>th</sup> celebrations. The committee will hold an ice cream social. Pins and mugs were designed and they will be designing license plates. Mrs. Kurk said that the celebration is a town function and the 259<sup>th</sup> Committee would like the Selectmen to partner with them.

Evelyn Connor said that they will be doing things such as renting costumes and looking the part for the 250<sup>th</sup> even to walk in the parade. The committee will be looking for the Selectmen's help to give them authority to use different areas, such as the Clinton Grove lawn to hold a picnic on the lawn and have a pie sale.

## FINAL

The committee may be asking for a warrant article to go on the ballot. The committee is trying to plan on enhancing some things that they have already done. There will be a lot more vendors and visibility for Old Home Day. They want to get people to join them and need support from the Selectmen. The committee wants the Selectmen at some of the events in costume. Chairman Clow noted support for the warrant article and asked if there is a proposed amount. The committee does not know the amount needed at this time. Mrs. Kurk said that for the 200<sup>th</sup> celebration all town buildings had buntings on them, which will cost money and they would like to do for the 250th. Mrs. Kurk hopes that the Selectmen's support would also mean that the town's insurance comes with that support, which is a prohibitive cost for them.

Chairman Clow mentioned that there might be a way to adopt the committee as a town committee and that way they would be covered under the town insurance. Mrs. Kurk noted that they would still need to be non-profit. The committee will be soliciting town businesses as sponsors. By the end of December they should know what funds they will have and what amount would be needed for the warrant article. Mrs. Kurk asked if it would be possible to send a schedule of events in the November tax bills. Chairman Clow asked for it to be brought back to them when there is a full board present. Chairman Clow said that personally he supports their efforts, but the discussion will be put on a future agenda.

Jan Snyder noted that the Boy Scouts and Cub Scouts are on board too and have their 250<sup>th</sup> kerchiefs.

The Committee will be holding a beard contest, which will be started this Old Home Day and they will be using beard photos from the 200<sup>th</sup> celebration beard contest.

Old Home Day will be the largest and most notable event of the 250<sup>th</sup>, but the September event will be important historically because the charter was actually signed on September 21<sup>st</sup> in 1764.

The Weare 250<sup>th</sup> Committee meets the second Thursday of every month at 6:00 p.m. upstairs in the Town Office Building and all are welcome to attend.

Town Administrator Bolton will speak with Primex to see if there is anything that will prevent the 250<sup>th</sup> Committee from being a non-profit town committee.

Chairman Clow said that they will need to find out about the insurance and warrant article amount and he is supportive of the committee and events.

Mrs. Kurk noted that the Committee is very cognizant about building community; they are not just trying to raise money.

### MANIFESTS

**Checks dated: June 13, 2013**

<b>Weekly Payroll</b>	<b>\$41,443.60</b>	
	<b>\$3,341.23</b>	<b>(Retro raises for non-union employees)</b>

**Chairman Clow moved, Selectman Leary seconded to authorize the Board of Selectmen to sign manifests and order the Treasurer to sign checks dated June 20, 2013. Passed 3-0-0**

<b>Accounts Payable</b>	<b>\$589,129.22</b>	<b>(Weare School \$384,639)</b>
<b>Gross Payrolls</b>	<b><u>\$39,598.65</u></b>	<b>(Includes taxes, credit union, police detail)</b>
<b>TOTAL</b>	<b>\$628,727.87</b>	

**Also, to order the Treasurer to sign payroll checks dated June 27, 2013, that will include payment for weekly wages and matching taxes. Actual amounts paid and reports backing up the numbers will be disclosed at the next scheduled Board meeting.**

### MEETING MINUTES

**Chairman Clow moved, Selectman Leary seconded to approve the minutes of June 3, 2013 as printed. Passed 3-0-0**

## FINAL

### ADMINISTRATIVE REPORT

The Town Office roof has been started, but may be prolonged due to the weather. Some of the plywood on the smaller roofs is rotted and will need to be replaced at \$50 per sheet for material and labor per the contract. The roofing contractor has a lift and Town Administrator Bolton would like to get a price from him to paint the letters on the front of the Town Office Building. If the price is reasonable for painting, she would like to authorize him to do it. Chairman Clow said to get a price from him and they will discuss it at their next meeting on July 1<sup>st</sup>.

*Gazebo* – The Board discussed that funds for painting and repairs to the gazebo should come out of the Government Building and Maintenance Fund. The question of who is in charge of the gazebo is still being looked into by Town Administrator Bolton.

*Flag Pole* – There has always been an issue with lighting the flag at the Town Office Building and Chip Meany had an electrician give them a quote to repair the lighting for \$590. Mr. Redmond will dig the ditch.

**Chairman Clow moved, Selectman Leary seconded to approve the expenditure of \$590 to replace the wiring and light to the flag at the Town Office Building with the money to come out of the Government Building and Maintenance Fund. Passed 3-0-0**

Town Administrator Bolton explained that currently each month the departments provide information regarding their revenues and budgets, but she is going to provide the Board a financial report at the half year mark. Being that the next meeting is July 1<sup>st</sup> there would not be time enough to have it completed, but it will be ready for the July 15<sup>th</sup> meeting.

Chief Vezina received an estimate of \$1,233.40 to repair his personal vehicle that was damaged doing town business; he would prefer not to use his own insurance. Town Administrator Bolton will speak with the town's insurance company. The old Fire Chief's vehicle has now been inspected and can be used, but something still needs to be done to replace the vehicle.

Town Administrator Bolton told the Board that she was approached by NH Community Publications LLC, who does large glossy maps for towns. They chase advertising and supply the town with 5,000 fully colored glossy maps. She was cautioned by another town to make sure that the town signs off on the map to ensure it includes all the streets. The Board would like to see that a key or legend gets included on the map. Town Administrator Bolton will work with Dunbarton, because the company asked both towns to combine efforts. Selectman Lawton questioned why the Town needs to give approval as there is no cost. The maps would come directly to the Town Office Building and can then be distributed.

*Eagle Scout Project* – Justin DaCosta, the Eagle Scout is still working on a solution for the veteran's memorial located at the Stone Building, but feels that his best idea is his original idea to have the dog tags with a plaque to state the purpose. The Board felt this discussion should be had when all Board members are present.

*Police Shift Committee* – Chairman Clow said that they can't wait much longer. He also said that the Board needs to make a decision as to who they are going with to help them with regarding the police chief position. Chairman Clow mentioned that they have worked with MRI for the study on overtime, worked with them for the interim police chief position, and for continuity it will be good to continue with MRI. Town Administrator Bolton will research a cost and what the process entails. She will get a proposal from MRI and email the information to the Selectmen for review for their July 1<sup>st</sup> meeting.

**Chairman Clow moved, Selectman Leary seconded to enter into non-public session @ 9:18 p.m. pursuant to the authority granted in RSA 91-A:3II (a&c). A roll call vote was taken, Selectman Lawton – yes; Selectman Leary – yes; Chairman Clow – yes. Passed 3-0-0**

**Chairman Clow moved, Selectman Leary seconded to come out of non-public session @ 9:42 p.m. A roll call vote was taken, Selectman Lawton – yes; Selectman Leary – yes; Chairman Clow – yes. Passed 3-0-0**

## **FINAL**

**Chairman Clow moved, Selectman Leary moved to seal and restrict the minutes of the non-public session. Passed 3-0-0.**

*Email from resident regarding Barden Property:* The Board discussed an email that was received from a resident regarding the Barden Property and the Conservation Commission Chairman. The Board asked Town Administrator Bolton to reach out to the resident to get more information and then speak with the Conservation Commission chairman as well.

## **ADJOURNMENT**

A True Record.

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Cherry Palmisano, Recording Secretary