



WEARE BOARD OF SELECTMEN  
MEETING MINUTES  
August 27, 2018

**PRESENT:** JON OSBORNE, SELECTMAN; JAN SNYDER, SELECTMAN; FREDERICK W HIPPLER, CHAIRMAN; JOHN MEANEY, VICE CHAIR; SHERRY BURDICK, SELECTMAN.

**RECORDING SECRETARY:** Hannah Smith

**TOWN ADMINISTRATOR:** Naomi L Bolton

**GUESTS:** Alison Yates, Jeff Craven, Paula Piorne, Stacey Pelletio, Alan Chalbeck, Cheri Erskine, Jeff Jackson, Jeff Tinker, Christine Lynady, Michael Glennon, Frank Campana, Wilbur McAninca, Leila Alamo, Christopher Weier, Michael Motta, Abbie Chesley, Tom Desrosiers, Richard Butt, Douglas Alwine, DPW Director Benjamin Knapp, Wendy Clark, Donna Osborne, John Dussault, Bob Murchie, Shaun DeStefano, Merry Rice, Fran Procum, Scott Procum, Rita Williams, Ted Williams, Kathy Dussault, Bonnie Chalbeck, Leida Field, Police Chief Sean Kelly, Beth Rouse, Finance Administrator, Diane Hurd, Paula Sendgraff, Debbie Jackson.

Chairman Hippler called the meeting to order at 6:30 PM. Prior to this evening's meeting, at 5:30 PM, the Board had presented the Boston Post Cane to the oldest resident of the Town of Weare, Albert Reade who is 98, at their home on 166 Shady Hill Road. Chairman Hippler welcomed everyone present and watching, and asked for those present to join the Board for the Pledge of Allegiance.

**PUBLIC COMMENT:** Frank Campana was present to follow up on a comment made at a previous Board meeting in June, regarding the half-year report on the budget. He expressed concern that none of the minutes for the month of July 2018 have record of budget discussions. Mr. Campana was particularly concerned regarding over taxation due to a change in the default budget from January 3, 2018 – insurances decreased by approximately \$40,000 but the monies were added back in because it was the approved amount from the prior year's budget.

**DEPARTMENT HEAD/ COMMITTEE ITEMS:**

Appointment to PARC – Full Member: JaNeen Lentsch was present to discuss her appointment to become a full member of the Parks & Recreation Commission. Ms. Lentsch is currently involved in the community through volunteering, particularly the Cub Scouts. She personally agrees with and wants to support the mission of PARC. Town Administrator Bolton reminded Ms. Lentsch of the 3-year commitment. **Vice Chairman Meaney motioned to approve the appointment of JaNeen Lentsch as a full member of PARC for a 3 year term, Selectman Burdick seconded; passed 5-0-0.**

Award Bids for Cameras, Rug, and Back Door: Chief Sean Kelly was present to discuss the bid for the back door only. The door frame has rotted away and is no longer functional. Bid was sent out to 4 companies, only Dykens Carpentry of Hudson responded. Their bid was \$1,100 to replace wood frame – if it becomes necessary to replace beyond steel frame, costs may change. Selectman Osborne expressed concerns about these unknown costs. Town Administrator Bolton requested proof of certificate of insurance. **Vice Chairman Meaney motioned to award bid of \$1,100 for back door to**

**Dykens Carpentry contingent on receipt of proof of insurance and the funds to come from the Government Building and Maintenance Capital Reserve Fund, Selectman Snyder seconded; passed 4-1 with Chairman Hippler opposed.**

Purchase Cable Equipment: Richard Butt was present to discuss bid for cable equipment. Chairman Hippler requested clarification of responsibility – School or Town? Mr. Butt explained the Town is responsible for all broadcast material for Channel 6 and 17. **Chairman Hippler motioned to accept bid of \$577.00 from Access A/V of Concord with the funds to come from the Cable Equipment Capital Reserve Fund, Selectman Snyder seconded; passed 5-0-0.**

DPW Update: Benjamin Knapp was present to alert the Town the DPW will most likely have to hold a public hearing regarding raising the fees for demolition materials due to increased costs of demolition material removal. Chairman Hippler requested explanation – an annual cost increase? Director Knapp clarified the DPW had previously used ERCCO at \$70/ ton, but current issues with quality control are resulting in costs of over \$89/ ton. The DPW has switched vendors resulting as a more expensive but less variable cost of \$80/ ton, so the revenue is not covering the costs.

**BOGUE ROAD DISCUSSION:** Benjamin Knapp was present to respond to concerns of Town residents. Director Knapp has been employed by the DPW since starting in August 2001 at the Transfer Station. He has worked largely as a foreman, and is very familiar with Town infrastructure. Director Knapp reminded those present that the DPW road construction costs is not connected to the operating budget; it's an annual road construction article. He has budgeted \$480,000 for the whole Town for the last several years. There is a grant available through the NHDOT calculated by population and mileage of Town-maintained roads - and the Town receives \$280,000. For reference, the current contractor the Town uses paves between \$600,000 and \$800,000/year for Hollis. Due to his time as foreman for previous DPW Director, Director Knapp is aware of the "squeaky wheels" in Town (such as Mountain Road and Mountain School Road) vs the long-term plans. Director Knapp currently intends to restore the more heavily traveled roads, such as Lull Road leading to Francestown. On Friday, Director Knapp and the DPW finished a Town-wide survey of all roads that they intend to base work plans on, but this information is not ready to be released yet. He had originally intended to stick with the old DPW plan of shim overlays, but he now thinks that will be too expensive and not adequate. For a project like Bogue Road, the roadway would need to be reclaimed 2 times at a cost of \$18,720, crushed stone cost of \$30,000, liquid asphalt pavement (calculated by tons per mile of road at depth of 3 inches) at cost of \$182,000, shoulder gravel at \$2,200, and additional guardrails and culverts. Director Knapp estimates the Bogue Road project would total \$233,000 for all 6,500 feet. He is aware of the situation, as Bogue Road is very difficult for the DPW team to plow. Director Knapp also wanted to respond to inaccuracies mentioned in a letter that has been circulating – he had not made a promise to anyone regarding Bogue Road, does not believe Bogue Road is *the worst* road in Town, the DPW prioritizes more heavily traveled roads (rather than more populated roads), and a bond would come from taxpayers rather than the State. Director Knapp intends to request additional funds totaling \$500,000 this year. Director Knapp intends to fix Lull Road first, and then base the rest of projects on recently completed survey. He would like to bring the public attention to the issue of construction vs preservation, and cited the chip coating on Hodgdon Road as an example. A member of the public requested information regarding the timeline of shoulders on Mountain Road; Director Knapp replied they would be coming soon but the holdup was renting machinery from John Neville Excavating. A member of the public asked Director Knapp to confirm the reconstruction of Lull Road before Bogue Road; Director Knapp replied that when he establishes 5 Year Plan, he will take into account the many roads in Town without a solid base (as they overuse resources such as plowing, salting, pothole repairs) and it might be necessary to mill 1/3 of the Town's roads each year for repairs.

Wendy Clark voiced her support for Director Knapp and reiterated her question to the Board from the last meeting (August 13, 2018) of when the last time Bogue Road was paved (comparison to River

Road and traffic from Mt William trucks). Chairman Hippler replied the DPW has not re-paved Bogue Road since it was paved in the 1980s. Director Knapp explained the DPW generally repairs roads that are more heavily trafficked, such as River Road, Reservoir Road, and Gould Road. Ms. Clark expressed concern as she feels her 20 years of taxpayer money has not gone to her infrastructure. Ms. Clark also queried the Board regarding recent and future development with paved roads – jurisdiction of the Board of Selectmen or the Planning Board? Selectman Snyder queried Director Knapp regarding the recently completed survey; Director Knapp replied that it referenced only paved roads, and included roads that were arterial to developments in Town, such as Deerhaven Road. Director Knapp also explained the paving of recent/ future developments is of a considerably higher quality than the paving of the developments of the 1980s. Selectman Snyder suggested a collection of subdivision/ development road data; Director Knapp replied the current data set was last updated in 1978. Ms. Clark expressed concern that smaller roads in Town are being forgotten about, and proposed that River Road should not be paved until Bogue Road is paved, as a tool to raise awareness for the need to increase DPW budget. Selectman Snyder reiterated the need for appropriate documentation and wants to see the result of the DPW survey before making decisions. Director Knapp reminded the public that the DPW is responsible for 105 miles of road in Town. Selectman Burdick commented that a \$15,000,000 bond would be the most effective solution, and reminded the public of the importance of maintaining arterial and state roads. Selectman Burdick also reminded Ms. Clark of the discussion from the previous week and the suggestion to grade Bogue Road.

Debbie Jackson, Bogue Road resident, commented that she has been a Town resident for 30 years and due to this discussion, does not feel like a valued resident.

Christine Lynady commented that she has been a Town resident for 30 years and queried Director Knapp regarding the most important roads, such as Pine Hill Road; he replied that the condition was comparable to Bogue Road. Ms. Lynady commented on the importance of Lull Road, regarding residents being trapped during flooding. Director Knapp explained he will release list of priority roads later this year. Selectman Snyder reiterated the importance of this list on making decisions. Ms. Lynady requested clarification regarding the previously mentioned option of hard pack; Director Knapp replied that a hard pack was not a substitute but rather a preparation for pavement, as it is still dirt. Ms. Lynady reminded Director Knapp of the need to patch Mountain Road when it was paved immediately after rain; Director Knapp replied that Bogue Road solution would be consensus-driven. Wendy Clark and Christine Lynady both commented as to the need for respect towards the DPW during this discussion.

Jeff Craven brought a piece of Bogue Road pavement, commented as to the need to drive on the shoulder of the road, and asked the Board if they have recently driven Bogue Road. Selectman Burdick replied driving over 15 MPH was unsafe to vehicle, similar to dirt roads. Mr. Craven expressed concern that Bogue Road would not last another three years of plowing, and suggested a taxpayer bond, like for the school. Chairman Hippler explained the process for a taxpayer bond – it would need to be presented to Board, CIP, and Finance Committee, and would take at least a year to get on 2019 warrant. Director Knapp expressed concern for palatability of larger DPW budget and further explained process – taxpayer bond would have to be recommended and go to a public vote. For example, Goffstown is a comparable sized Town with a DPW budget of \$2,000,000 to \$3,000,000. Weare is 60 square miles and the second-largest Town in the State.

Chris Weier commented that as he has a maintenance background and is hoping for solution-oriented discussion. He personally does not support grinding down the road, as it will wash out in between hills, but hopes that an alternative interim proposal would give Director Knapp time to review survey. Mr. Weier also commented that River Road is much more traveled than Bogue Road.

Alison Yates commented that social media could be an effective tool in raising awareness of need to increase DPW budget.

Wilbur McAninca commented that he lived in the second house built on Bogue Road and remembers the mud road being unusable before December 1988 when it was paved by an outside contractor/developer (who also worked on Etta Lane and Bartlett Drive).

Michael Glennon commented on the timeline of road repairs and inquired as to possibility and costs of portions being palliative graded like State repairs. Mr. Glennon suggested asphalt and a grader on the worst portions. Mr. Glennon also noted he personally has gotten in trouble for using an off-road vehicle on Bogue Road.

Jeff Jackson commented that this appears to be a funding issue and the DPW should propose an ideal budget. Mr. Jackson inquired as to the role the Finance Committee would play as a roadblock, considering the success of the highway garage funding, and inquired as to the funding needs of 3 Year Plan and 5 Year Plan. Director Knapp roughly estimated \$2,000,000. Mr. Jackson inquired as to state block grant proportional to occupancy; Director Knapp clarified the formula is \$1,400/mile of Class V plus \$13 per person. Mr. Jackson inquired as to population of dirt roads vs paved roads; Town Administrator Bolton replied that Class VI and private roads might complicate that data. Selectman Burdick reminded the public that state roads do not get funding from the Town DPW.

Abbie Chesley commented that Bogue Road was included in 2018 road reconstruction program, with Mountain Road intended for 2019/2020; Director Knapp replied the road reconstruction program was from a previous DPW Director, despite changed letterhead. Ms. Chesley commented that she drives on the shoulder to avoid road, friends/ family don't visit her in winter because of road conditions, and that a local child was biking home from the bus and injured on Bogue Road.

Tom Desrosiers commented that his eldest child just got her license and he is happy with how DPW is keeping her safe. Mr. Desrosiers commented as to the long-term maintenance requirements of infrastructure and taxes as a necessary evil; what is needed to show finance committee the need to protect Town infrastructure? Mr. Desrosiers also commented that he personally doesn't support grinding down the road because possibility of washout, but he likes the idea of tar smear.

Jeff Craven commented that he feels he is paying taxes to the Town without receiving any services.

Bob Murchie commented, agreeing with Michael Glennon that the State does a wonderful job of skim-coating roads, and suggested Director Knapp look into this option. Mr. Murchie also commented that he personally doesn't want Bogue Road to become a dirt road, and that a culvert by Michael Glennon's house runs uphill.

Wendy Clark commented that she personally thinks a skim coating would be an appropriate interim solution while developing a real plan, and inquired as to what resources could be made available to DPW (such as volunteers, pressure towards financial committee members).

Chairman Hippler thanked everyone for coming and voicing their opinion, and thanked everyone for their support of Director Knapp. Chairman Hippler commented that he thinks a shim overlay is a legitimate option and hopes that the 40 members of the public present would be able to spread the word. He expressed concern that one year's warrant might not be enough for the entire Town's roads, and an appropriate first step might be a more sustainable cost of \$1,000,000. As a member of the Fire Department, he sees a lot of the Town and how it's growing. Wendy Clark inquired as to the next step. Chairman Hippler replied that Director Knapp would research costs of the shim overlay and release the information from the DPW survey as well as 5 Year Plan. Jeff Craven requested this information be

available on website. Chairman Hippler agreed, and requested that Bogue Road residents build traction with residents from other roads in Town (such as Pine Hill Road, High Rock Road, and Wallingford Terrace). Chairman Hippler commented that it would be ideal to wait to bond until the garage is paid off, but given resident concerns, it may not be viable. Mr. Craven inquired as to when garage bond would be paid off; Chairman Hippler replied 8 years and suggested Mr. Craven and Ms. Clark work together to spread the word. Mr. Craven inquired as to bond process. Chairman Hippler replied that it's an all or nothing vote, thus he is hesitant to vote road by road, because no means no. Selectman Snyder explained a bond needs a 2/3 vote. Director Knapp explained the 10 Year Plan on CIP form with annual increase of \$20,000, currently not enough, and expressed concern that Finance Committee would be adverse to dramatic change.

Ted Williams inquired as to the difference between a proposed Town budget and a default Town budget. Chairman Hippler explained that a bond for road maintenance would be a standalone article; an operating budget could include a maintenance line. A member of the public inquired about the relationship of a bond to current \$480,000 spending. Chairman Hippler clarified that bonding would be a one-time source of funding. Town Administrator Bolton commented that purchasing structure could be adjusted to alleviate size of bond; Chairman Hippler agreed. Vice Chairman Meaney observed that the DPW doesn't have a maintenance budget *as well as* \$480,000 warrant, and operating budget could add a line item specifically for reconstruction. Chairman Hippler suggested starting point of \$30,000 with annual increase to both re-do roads and maintain current roads. He also commented that many boards see the budget before the taxpayers do, which is a great example of checks and balances and a testament to the many volunteers doing their job; the presence of 40+ public at Finance Committee or CIP would be very reassuring. Vice Chairman Meaney commented that poor code enforcement of developments in the 1980s is no longer a concern due to Planning Board oversight; roads are either not accepted or remain responsibility of private contractor or residents. A member of the public inquired regarding Class VI roads; Vice Chairman Meaney replied that approval process for new developments begins much earlier, often before construction and certainly before occupancy. Chairman Hippler agreed that Town has a very different process now and is working to right this wrong. Wendy Clark inquired as to next steps of DPW survey being made available to Board; Director Knapp replied that he thinks initial survey will suggest a very large amount needed for adequate infrastructure across Town. A member of the public suggested a starting request of \$2,000,000 with the plan of receiving \$500,000. Ms. Clark inquired as to next step of deliberative session; Chairman Hippler explained deliberative session and paper ballot. Selectman Snyder commented that the Board should see DPW report before responding, as this is first comprehensive update in 30 years; Chairman Hippler commented that DPW report might continue to evolve as "living document" and thanked members of the public for attending and speaking.

Diane Hurd from All Seasons Campground inquired regarding the steps that would be necessary to possibly have All Seasons Campground be able to occupy year round. Town Administrator Bolton stated that it would be taken up at the Planning Board level. Vice Chairman Meaney and Selectman Snyder stated that the current situation was a result of a court case.

Chairman Hippler inquired to Director Knapp the status of the new plow truck; it arrived while Director Knapp was on vacation which was early but it will be delivered to the vendor sometime this week to have the rest of the components put on. Director Knapp received a phone call today regarding trucks ordered now are being scheduled for a May build date; he will plan to petition to not trade 6-wheeler this coming year.

Chairman Hippler and Director Knapp discussed feasibility of grader with shim for Bogue Road. Director Knapp will research costs of pavement, pavement roller, grader, etc. and return with figures.





MS-1 Extension Form for DRA: The MS-1 Form is due on September 1<sup>st</sup> but due to sickness and vacations an extension may need to be filed. There is hope that it will be complete in the next couple of days. If it gets done, Town Administrator Bolton will reach out to the Board for signatures. If not the worst case would be the Board will sign it on Monday, September 10<sup>th</sup>. The Board all signed the extension.

#### **ADMINISTRATOR'S REPORT:**

Tax Deeded Property: The St. Jean's will be present for the next meeting of September 10, 2018 to discuss market value. They will be given specific time to speak although there are two anticipated nonpublic sessions beginning at 6:00 PM and speaking time will also be set aside for an interview of a volunteer for the Conservation Commission. Town Administrator Bolton is preparing a list of abutters. The Board will need to agree on a plan for approval.

Hazard Mitigation Plan Update: There has been no response from the SNHPC – Town Administrator Bolton is expressed concern, as the Town will have difficulty affording this without grant from the SNHPC.

Master Plan Update Committee: The Committee had divided up into individual subcommittees who will meet separately, with a collective meeting once a month.

ACO Position: There is no update regarding the ACO position. It has been put out again on the website and other places in hopes of getting someone to fill the position.

Personnel Policy Draft Update: Finance Administrator Beth Rouse and Town Administrator Bolton are still reviewing the Harassment & Personnel Policy – delay due to CIP starting up tomorrow.

Primary Election – September 11<sup>th</sup>: Town Clerk Maureen Billodeau has inquired regarding Board presence for the Town Meeting on September 11, 2018. Vice Chairman Meaney is available from 7:00AM until 3:00PM and will be able to return at 7:00PM to sign. Selectman Snyder is available from 7:00AM to 7:00PM. Selectman Burdick is available from 7AM to 7 PM but will need to take a few hours off during the day. Chairman Hippler reminded the Board that 3 signatures are required at the end of the day. Chairman Hippler will be available after work ends at 6:00PM. Selectman Osborne will be available from 3:00PM to 7:00PM.

Upcoming Board Meeting Schedule: The Board will not meet on September 3<sup>rd</sup>, as it is Labor Day. The Board will meet September 10<sup>th</sup>. The Board will meet September 17<sup>th</sup>. The Board will not meet on September 24<sup>th</sup> as CIP will not be ready and Town Administrator Bolton will be in Baltimore at the ICMA Conference. The Board will meet October 1<sup>st</sup>. The Board will not meet October 8<sup>th</sup>, as it is Columbus Day. The Board will meet on October 15<sup>th</sup>. The Board will then continue to meet every Monday for the rest of the year, excepting Christmas Eve and New Year's Eve.

#### **GOVERNMENT BUILDINGS & MAINTENANCE PROJECTS:**

Roof at Safety Complex: Additional bids for the safety complex roof have a deadline of September 10, 2018.

Bell Tower Project: Town Administrator Bolton is waiting to hear back from Walker Roofing regarding schedule for Bell Tower (as well as Town Hall rot and Gordon Brown buildings).

Gazebo: Town Administrator Bolton had prepared a letter to the Historical Society regarding the Gazebo, to be sent on October 1, 2018, per the Board's discussion August 13, 2018.

Security Camera Project at Safety Complex: Town Administrator Bolton has received 3 bids from local contractors and has sent copies to bid to Spaulding Hill to be reviewed and tabulated. In the original plan, Chief Kelly was going to get someone in that field to help prepare the RFP and review the bids, but this contractor expressed an interest in bidding, so our IT vendor, Spaulding Hill offered to help; however, he is out of office until tomorrow. In addition, Homeland Security had sent Town Administrator Bolton a 26-page grant application – she will follow up with specifics regarding reimbursement. Chairman Hippler expressed concern with extra layer of review by our IT vendor being seen as inconsistency. Vice Chairman Meaney reminded the Board they had previously awarded a bid for this, but the contractor had rescinded bid after foot-dragging on the Town's part. Town Administrator Bolton reminded the Board the RFP was very specific, based on lessons learned from the previous RFP, and bids have not yet been announced. Chairman Hippler clarified that contractors are welcome to go above and beyond RFP as long as everyone involved in the process understands the RFP.

Food Pantry: Notification has been given and the existing program on South Stark Highway will be closing October 20, 2018. Town Administrator Bolton has reached out to neighboring communities to research their solutions. Henniker serves over 50 people per week from their grange basement. New Boston, Goffstown, and Dunbarton use St Matthew's and the Goffstown Network. Some available resources include Federal food programs, the Food Bank, and WIC (which currently uses the Town Hall). A primary need would be volunteers – for example, Henniker has seniors that volunteer one hour on Mondays and on Wednesdays as well as students volunteering to fulfill community service hours. Another task might include using Access computer program and database to deliver, like Henniker. Chairman Hippler clarified the Food Pantry is intending to close even if they were able to find a new location. Town Administrator Bolton suggested cleaning out the basement of this Town Office building to be used as the Food Pantry. Chairman Snyder suggested going to the Coffee Hour at the Library to solicit volunteers. Town Administrator Bolton suggested using the Library newsletters as a resource, as it reaches 1200 homes. Town Administrator Bolton will continue to research and reminded the Board the other option would be to write vouchers.

Oil Tank Installation for Town Office: Chairman Hippler inquired regarding a propane conversion. Town Administrator Bolton inquired as to process the Board would like to follow. Selectman Burdick explained the oil boiler at the Town Hall has been converted to gas. Chairman Hippler commented the boiler in this building is probably 25 years old and it might be appropriate to get some quotes for replacing the whole system to bring up during budget season.

Server: The Town's server is approximately 7 years old and not compatible with the software used by Finance Administrator Beth Rouse. Town Administrator Bolton plans to address this matter through CIP – the limit is \$15,000. Chairman Hippler inquired as to possibility of adding this to Government Building & Maintenance fund or a Town Warrant, as this is standalone and project-specific.

2019 Warrant Articles: Chairman Hippler asked the Board to begin considering warrants for budget season, especially regarding road reconstruction. He also expressed concern of a possible \$2,000,000 bond. Selectman Snyder commented on the concern of keeping the tax rate level. Chairman Hippler commented on the lack of feasibility of waiting on large bond items. Selectman Snyder inquired regarding middle school bond that was refinanced to reduce the length of the bond. Town Administrator Bolton clarified the original bond was for 20 years. Vice Chairman Meaney inquired as to cost of \$200,000/mile for Bogue Road. Chairman Hippler and Selectman Burdick clarified cost would be \$300,000 to do the whole road, not including culverts and guardrails. Chairman Hippler expressed need for Board to have a real number of road reconstruction costs throughout Town. Chairman Snyder expressed a need to educate Town residents about road reconstruction need. Chairman Hippler suggested education through social media use, especially as DPW is two employees short and winter is coming.



**CORRESPONDENCE/ OTHER BUSINESS:**

Selectman Snyder inquired as to who was handling the delivery from DES. Vice Chairman Meaney responded that the issue at 400 South Stark Hwy is being enforced and the Board does not need to follow up. Selectman Burdick commented that there was no update regarding B&B Lane.

Chairman Hippler had been alerted that the playground at Bolton Field had been trashed. He had forwarded that information to PARC and situation has been resolved.

Chairman Hippler had received an email from the Police Department informing the Town of an upcoming usage of helicopter to x-ray and visually inspect high tension wires in Town.

The second annual John Stark booster car show will be taking place on September 16, 2018 at John Stark High School.

**NONPUBLIC SESSION:**

**Chairman Hippler moved, Vice Chairman Meaney seconded to enter into nonpublic session @ 9:06 p.m. pursuant to the authority granted in RSA 91-A:3II ( a & c). A roll call vote was taken, Selectman Osborne – yes; Selectman Snyder – yes; Chairman Hippler – yes; Selectman Burdick – yes; Vice Chairman Meaney. Passed 5-0-0**

**Chairman Hippler moved, Vice Chairman Meaney seconded to exit this nonpublic session @ 9:49 p.m. A roll call vote was taken, Selectman Osborne – yes; Selectman Snyder – yes; Chairman Hippler – yes; Selectman Burdick – yes; Vice Chairman Meaney – yes. Passed 5-0-0**

**Chairman Hippler moved, Vice Chairman Meaney seconded to seal and restrict these minutes of this nonpublic session. Passed 5-0-0**

Tax Deeded Properties: Inquiries have been made regarding the properties that will be auctioned off. The final list will be developed at the next Board meeting while the Auctioneers are present.

**Being there was no further business to come before the Board, Selectman Osborne moved, Selectman Burdick seconded to adjourn at 9:55 PM. Passed 5-0-0**

**ADJOURNMENT**

A True Record.

*Hannah Smith*

Hannah Smith  
Recording Secretary