

FINAL



**WEARE BOARD OF SELECTMEN
MEETING MINUTES
July 2, 2018**

PRESENT: JON OSBORNE, SELECTMAN; JAN SNYDER, SELECTMAN; FREDERICK W. HIPPLER, CHAIRMAN; SHERRY BURDICK, SELECTMAN; JOHN (JACK) MEANEY, VICE CHAIRMAN.

RECORDING SECRETARY: Naomi L. Bolton

TOWN ADMINISTRATOR: Naomi L. Bolton

GUESTS: Chief Sean Kelly; Sharon DeStefano

Chairman Hippler called the meeting to order at 6:30 PM before the Board entered into nonpublic session.

NONPUBLIC SESSION:

Chairman Hippler moved, Selectman Osborne seconded to enter into nonpublic session @ 6:30 p.m. pursuant to the authority granted in RSA 91-A:3II (b). A roll call vote was taken, Selectman Osborne – yes; Selectman Snyder – yes; Chairman Hippler – yes; Selectman Burdick – yes; Vice Chairman Meaney – yes. Passed 5-0-0

This nonpublic session was to interview a potential candidate for full time police officer.

Chairman Hippler moved, Vice Chairman Meaney seconded to exit this nonpublic session @ 6:56 p.m. A roll call vote was taken, Selectman Osborne – yes; Selectman Snyder – yes; Chairman Hippler – yes; Selectman Burdick – yes; Vice Chairman Meaney – yes. Passed 5-0-0

Chairman Hippler moved, Vice Chairman Meaney seconded to enter into nonpublic session @ 6:56 p.m. pursuant to the authority granted in RSA 91-A:3II (c). A roll call vote was taken, Selectman Osborne – yes; Selectman Snyder – yes; Chairman Hippler – yes; Selectman Burdick – yes; Vice Chairman Meaney – yes. Passed 5-0-0

Chairman Hippler moved, Vice Chairman Meaney seconded to exit this nonpublic session @ 7:05 p.m. A roll call vote was taken, Selectman Osborne – yes; Selectman Snyder – yes; Chairman Hippler – yes; Selectman Burdick – yes; Vice Chairman Meaney – yes. Passed 5-0-0

Vice Chairman Meaney moved, Selectman Snyder seconded to seal and restrict these minutes of this nonpublic session. Passed 5-0-0

At 7:06 PM Chairman Hippler welcomed everyone present and asked for those present to join the Board for the Pledge of Allegiance.

PUBLIC COMMENT: None

DEPARTMENT HEAD/COMMITTEE ITEMS: None

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DISCUSS HAWKERS & PEDDLERS ORDINANCE: Chief Sean Kelly was present to discuss the Hawkers & Peddlers Ordinance. Chief Kelly stated that this has been on our plates collectively for some time due to other items. The Chief put together some changes with some guidance by Attorney Spector-Morgan. Chief Kelly went over the suggested changes that he would like to see. The Board discussed them and felt that a quick review by Attorney Spector-Morgan should be done. After that the Board can adopt it as amended, hopefully in two weeks.

TAX DEEDING DISCUSSION: Sharon DeStefano, Tax Collector was present to go over a list of properties that are currently in jeopardy of being deeded to the town for nonpayment of the 2015 taxes. Some of the properties listed will be paid in full before the deadline of July 9, 2018. After review of the list, the Board would like to have the tax collector return to the Board on July 16, 2018 with either a tax deed for the property or a payment arrangement for the Board to sign.

MEETING MINUTES:

June 18, 2018 Minutes: Selectman Burdick moved, Selectman Snyder seconded to approve the June 18, 2018 minutes as amended. Passed 5-0-0

MANIFESTS:

Chairman Hippler moved, Vice Chairman Meaney seconded to order the Treasurer to sign accounts payable and payroll checks dated July 5, 2018 as included in the following manifests:

Payroll Manifest	\$ 53,980.76 (Weekly payroll)
Fire Department Monthly Payroll Manifest	\$ 4,281.61 (June call force payroll)
Accounts Payable Manifest	\$ 582,430.34
John Stark Regional School District Manifest	\$ 450,000.00
TOTAL	\$ 1,090,692.71

The following manifests were previously ordered to sign at the June 18, 2018 Board of Selectmen meeting:

Payroll Manifest \$ 60,456.91 (weekly checks dated 06/14/18)

Accounts Payable Manifest \$ 59,477.66 (checks dated 06/14/18)

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**As there is no Selectmen's Meeting scheduled for Monday, July 9, 2018,**

**Please vote:**

**To order the Treasurer to sign payroll checks dated July 12, 2018 estimated to be about \$60,000.00. Furthermore, to order the Treasurer to sign up to the amount of \$60,000.00 for accounts payables that cannot wait until the next scheduled meeting of July 16, 2018 without incurring late charges or interest. Reports and actual check amounts will be reported to the Board of Selectmen by inclusion on the Manifest Memo at the next scheduled meeting. Passed 5-0-0**

### ADMINISTRATIVE REPORT:

Appointments for Weare Public Library: Town Administrator Bolton explained that she received three letters of recommendations from the Library Trustees for alternate trustees. **Chairman Hippler moved, Vice Chairman**

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**Meaney seconded to uphold the Library Trustees recommendation to appoint Heleen Kurk, Mark Carey and Dianne Couture-Smith as alternate Library Trustees. Passed 5-0-0**

Compressor Location @ Safety Complex: On June 19, 2018 the Board met over at the Safety Complex to look at the proposed compressor location presented by the Fire Chief. After the Board looked at the proposed location it was determined that location would not be appropriate for the compressor to be located there. Town Administrator Bolton will inform Fire Chief Vezina of the Board's decision.

Hawkers & Peddlers Ordinance: This was discussed earlier tonight and should be wrapped up at the next meeting.

Joint Loss Management Committee: The meeting was held on June 20, 2018. The next meeting will be in September 2018, date unsure as of tonight but can be verified by Chairman Dena Ventiere.

Tax Deeded Property for Auction: The 90-day letters have been sent to the former owners with a deadline date of September 30, 2018. The next plan would be to catch up with St. Jean Auctioneers to select a date. The Board agreed to schedule a weekend in October. The Board felt it was best to avoid the holiday weekend, Columbus Day.

Hazard Mitigation Plan 6 Contact was made with the Director and she was going to check on the status with the planner that was handling it. A follow up will be made once again.

Committee (Article 27): Emails have been circulated and a doodle pad was put together by one of the volunteers. It was emailed to all members with instructions to mark the calendar of all your available days. After everyone put their information in the first meeting that all 11 members could be present was Monday, July 30<sup>th</sup> so that will be the kickoff, but one email noted that they should also meet on Tuesday, July 31<sup>st</sup> as well.

Part Time Minute Taker for Planning Board, Zoning Board and Conservation Commission: Town Administrator Bolton and Code Enforcement Officer Chip Meany met today and selected a candidate that will be brought forth for an interview on Monday, July 16<sup>th</sup>.

ACO Position: The Board asked Town Administrator Bolton to get an update on where we are with this. Chief Kelly provided an email to the Board indicating that another recruiting announcement will be going on the Weare Police Facebook Page, Weare PD and Town websites with a deadline date of July 22, 2018.

Harassment Policy: Town Administrator Bolton will follow back up with Primex as a result of the harassment training.

### **GOVERNMENT BUILDINGS & MAINTENANCE PROJECTS:**

Clinton Grove under Pinning: No bids received

Bell Tower & rot at Town Hall: No bids received

Gordon Brown Buildings: One bid received 6 bidder was contacted for insurance certificate, who admitted that he has no insurance because he didn't have the money for insurance and asked Town Administrator Bolton to throw his bid away.

Town office roof, TA roof and walls & bulkhead at Town Office: quotes were solicited, one bid received

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Plumbing & Electrical Bids: One plumbing and three electrical bids were received

Security Camera Project @ Safety Complex: Selectman Snyder asked Town Administrator Bolton to check with Homeland Security to see if there are any grant funds that might be available to fund this project.

Apple Tree @ Town Office: The Board discussed trimming this to allow the lawn care company to be able to better take care of the lawn here at the Town Office building.

Safety Complex Replacement Roof: The Board would like quotes to be gathered for a replacement roof. The Board discussed asking the contractors to bid both 50 year asphalt and a metal overlap roof. It will need to have a ridge vent; air flow off from the eaves; ice and water shield on the entire roof.

**CORRESPONDENCE/OTHER BUSINESS:** None

### **NONPUBLIC SESSION:**

**Chairman Hippler moved, Vice Chairman Meaney seconded to enter into nonpublic session @ 8:19 p.m. pursuant to the authority granted in RSA 91-A:3II ( c). A roll call vote was taken, Selectman Osborne – yes; Selectman Snyder – yes; Chairman Hippler – yes; Selectman Burdick – yes; Vice Chairman Meaney – yes. Passed 5-0-0**

**Chairman Hippler moved, Vice Chairman Meaney seconded to exit this nonpublic session @ 8:50 p.m. A roll call vote was taken, Selectman Osborne – yes; Selectman Snyder – yes; Chairman Hippler – yes; Selectman Burdick – yes; Vice Chairman Meaney – yes. Passed 5-0-0**

**Selectman Snyder moved, Vice Chairman Meaney seconded to seal and restrict these minutes of this nonpublic session. Passed 5-0-0**

**Chairman Hippler moved, Vice Chairman Meaney seconded to enter into nonpublic session @ 8:50 p.m. pursuant to the authority granted in RSA 91-A:3II ( e). A roll call vote was taken, Selectman Osborne – yes; Selectman Snyder – yes; Chairman Hippler – yes; Selectman Burdick – yes; Vice Chairman Meaney – yes. Passed 5-0-0**

**Chairman Hippler moved, Vice Chairman Meaney seconded to exit this nonpublic session @ 9:04 p.m. A roll call vote was taken, Selectman Osborne – yes; Selectman Snyder – yes; Chairman Hippler – yes; Selectman Burdick – yes; Vice Chairman Meaney – yes. Passed 5-0-0**

**Vice Chairman Meaney moved, Chairman Hippler seconded to seal and restrict these minutes of this nonpublic session. Passed 5-0-0**

**Selectman Burdick moved to hire Carroll Johnson as the Town electrician at \$65/hour. Vice Chairman Meaney seconded the motion. Passed 5-0-0**

**Being there was no further business to come before the Board, Selectman Osborne moved, Vice Chairman Meaney seconded to adjourn at 9:05 PM. Passed 5-0-0**

### **ADJOURNMENT**

A True Record.

*Naomi L. Bolton*

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Naomi L. Bolton  
Recording Secretary