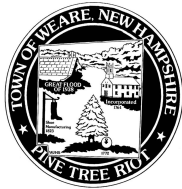


**FINAL**



**WEARE BOARD OF SELECTMEN  
MEETING MINUTES  
January 23, 2017**

**PRESENT:** KEITH R. LACASSE, CHAIRMAN; TOM CLOW, VICE CHAIRMAN; FREDERICK HIPPLER, SELECTMAN; JOHN (JACK) MEANEY, SELECTMAN

**RECORDING SECRETARY:** Naomi Bolton

**TOWN ADMINISTRATOR:** Naomi Bolton

**GUESTS:** Frank Campana, Richard Butt, Jan Snyder

**7:00 p.m. Chairman Lacasse called the meeting to order.**

**PUBLIC COMMENT**

None

**DEPARTMENT HEAD/COMMITTEE ITEMS**

Richard Butt from the Cable Committee was available with a request to purchase a new computer for \$1,098.03 from the existing Capital Reserve Fund. This computer will be used to improve the processing time for converting videos to YouTube and the cable channel. This new computer should reduce the time in about half. The old computer will be kept and used as a training tool to train the volunteers. **Vice Chairman Clow moved, Selectman Meaney seconded to approve the cable committee request to purchase a new computer for \$1,098.03 with the funds to come from the Capital Reserve Fund called the Community Access TV. Passed 4-0-0**

**DISCUSS POLICE LOCKER ROOM RENOVATION PROJECT**

This discussion will be moved to next week in order for both Chiefs to be able to attend.

**REVIEW 2017 TOWN WARRANT FOR SIGNATURE**

After last week's public hearing on the 2017 warrant articles the Board wanted to think about the comments made and possibly look at revisiting some of the articles. Chairman Lacasse stated that he would like the Board to look at the default budget again. Chairman Lacasse asked Finance Director Beth Rouse to come up with a default number by applying the previous method of reducing the default when the requested proposed budget was less. Town Administrator Bolton stated that it was done, but was not comfortable with it because it was not double checked and verified. It was done very quickly, but applying the suggested method results in a reduction of approximately \$115,117 from the default that was stated last week. Chairman Lacasse further added the method of carrying the lower number across the board was always used before the threat of a law suit. The board received an email from one of the law suit sponsors. It was not the intent of the law suit to change the methodology that was used; but the result has created this by product and Chairman Lacasse would like to see the Board go back to the prior way of creating the default budget. Vice Chairman Clow stated the he has the opposite view. He feels that by carrying over the smaller number we are constantly living on a default budget

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and if we keep lowering the default it makes it more difficult to move forward and he feels it should be left alone. Selectman Meaney stated that we went over the default in December and proceeded to create the default as allowed. He feels that something is going to suffer if we continue to drop the amounts. Selectman Hippler stated that departments are never going to be able to move forward on default budgets. Chairman Lacasse reminded the board that we ended last year with approximately \$5.4 million spent and if his proposal was accepted it would still be about \$200,000 higher than 2016's final expenses. Vice Chairman Clow stated that we ended up under budget because of the mild winter, fuel prices and overtime costs. This has started out being a different winter, although there is not a lot of snow the storms have caused lots of overtime, salt and repairs needed. Although no official vote was cast, the consensus of the Board was to leave the default number as posted.

The article for the police cruisers was discussed next. Chairman Lacasse would like to add a sentence at the end of the article just like last year's. The sentence would be "if approved the operating budget will be reduced by \$10,000". The board agreed and the change will be made.

The backhoe article was discussed just to make sure the word "with" gets inserted to make the sentence complete.

The article for road reconstruction was discussed next. After a follow up discussion with the Department of Revenue they have agreed to allow this article to be drafted exactly the same as last year. The board agreed and the change will be made.

The last article discussed was the article for fireworks. The board clarified that the words "non-transferable" were removed as well as the last sentence regarding not transferring the funds for any other purpose. The board agreed to remove both those items.

The above changes will be made to reflect in the final draft for next week to be signed.

## MEETING MINUTES

The January 16, 2017 minutes will be table until next week as they have not been received from the recording secretary.

## MANIFESTS

**Chairman Lacasse moved, Selectman Meaney seconded to sign accounts payable and payroll checks dated January 26, 2017 as included in the following manifests:**

<b>Payroll Manifest</b>	<b>\$35,310.56</b> (Weekly payroll including payroll taxes & Library)
<b>2017 Accounts Payable Manifest</b>	<b>\$ 56,652.15</b>
<b>John Stark Regional Accounts Payable Manifest</b>	<b>\$ 250,000.00</b> (1/19/17 Appropriation)
<b>Weare School District Accounts Payable Manifest</b>	<b>\$ 450,000.00</b> (1/20/17 Appropriation)
<b>TOTAL</b>	<b>\$ 791,962.71</b>
<b>Passed 4-0-0</b>	

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### **ADMINISTRATIVE REPORT**

- River Road Bridge ó the final inspection was done, but clarification was needed which required a joint meeting with the engineer and the contractor scheduled for Wednesday. The engineer is going to call NHDOT and fill them in verbally and to let them know the letter will be coming and that the Town would appreciate feedback ASAP.
- Create New Policy for video tapes and YouTube ó Attorney Spector-Morgan was asked to weigh in on the RSA 33-A:5-a Electronic Records. Attorney Spector-Morgan is taking the position that the video recordings are the same as tape recordings referenced in RSA 33-A:3-a, LXXX and can be disposed of upon approval of the minutes. She suggested that we keep them longer, and we should address that in a policy, as far as to how long we will keep them.

### **PUBLIC COMMENT**

None

### **CORRESPONDENCE**

- Chairman Lacasse read a public notice that the Board of Selectmen and the Weare School Board will be having a joint meeting regarding the Skateboard Park tomorrow, January 24, 2017 @ 6:30 PM at the Weare Middle School Library.
- Manchester Monarchs have reached out to the Town regarding having a Town of Weare Night at the Monarchs game. Tentatively it is set for Friday, March 10<sup>th</sup>. The Monarchs are playing the Adirondack Thunder @ 7 PM. Adults are \$16/each; Youth 12 and over are \$12/each; Children under 12 are Free. Being part of a Town of Weare Family night the Monarchs offer many group experiences such as
  - High Five Tunnel ó where 75 group members line the hallway and ðhigh fiveð the players as they enter the ice for the game.
  - Big Flag ó 50-60 group members carry the American Flag onto center ice for the National Anthem and be on the ice with the players.
  - Pre-game Puck Drop ó one member of the group gets to drop the ceremonial first puck
  - Pre-and Post-Game skates ó have your group skate on the ice that the Monarchs play onThis will be circulated amongst some Town organizations, departments and committees to see if there is interest enough prior to making the commitment. The deadline for the commitment will be February 3<sup>rd</sup>.

### **OTHER BUSINESS**

Vice Chairman Clow moved, Chairman Lacasse seconded to hire Andrew Livernois as the attorney to represent the Town in the case involving Joseph Kelley. Passed 4-0-0

### **NONPUBLIC**

Chairman Lacasse moved, Selectman Hippler seconded to enter into nonpublic session @ 7:44 p.m. pursuant to the authority granted in RSA 91-A:3II (a & c). A roll call vote was taken, Selectman Hippler – yes; Chairman Lacasse – yes; Selectman Meaney – yes; Vice Chairman Clow – yes. Passed 4-0-0

Chairman Lacasse moved, Selectman Meaney seconded to come out of nonpublic session @ 7:58 p.m. A roll call vote was taken, Selectman Hippler – yes; Chairman Lacasse – yes; Selectman Meaney – yes; Vice Chairman Clow – yes. Passed 4-0-0

The Board has a follow up discussion from last week regarding a personnel matter.

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**ADJOURNMENT**

A True Record.

*Naomi L. Bolton*

Naomi L. Bolton, Recording Secretary