

FINAL



**WEARE BOARD OF SELECTMEN
MEETING MINUTES
December 5, 2016**

PRESENT: KEITH R. LACASSE, CHAIRMAN; TOM CLOW, VICE CHAIRMAN; JENNIFER BOHL, SELECTMAN; JOHN (JACK) MEANEY, SELECTMAN

Selectman Hippler was not present

RECORDING SECRETARY: Kathleen Humphreys

TOWN ADMINISTRATOR: Naomi Bolton

GUESTS: Leigh Bosse from the Messenger and Peter Flynn

7:30 p.m. Chairman Lacasse called the meeting to order.

PUBLIC COMMENT

None

MEETING MINUTES

Tabled

MANIFESTS

Chairman Lacasse moved, Selectman Meaney seconded to sign accounts payable and payroll checks dated December 8, 2016 as included in the following manifests:

Payroll Manifest	\$44,336.42 (Weekly payroll including payroll taxes)
Fire Dept. Monthly Payroll Manifest	\$17,360.00 (November 2016 payroll)
Accounts Payable Manifest	\$73,122.39
John Stark Regional Accounts Payable Manifest	\$250,000.00
Weare School District Accounts Payable Manifest	\$73,122.39
TOTAL	\$834,819.41
Passed 4-0-0	

ADMINISTRATIVE REPORT

-The Town Hall doors are expected to arrive this week.

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-Team Engineer cannot access the drop box to see the photos taken of the Town Hall from a lift. They have reached out to Bruce Fillmore for permission to access the drop box photos.

-Construction on the gazebo will begin next year. Communications with Team Engineering about the construction details are on-going.

-An RFP prepared by Team Engineering will be going out for the police locker room carpet.

-The Firing Range Feasibility Subcommittee will meet on Dec. 16, 2016.

The Board reviewed expenditures to date, and it looked good, then the Board asked Town Administrator Bolton if any big purchases are expected before the end of the year and the answer was no.

-As of the end of November, over \$56,000 has been spent to maintain the police cruisers.

-The Hansen Bridge Company will start on Thursday, December 8, 2016. The staging area on Buzzell Hill Road will be constructed by the Highway Department.

-Selectman Hippler, Vice Chairman Clow and Town Administrator Bolton attended a recent Finance Committee meeting and reported they did not hear much feedback on anything that has been presented to date. The committee is waiting for information from the two schools in order to prepare a package with the total tax impact. The Finance Committee will meet on Dec. 29, 2016. The next goal is to finalize the warrants and budgets.

-A YouTube/Meeting Policy will be addressed. Town Administrator Bolton will see if other towns have a policy they can review.

-Capital Reserve Funds requests were signed by the Board for the bridge expenses and government building expenses.

Vice Chairman Clow moved, Selectman Bohl seconded to approve the expenditure of \$687.50 to Team Engineer for evaluation of the load and foundation for the gazebo to come from the Government Building and Maintenance Fund. Motion passed 4-0-0.

-The Board discussed raises for non-union employees, and decided to wait until a tentative agreement with the Police Department is reached.

-The Police Department contract has not yet been tentatively agreed to.

-Town Administrator Bolton was asked about the revenue sheet and reported it is in good shape.

-The town office received an email today regarding the ash credit for 2017. Concord Resource Recovery Association will be having a final meeting held on December 14, 2016 to vote on the distribution of the ash credit. The Town is looking at approximately \$43,000 for the final disbursement.

PUBLIC COMMENT

None

CORRESPONDENCE

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None

OTHER BUSINESS

None

Chairman Lacasse moved, Selectman Meaney seconded to enter into nonpublic session @ 7:54 p.m. pursuant to the authority granted in RSA 91-A:3II (a&c). A roll call vote was taken, Selectman Bohl – yes; Chairman Lacasse – yes; Selectman Meaney – yes; Vice Chairman Clow – yes. Passed 4-0-0

The Board discussed the evaluation of the Town Administrator and the Chief of Police.

Chairman Lacasse moved, Selectman Bohl seconded to come out of nonpublic session @ 8:37 p.m. A roll call vote was taken, Selectman Bohl – yes; Chairman Lacasse – yes; Selectman Meaney – yes; Vice Chairman Clow – yes. Passed 4-0-0

ADJOURNMENT

A True Record.

Kathleen Humphreys, Recording Secretary