

**FINAL**



**WEARE BOARD OF SELECTMEN  
MEETING MINUTES**

June 6, 2016

**PRESENT:** KEITH R. LACASSE, CHAIRMAN; TOM CLOW, VICE CHAIRMAN; JENNIFER BOHL, SELECTMAN; FREDERICK W. HIPPLER, SELECTMAN JOHN (JACK) MEANEY, SELECTMAN

**RECORDING SECRETARY:** Kathleen Humphreys

**TOWN ADMINISTRATOR:** Naomi Bolton

**Chairman Lacasse moved, Selectman Hippler seconded to enter into nonpublic session @ 6:30 p.m. pursuant to the authority granted in RSA 91-A:3II (a&c). A roll call vote was taken, Selectman Bohl – yes; Selectman Hippler – yes; Chairman Lacasse – yes; Selectman Meaney – yes; Vice Chairman Clow – yes. Passed 5-0-0**

**Chairman Lacasse moved, Selectman Meaney seconded to come out of nonpublic session @ 7:05 p.m. A roll call vote was taken, Selectman Bohl – yes; Selectman Hippler – yes; Chairman Lacasse – yes; Selectman Meaney – yes; Vice Chairman Clow – yes. Passed 5-0-0**

**GUESTS:** Frank Campana, Jan Snyder, Joyce Bosse from the Messenger, Neal Kurk, Heleen Kurk, Chris Hague, Kenny-Lynn Dempsey from E911, Marcie Lacasse, Lori Davis, Wendy Rice, Danielle M. Erickson, Angela Drake, Jack Munn and Peter Flynn.

**7:06 p.m. Chairman Lacasse called the meeting to order. Chairman Lacasse informed those present and watching that the evening began with a nonpublic session at 6:30 PM to hire a potential police officer.**

**PUBLIC COMMENT**

Resident Heleen Kurk reported the Town-Wide Yard Sale was a success and estimated about 1,000 people passed through the booths in the center. The next Town wide event is Old Home Day, which is scheduled for August 27, 2016.

Mrs. Kurk wanted clarification on the Stone Memorial Building's furnace which was mentioned in the May 23, 2016 minutes. She wanted to know about the additional repairs which cost about \$3,200 that occurred without proper authorization as she recalled the work had to be done. It was explained that was work above the approved \$1,950.00 for original cost to repair the insulation and duct work. While completing the repairs there were several leaks found in the propane supply line. Having a professional confirm that work was done correctly, up to code and with professional results before payment is made for town buildings projects was discussed.

Resident Lori Davis wanted to know at what portion during tonight's meeting will the new subcommittees of the Firing Range Feasibility Subcommittee and the Noise Subcommittee be addressed. She was informed during the Other Business section.

## FINAL

Resident Richard Butt asked if the meetings for the two new subcommittees were posted. He did not see the meeting posted on the monthly calendar but saw the airing of the meeting on the Ch. 6 because it interrupted the show that the cable committee has scheduled to broadcast. Mr. Butt thanked Chief Kelly for his statements during the meeting.

Mr. Butt had concerns that the committee members were not interviewed and that members may have preconceived positions on where they stand on the issues. He had concerns the subcommittees were not balanced.

Resident Lori Davis is on the Firing Range Feasibility Subcommittee and stated there is no agreement on if they want a firing range plus there are at least four people who she said are uncertain on how they feel. Noise Ordinance Subcommittee Members were polled on their opinions and will keep an open mind and listen to what the town is asking for. The committee expects to meet once a month and felt this cannot be rushed. They need to work with the police department and gather input from residents and look at areas involved.

Resident Neal Kurk urged the Selectmen to fix the gazebo as quickly as possible because it is used during the Patriotic Celebration in July and Old Home Day in August and at times for summer concerts.

Jan Snyder said she attends most Selectmen's meeting and was surprised when she heard about the additional maintenance problem with the Stone Building. She reviewed the minutes and found on Oct. 5, 2015 where there was a record that historical society officials meeting with the Selectmen but it was not mentioned again until Nov. 23, 2015 and she inquired what happened between those dates.

The board approved \$1,950 for the work which was completed. After that, odor was reported and the cost to make repairs was the extra \$3,200 and it was questioned if that contractor got prior approval to do that work. It was the second component that was in question and no one here is questioning that his work was necessary but about the process. Chairman Lacasse mentioned this event started the topic discussion about having a professional working for the town to make sure the contractors properly do the work before they get paid, in addition to meeting code regulations to verify that the quality of the installation is acceptable

*Public Comment will continue after the scheduled Public Hearing.*

**7:36pm PUBLIC HEARING:** For the purpose of hearing public testimony and comment on: Change of address from 278 Maplewold Road to 8 Sparrow Lane (pursuant to RSA 231:133-a).

Danielle Erickson lives at 278 Maplewold Road. Because a building permit has been filed for a back lot where her driveway is accessed they were required to name the road in which Sparrow Lane was chosen. Ms. Erickson operates three home-businesses from her farm and has concerns about changing her address. She requested her address remain 278 Maplewold Road. Had she known the road name would affect her home as well, she would have suggested Maplewold Extension. Her property has 200 feet of road frontage. She stated it is a sparsely populated road and her house can clearly be seen from Maplewold Road. She provided a recent example where the police were summoned to her home since the new Sparrow Lane road sign went up and had no problem finding her house and felt that fire and police could find her. Her driveway is accessed from Sparrow Lane and her mailbox is on Maplewold Road.

The three back lots are owned by Mr. Parker, Ms. Erickson and Ms. Erickson's sister.

## FINAL

Kenny-Lynn Dempsey, E 9-1-1 Field Rep. for the State of New Hampshire explained that RSA 271-133 prohibits the duplication of names or similar sounding names therefore they would violate the law if Maplewold Extension was approved.

Ms. Dempsey took a ride on Maplewold Road and in her opinion felt that since the house faces Sparrow Lane, it would be difficult for mutual aid responders to locate and if they passed the house since there is not an easy location to turn around.

Getting a driveway permit for Maplewold Road was discussed. The phone company provides the address for emergency services therefore a landline phone with the 8 Sparrow Lane address would be the road name E 9-1-1 would use. The pros and cons of cancelling the landline and using a cell phone were discussed. An emergency call from a cell phone would triangulate the location, which is not exact. Ms. Dempsey would not recommend anyone getting rid of their landlines because cell service can be spotty.

**VOTE: Vice Chairman Clow moved, Selectman Meaney seconded to reaffirm the naming of the road in question to Sparrow Lane and all numbers on the road remain as assigned and to approve the chairman signing the document. Motions passed 5-0-0.**

*Public hearing closed at 8:00pm*

### **Continuation of Public Comment**

The discussion of a professional needed to verify work on town owned buildings continued.

No one disagreed the work on the gas line was necessary just that there was not a conversation that included a price and authorization to do the work. The contractor did a good job but didn't bill the town right away therefore the town office thought the work was completed and paid for.

### **DEPARTMENT HEAD AND COMMITTEE ITEMS**

#### **New Furnace for the library discussion**

Chris Hague requested three quotes for the library's new furnace but only two were submitted. The Library Trustees would be comfortable with an up-to amount.

One quote is by the vendor who did previous repairs and maintenance, and they recommended a Weil McLain with circulators. The other vendor recommended a Biasi Energy Star, new style burner at a lower cost but that unit is hard to fix and requires more maintenance. In Selectman Bohl's professional opinion she would not recommend this newer brand. The Board inquired if the vendor was a licensed plumber and had a license for sprinkler installation.

The library will ask for bids on specifications Weil McLain or comparable forced hot water boiler with five circulators with zone control relay and auto feed.

Chris Hague was asked to revise item #4 on the Joint Loss form changed to "the town will make every reasonable effort to comply with all safety law and regulations". The Board will email the exact wording to Primex for approval.

#### **Status of Police Personnel and Hiring**

## FINAL

Police Chief Sean Kelly announced that during tonight's non-public session the police department brought forward a candidate, Matthew Belletete, for consideration for the open patrol officer position. This hire would leave one vacant patrol position, and the Chief told the Board a written test was administered on Saturday.

### **Police Vehicle Update**

Three police vehicles are available but only two are approved for emergency response. The chief said that Marc Phillips has done an amazing job. Car 1 and Car 5 are not Ford certified in terms of emergency response due to excessive frame rot. Other vehicles are being repaired.

Chief Kelly was proud to inform the Board that two police officers helped save lives with their quick response. In one call, the officer performed CPR while the other call was to assist a person in severe medical distress. The chief has received positive emails.

Chief Kelly received a call from the event coordinator from the Merrimack Valley Trail Riders who have a private function planned from July 22-24, 2016 where 400-500 participants are expected. On Friday evening, 25% of the participants are expected to camp and the number will increase from there. The chief asked if there is a permit process. He has concerns with that large number of people on a congested residential road on a weekend. The Chief would like to see traffic control. He mentioned last weekend the department had 61 calls for service and keep in mind there was not a 500 person three-day event going on. Town Administrator Bolton suggested a meeting be arranged with the event organizer and Chief Kelly.

### **Solar Up New Hampshire with the Southern New Hampshire Planning Commission**

Jack Munn, Chief Planner with Southern NH Planning Commission was before the Board to discuss a successful grassroots campaign using local volunteers to help people understand solar and promote it in the community which is also opened to municipalities to take advantage of the educational and monetary benefits.

Francestown participated last year and will again this year. New Boston plans to participate this year and the commission is hoping that Weare will join in and the three towns can be one collaborative community.

It takes 15-18 weeks to run the program and residents come to workshops. The commission writes the RFP while the towns pick the solar installer. People can take advantage of state and federal tax credits as well as discounts. The program pays for all the marketing material.

**Vice Chairman Clow, moved, Selectman Meaney seconded to allow Town Administrator Bolton to sign the agreement with Solar Up NH program with Southern NH Planning Commission. Motion passed, 4-1-0. Chairman Lacasse voted no and explained it was not because of the idea but for not knowing more about it.**

### **MEETING MINUTES**

**Chairman Lacasse moved, Selectman Meaney seconded to approve the minutes of May 16, 2016 as amended. Passed 5-0-0**

**Table minutes of May 23, 2016.**

### **MANIFESTS**

**Chairman Lacasse moved, Selectman Hippler seconded to order the Treasurer to sign the accounts payable and payroll checks dated June 9, 2016 as included in the following manifests:**

**FINAL**

<b>Payroll Manifest</b>	<b>\$ 47,209.38</b> (Weekly payroll including payroll taxes)
<b>Forest Fire Payroll Manifest</b>	<b>\$ 213.70</b> (Incident date May 22, 2016)
<b>Accounts Payable Manifest</b>	<b>\$ 183,201.86</b>
<b>Supplemental Accounts Payable Manifest</b>	<b>\$ 10,024.70</b>
<b>Weare School District Manifest</b>	<b>\$ 717,804.00</b> (June 2, 2016 Appropriation)
<b>TOTAL</b>	<b>\$958,273.00</b>

As there is no Selectmen's Meeting scheduled for Monday, June 13, 2016. To order the Treasurer to sign payroll checks dated June 16, 2016 estimated to be about \$50,000.00. Furthermore, to order the Treasurer to sign up to the amount of \$40,000 for accounts payables that cannot wait until the next meeting of June 20, 2016 without incurring late charges or interest. Reports and actual check amounts will be reported to the Board of Selectmen by inclusion on the Manifest Memo at the next scheduled meeting.

**Passed 5-0-0**

-Two junkyard licenses require the Selectmen's signatures.

-It was agreed during the April 18, 2016 Selectmen's meeting to accept the terms of Hazardous Mitigation the fire chief submitted through Emergency Management. A letter was received by Parker Moore in relation to this matter requiring a signature.

**Selectman Meaney made a motion, Vice Chairman Clow seconded to accept the granted as outlined from Hazardous Mitigation. There will be \$2,000 soft match of labor hours from the town for a total of \$8,000 and authorize that Chairman Lacasse, Vice Chairman Tom Clow and Town Administrator Bolton to sign it. Motion passed 4-1-0. Chairman Lacasse voted no.**

In the payables manifest there is a check payable to Townes Excavating for \$400.00 for sand at Chase Park. Due to the price it didn't meet the \$500 minimum to get three quotes, but the Parks and Recreation Commission is requesting the \$400.00 to come from the Chase Park Repair and Maintenance Reserve Fund.

**Vice Chairman Clow moved, Selectman Meaney seconded to approve \$400.00 for sand for Chase Park to be taken from Chase Park Repair & Maintenance Reserve Fund. Motion passed 4-0-0**

The town received \$1065.06 from items sold at the State auction. It was noted that one item on the list is the radar trailer which was un-fixable because parts were not available. Other items included bikes, holsters, siren speaker, safety jackets, home security system and monitor and a crate of surveillance cameras.

**ADMINISTRATIVE REPORT**

-Clinton Grove painting started today.

-DPW Garage was put out for rebids and several responses were received.

## FINAL

-One bid was received for the town hall repairs. One of the contractors reported they needed another week to receive their window quotes. The deadline was May 31, 2016.

-The No thru Trucking data is being collected. One counter has been placed on Hodgdon and the other one at the beginning of Thorndike as soon as the data is completed Town Administrator Bolton will forward it to the Board for review.

### **PUBLIC COMMENT**

None

### **CORRESPONDENCE**

None

### **OTHER BUSINESS**

#### **Noise Ordinance and Firing Range Feasibility Subcommittees**

The regular meetings will be posted on the calendar so that the Cable Committee can schedule them for broadcasting.

The committee is tasked with putting together a feasible plan for improvement for the firing range at transfer station and possible funding sources. The intent is to have a warrant article to bring to the Selectmen to be placed on the warrant of 2017.

Town Administrator Bolton mentioned this is a subcommittee under the Selectmen which is why interviews for members were not required. The office reached out and invited people to join the committee. No one was turned away from being a member and some who asked to be on the committee did not attend the meeting. It was noted that balance is important on both these subcommittees.

The warrant regarding the firing range feasibility subcommittee, Article 35 was read which included, "The committee should developed a plan and cost for the project"

The Noise Ordinance Subcommittee met on May 25, 2016 and is chaired by Lori Davis. They will meet once a month.

They met again on June 1 and invited the police department to have a discussion. There are questions on the RSA for Disturbing the Peace and questions why they need a noise ordinance and is this redundant. The committee asked the police for more data; when the calls are occurring and what time of year.

Ms. Davis mentioned the members introduced themselves and the sentiment was the members wished the town didn't need this. This committee felt that four months was not enough time to do the work that has to be done.

**Chairman Lacasse moved, Selectman Bohl seconded to adjourn at 10:18pm . Motion passed 5-0-0.**

### **ADJOURNMENT**

A True Record.

Kathleen Humphreys, Recording Secretary