

FINAL



**WEARE BOARD OF SELECTMEN
MEETING MINUTES
May 2, 2016**

PRESENT: KEITH R. LACASSE, CHAIRMAN; TOM CLOW, VICE CHAIRMAN; JENNIFER BOHL, SELECTMAN; FREDERICK W. HIPPLER, SELECTMAN JOHN (JACK) MEANEY, SELECTMAN

RECORDING SECRETARY: Kathleen Humphreys

TOWN ADMINISTRATOR: Naomi Bolton

GUESTS: Frank Campana, Jan Snyder, Police Chief Sean Kelly, Chief Robert Vezina, Tara Mann, John Vanloendersloot and Lori Davis.

Chairman Lacasse moved, Selectman Meaney seconded to enter into nonpublic session @ 6:30 p.m. pursuant to the authority granted in RSA 91-A:3II (a & c). A roll call vote was taken, Selectman Bohl – yes; Selectman Hippler – yes; Chairman Lacasse – yes; Selectman Meaney – yes; Vice Chairman Clow – yes. Passed 5-0-0

Chairman Lacasse moved, Vice Chairman Clow seconded to come out of nonpublic session @ 6:58 p.m. A roll call vote was taken, Selectman Bohl – yes; Selectman Hippler – yes; Chairman Lacasse – yes; Selectman Meaney – yes; Vice Chairman Clow – yes. Passed 5-0-0

Chairman Lacasse stated that the board met earlier in nonpublic session to discuss a personnel matter.

7:00 p.m. Chairman Lacasse called the meeting to order.

PUBLIC COMMENT

Resident Frank Campana asked about a comment made last week that the town missed out on a \$25,000 grant which would have been able to assist them with safety communication. He wanted to know whose job it is to look out for grants. He felt that grant would have benefited the communication warrant two years ago.

Vice Chairman Clow mentioned the town does not have a grant writer. Grants are typically initiated by the individual department heads, groups or town Boards/Committees.

Mr. Campana asked if the current situation with the police cruiser was due to lack of maintenance. He felt the Highway Department was capable of doing maintenance on the police fleet. He said the department has a machine for stickers and if it is not used that money voters approved is being squandered. Chairman Lacasse mentioned that ever since he has been on the Board he has seen maintenance bills for the cruisers.

Appointment of member to Parks & Recreation Committee

Volunteer Tara Mann said she has used every facility that parks and recreation oversees so it's time to step forward and give back.

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Selectman Hippler moved, Selectman Bohl seconded to appoint Tara Mann as alternate member of the Parks & Rec Committee for three years. Motion passed 5-0-0.

DEPARTMENT HEAD AND COMMITTEE ITEMS

Chief Sean Kelly looked up the grant that Mr. Campana was referring to and reported it expired in Dec. 2012

Chief Kelly contacted three companies to re-bid on the garage door. All three were given the same specifications. One chose not to return a bid. Overhead Door of Concord also recommended higher cycle springs and a heavy duty operator. Regular springs work for about 10,000 cycles while the springs recommended last for 100,000 cycles.

Vice Chairman Clow moved, Selectman Meaney seconded, to award the bid for replacing the garage door at the police station to Overhead Door Company of Concord for \$2,950 to include upgrades of 100,000 cycle springs and a heavy duty commercial operator with money to come from the Government Building Fund. Motion passed 5-0-0.

Chief Kelly announced Sgt. Montplaisir completed two-week Supervisor School at Roger Williams University.

The fifth Toughbook has been located at Spaulding Hill. It has been there since the former chief tried to have them installed in the cars and is used as the model for the software introduction and installation. It was noted that officers may lose situational awareness with the use of the Toughbooks if they are not properly mounted in the cars.

Chief Kelly met with Goffstown PD communications and their IT Department last week and learned the progress they are making on upgrades at their facilities that will support mobile data communications which is just about complete. They will not be able to start working on Weare's data situation until June and there is no timeframe as to when that will be operational. The department is working with Spaulding Hill to be in compliance for state criminal communication department. Spaulding Hill is trying to identify the right equipment and vendor.

Chief Robert Vezina regarding the Forestry Vehicle for the Fire Department

The chief was seeking authorization to move forward with ordering a cab and chassis from Hillsboro Ford for the forestry vehicle. Hillsboro Ford is the State bid vendor. They want to purchase a Dodge Ram 5500, cab and chassis, gasoline powered, dual wheel, single cab for \$35,394.

Selectman Hippler moved, Vice Chairman Clow seconded, to award the cab and chassis bid for forestry truck to Hillsboro Ford Dodge for Dodge Ram 5500 for \$35,394 with money to come from the special revenue fund. Motion passed 5-0-0.

RESCUE TOOLS

Three vendors responded to bids for Hydraulic Rescue Tools also known as the Jaws of Life. The low bidder was Industrial Production Services, LLC. They plan to replace the entire set of extraction tools at one time with the benefit they will all be the same brand and the same vendor as Deering, Dunbarton and Henniker so they will be familiar and compatible with neighboring towns. The equipment will be on two engines.

VOTE: Vice Chairman Clow moved, Selectman Meaney seconded to approve expenditure of \$38,500 to replace the Jaws of Life equipment and the money to come from the Fire Equipment Fund. Motion passed 4-1-0. Selectman Hippler voted no.

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Vice Chair Clow moved, Selectman Hippler seconded to approve the minutes of May 25, 2015 as amended. Motion passed 3-0-2. Chairman Lacasse and Selectman Meaney abstained.

MANIFESTS

Chairman Lacasse moved, Vice Chairman Clow seconded to order the Treasurer to sign accounts payable and payroll checks dated May 2, 2016 as included in the following manifests:

Payroll Manifest	\$ 43,818.09
	(Weekly payroll including payroll taxes)
Fire Department Payroll Manifest	\$ 14,915.96
	(April 2016 monthly payroll)
Accounts Payable Manifest	\$ 111,116.13
	(Weekly payroll including payroll taxes)
John Stark Regional Manifest	\$ 250,000
	(Includes taxes, credit union)
TOTAL	\$ 419,900.18

Passed 5-0-0

ADMINISTRATIVE REPORT

-The Town Hall door response from Town Counsel has not been received as of tonight.

-Contractors have been invited to meet at Town Hall on May 4, 2016 at 6:30pm to see the repair projects including the gazebo.

-The Noise Ordinance Subcommittee has five interested volunteers and the Fire Range Subcommittee has eight residents interested. The notice will be left up until the end of the week.

-No Thru Trucking maps were given to Selectman Bohl and Selectman Hippler and information to the rest of the Board that identified current no thru trucking roads. Some of the roads are short roads or dirt roads. Town Administrator Bolton will ask neighboring towns if they have no thru trucks routes that connect to Weare.

-The town received another proposal for Clerk of the Works for the Highway Garage project and will bring it next week.

PUBLIC COMMENT

None

CORRESPONDENCE

The town received a letter from Avitar regarding a law change that the Assessing Board will be voting on at the May 16, 2016 meeting. The letter and the vote have to do with how the assessments for public utilities will be arrived at.

OTHER BUSINESS

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A media policy is being considered to solve issues concerning Facebook. Members were asked to think of ideas of that and see what is available from surrounding towns for future agenda discussions. Currently the Board only has an email policy that resides in the personnel policy.

Chairman Lacasse said the first quarter financial report was issued by the Finance Administrator, which indicates that we are in good shape.

VOTE: Chairman Lacasse moved, Selectman Meaney seconded, to adjourn at 8:00 p.m.

ADJOURNMENT

A True Record.

Kathleen Humphreys, Recording Secretary