

FINAL



**WEARE BOARD OF SELECTMEN
MEETING MINUTES
October 26, 2015**

PRESENT: KEITH R. LACASSE, CHAIRMAN; TOM CLOW, VICE CHAIRMAN; JAMES LEARY, SELECTMAN; JENNIFER BOHL, SELECTMAN; FREDERICK W. HIPPLER, SELECTMAN

RECORDING SECRETARY: Kathleen Humphreys

TOWN ADMINISTRATOR: Naomi Bolton was not present

GUESTS: Frank Campana, Jan Snyder, John Vandloendersloot, Fred Muller, Steve Roberts, Bob Ledger from CIP Committee, Lori Davis, Stu Richmond, CIP Chairman Jack Dearborn, Fire Chief Robert Vezina.

7:00 p.m. Chairman Lacasse called the meeting to order.

PUBLIC COMMENT

Resident Frank Campana inquired if the police department was at full staff. He was informed it was not. He was informed an employee recently left and Mr. Campana asked if an exit interview was done. Vice Chair Clow informed him under the circumstances it would not have been the appropriate to have an exit interview. Mr. Campana said he would like to see the practice of exit interviews put into effect.

PERAMBULATION WITH DUNBARTON

On October 24, 2015, Fred Mullen from Dunbarton, Chairman Keith Lacasse and a Conservation Commission member walked portions of the town boundaries between Weare and Dunbarton to physically verify boundary markers that delineate town boundaries. Photographs and GPS readings were taken while markers were repainted where necessary. Mr. Muller was present tonight with four copies looking for approval signatures. Mr. Mullen and Chairman Lacasse signed the documents. The copies are one for each town, one for the state archives and an extra copy. By law, perambulation is required every seven years.

Mr. Mullen suggested the town contact Margo Macleod, who was formerly involved with the perambulation process, for her records. He praised her thorough work and commented she was a great asset for the town.

DEPARTMENT HEAD AND COMMITTEE ITEMS

CAPITAL IMPROVEMENT PLAN (CIP) PRESENTATION

CIP Subcommittee Chairman Jack Dearborn presented the Capital Improvement Plan and handed out the document. He thanked everyone who worked on the project.

The CIP was presented to the Planning Board on October 22, 2015, the Selectmen tonight and will be presented to the Finance Committee on November 12 and November 19, 2015. All Committee heads, department heads and CIP members are invited to attend.

Pages 3-5 contain the list of CIP requests received and the amounts. Some of the requests go out six years.

FINAL

Page 6 lists the categories. Weare mostly uses only two categories which are "Urgent" which qualifies due to health and safety and "Necessary" which means the item is needed within 1-3 years.

2016 Capital Improvement Summary:

For the Fire Department, urgent items requested are an ambulance for \$238,000 and a jaws of life for \$35,000 while a forestry vehicle is deemed necessary costing \$60,000. The requests total \$333,000 with a \$30,000 impact on taxes due to \$30,000 out of the \$60,000 needed in the Vehicle Replacement Capital Reserve Fund.

The current ambulance is 12-years old with approximately 90,000 miles.

Today's vehicles are made with new materials which the existing Jaws of Life is not capable of cutting therefore the department needs a more updated tool.

The objective is to upgrade the F-350 to an F-550 to carry other essential equipment. It will be equipped with a cab then to utilize the current forestry F-350 as the Fire Chief's vehicle and retire the 2006 Durango. This plan would save \$40,000 by not replacing the Durango.

Public Works-Highway's urgent items are a new highway garage costing \$1,360,000; road reconstruction costing \$480,000. Necessary items are a new wheel loader replacement costing \$185,000 and the T-3 truck replacement costing \$179,000. Public Works-Transfer Station necessary items are a new skid steer replacement costing \$59,000, a transfer station scale costing \$43,000. The combined total is \$3,636,600. River Road bridge and paving are now considered "delayed" status.

The new highway garage is projected to cost \$1,360,000 for an 80x140 foot steel building; 11,200 square feet at \$105 per square foot, estimated to cost \$1,176,000. Site work including septic, well, paving, cistern and pump are estimated to cost an additional \$184,000.

The site is proposed to be behind the current location. A soil engineer did test pits and determined the site is capable for supporting the building. There are about three configurations that are possible in terms of how the doors are laid out in the building in relation to the equipment.

Road reconstruction went from \$450,000 to \$480,000 because the town received an extra \$30,000 from the State last year.

The wheel loader is the primary vehicles used to load salt and sand and it's beginning to leak. The cost to rent a unit if it goes down is \$5,000/month. A scale would eliminate the weight guess work when people bring in items to be discarded, making it fairer for the residents.

River Road Bridge is delayed but it is rusting and it is rated as "fair". When it gets to "poor" status there will be a recommendation to reduce the gross vehicle weight rating. There is a lot of traffic that uses the bridge. When repairs are needed it could cost the majority of the highway budget so this project will need consideration.

The River Road Paving project was delayed because that road is in bad shape and will need to be ground-up, relay the base and repaved but there are other areas in town that would benefit from a shim and overlay. River Road cost two years' worth of the \$480,000 per year so it will be put off to 2017.

A future project will be to look at the roads and make a list of roads that could benefit from further deterioration with a shim and overlay.

FINAL

The Police Department lists the cruisers replacement as urgent costing \$93,505. They currently have nine vehicles and are able to get rid of seven vehicles and replace them with five new vehicles. The trade value would reduce the costs.

The repairs to the vehicles that could be replaced are currently \$22,791 and could reach \$30,000 by the end of the year. It's roughly \$10,000 to outfit a police vehicle with special equipment needed.

With a municipal lease, at the end of the lease the town can own the vehicles for \$1 and receive the title. The new vehicles have a five-year bumper to bumper warranty.

Car 2 is being used by the Animal Control Officer. It was discussed that maybe the specific equipment might be able to be moved over from Car 9.

Parks & Recreation request \$27,500 for Chase Park Renovations and \$80,000 for Bolton Field Development both deemed necessary status for a total of \$107,500.

Plans at Chase Park are to renovate the bath house, make it ADA compliant and paint the building exterior. Plus seal and stripe the parking lot and beach storm water management to fix erosion. Bolton Field development includes making 150 parking spots for safety, expand the soccer field and remedy drainage issues. Chase Park is the priority.

MEETING MINUTES

Selectman Hippler moved, Selectman Leary seconded to approve the minutes of October 5, 2015 as amended. Passed 5-0-0.

Vice Chair Clow moved, Selectman Leary seconded to approve the minutes of October 12, 2015 as amended. Passed 5-0-0.

Approving the October 19, 2015 meeting minutes was tabled until the next meeting.

MANIFESTS

Chairman Lacasse moved, Vice Chair Clow seconded to sign accounts payable and payroll checks dated October 29, 2015 as included in the following manifests:

Payroll Manifests	\$ 45,131.47
	(Weekly payroll including payroll taxes)
Accounts Payable Manifest	\$ 82,969.61
Supplemental Payroll Manifest	\$ 363.51
	(Military Pay)
TOTAL	\$128,465.59
Passed 5-0-0	

ADMINISTRATIVE REPORT

None

FINAL

PUBLIC COMMENT

John Vanloendersloot has been trying to get the DPW to fix potholes on Walker Hill Road with no satisfactory results and asked why there is no repair budget that could help in this situation. Cold patch could be an option.

OTHER BUSINESS

Fire Chief Robert Vezina asked about feedback from the language in a letter to apply for the Hazard Mitigation Grant Program. He used the suggested language from the state form. The lack of the words "in kind" was a concern of the Board since it applied the town would be putting up cash but the language has since been added to the application. Chief Vezina said this is a good way to help update the plan at no cost.

Vice Chair Clow moved, Selectman Leary seconded, to approve the application for the Hazard Mitigation Program Match Grant from the Weare Fire Department. Motion passed 4-1-0.

CORRESPONDENCE

None

Chairman Lacasse moved, Selectman Hippler seconded to enter into nonpublic session @ 8:45 p.m. pursuant to the authority granted in RSA 91-A:3II (c). A roll call vote was taken, Selectman Bohl – yes; Selectman Leary – yes; Selectman Hippler – yes; Vice Chairman Clow – yes; Chairman Lacasse – yes. Passed 5-0-0

Chairman Lacasse moved, Selectman Bohl seconded to come out of nonpublic session @ 9:00 p.m. A roll call vote was taken, Selectman Bohl – yes; Selectman Leary – yes; Selectman Hippler – yes; Vice Chairman Clow – yes; Chairman Lacasse – yes. Passed 5-0-0

Vice Chairman Clow moved, Selectman Leary seconded to seal and restrict the minutes of this nonpublic session. Passed 5-0-0.

ADJOURNMENT

A True Record.

Kathleen Humphreys, Recording Secretary