

FINAL



**WEARE BOARD OF SELECTMEN
MEETING MINUTES
July 27, 2015**

PRESENT: KEITH R. LACASSE, CHAIRMAN; TOM CLOW, VICE CHAIRMAN; FREDERICK W. HIPPLER, SELECTMAN

RECORDING SECRETARY: Naomi Bolton

TOWN ADMINISTRATOR: Naomi Bolton

GUESTS: Paula Silva, Postmaster; Tim Redmond, Public Works Director; Leonard T. Hooper; Bobbie-Jo Hooper; Peter Ashworth; Judith Denise Ashworth; Joe Stehno; Lori Davis; Jon Osborne; John Hazelton; Gail Hazelton; Virginia Davidson; Jan Snyder.

6:30 p.m. Chairman Lacasse called the meeting to order.

MAILBOX DISCUSSION WITH POSTMASTER & DPW DIRECTOR: Paula Silva, Postmaster was invited to have a discussion regarding mailbox location and placement. Ms. Silva handed the Board two handouts depicting the national regulations that must be abided by for all residents. The larger handout talked about heights and specifications with diagrams. The second was a smaller, post card size showing a 30 foot approach necessary for snow removal. The approach started 15 feet prior to the mailbox, curved in front of the mailbox and back out 15 feet past the mailbox. (Copies are available from the public works department as well as the postal service). She cannot make it different for different people. The national regulations show 6-8' from the edge of the paved road or the edge of the dirt road. The carriers are using their personal vehicles and having to drive off the edge of the road surface causes damage to the undercarriage of the car. Ms. Silva stated soon we will be having postal vehicles here and in preparation for that all mailboxes need to be properly located.

Chairman Lacasse questioned, so if the apron by the mailbox is flat and drivable the mail will be delivered?

Ms. Silva responded that there needs properly graded access for carriers to be able to safely get in and out. As long as it is safe the carrier will deliver. One trouble they have is that when a road gets reconstructed the mailboxes all need to be raised.

Public Works Director, Tim Redmond stated that during road reconstruction in the past few years, he has been trying to pave an apron in front of the mailboxes. He stated that he will also be paying more attention on the height and raising the mailboxes. Director Redmond stated that the letter that was sent out was not meant to cause any friction. He was just trying to be proactive indicating that the Town is offering assistance to help move the mailboxes to make it safer for both parties. He indicated that to date he has had nine calls for assistance.

Chairman Lacasse suggested that it would be helpful to put the small handout with the 30 foot cleared area on the Town website.

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PUBLIC COMMENT

Chairman Lacasse informed those present that the Board is not going to take up the public hearings shown on the agenda tonight, so if anyone has any comment on either one of those this would be the time to do it.

DISCUSSION OF NO THRU TRUCKING REQUEST FOR THORNDIKE ROAD AND HODGDON ROAD: Chairman Lacasse stated that the Board received a proposal to post Thorndike and Hodgdon Roads ñno through truckingö. Attorney Bill Drescher was asked about the legalities and he provided the Board an opinion that indicates the Board's first step is to have a public discussion with the resident(s) requesting the action, which is what we are here for. Chairman Lacasse opened the floor to anyone wishing to speak.

Peter Ashworth, 48 Thorndike Road stated that he authored the request. He feels it is a safety issue. It was recently paved and now it is starting to crack. There are hills and he felt it is not appropriate for big trucks to be allowed to use the roads. He was very reluctant to make this request, but he feels it is appropriate.

Judith Ashworth, 48 Thorndike Road stated that they have lived there for 22-23 years. The road has been resurfaced twice. She has been close to being hit. There are log trucks, gravel trucks, town trucks and school busses constantly on the road. She lives on the very flat section and for some reason they continue to use the engine brake on the straight away and they use their horns too. She feels threatened. She is the pedestrian and has the right of way. The state roads are wider than the Town road. They are also built thicker to carry the heavier trucks. She feels the solution is easy the access can be from Route 149 or Route 114 not via Hodgdon.

Joe Stehno, 145 Thorndike Road stated that he power walks 2-3 times a week and is focused on the ground fifteen feet ahead of him. He has noticed that on the east side of Hodgdon and Thorndike there has been deterioration and the breakage and cracks have become significant, specifically 2-3ö from the road. The west side is not as bad. He stated that he moves 6-8 feet from the road when he sees a log truck. His second concern is the intersection of Thorndike and Shady Hill down the hill. There is a stop sign and there is lots of traffic that just go right through. He added that about two thirds do not stop, that includes log trucks and gravel trucks. It is a safety issue, the road is narrow and the truck width takes well over half the road, sometimes causing vehicles to go off the road to pass by.

Lori Davis, 118 Buxton School Road stated that her road is a dirt road traveled by logging trucks and gravel trucks and she walks her dogs all the time and it's not an issue. She felt that if the Town does it for one road then we will be doing it for all, life has changed. How much more are we going to run into if we start now? More will be coming forward to close their roads too.

Chairman Lacasse stated that Town roads appear to be narrower, because the state highways have the benefit of a wider and thicker surface. Director Redmond stated that the town has 3-3 ½ inches of pavement when a road is done where the state at times can have up to 12 inches in some areas, because of the patching or resurfacing that occurs over time. The base of Thorndike and Hodgdon were done before he got here, but he did put the top coat on which is 22øwide. The state has roads that are 24, 30 or sometimes 36 feet wide.

Vice Chairman Clow stated that the state roads may have more base but not as well maintained because there are overlays being done without reconstructing the base.

Director Redmond stated that he did get a call from Thorndike traffic and it was coming from a logging operation off Route 149 using the roads, but they were stopped because the roads were posted for weight limits.

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Judy Ashworth stated that a few years ago a large truck pulled down all the telephone poles. It is more of a safety issue, you have to be careful on the road not only walking but driving as well. She is concerned about the money that is put into the roads and if we let these companies come do what they want we need to keep re-addressing these issues. People are speeding, blowing through the stop signs and blowing horns at people.

Chairman Lacasse asked the residents if they had called the Police Department. Several residents stated that they had.

Lenny Hooper, 127 Thorndike Road stated that it really has more to do with safety. He explained that he was pulling out of his driveway one day and a logging truck was going north and he had to back up in his driveway or get hit. There has been a significant increase in traffic over the past 8 years, kids on bikes and it is much more residential with all the new homes. They walk the road with their dogs and they have to literally get off the road when the trucks come by.

Vice Chairman Clow stated that the Town attorney provided the Board with an opinion that outlined the three most common forms of establishing a no through trucking regulation which are: altering weight limits on the highway, generally; altering weight limits on bridges, specifically; or limiting through travel, specifically by trucks of particular size or weight. His recommendation was that the Board should have a public discussion regarding the issues at a regular meeting in which the issue is a noticed agenda item. If, after a result of this discussion, the Board determines that it does wish to impose some form of foregoing restrictions, that decision should be in the form of a proposal to adopt a specific regulation, that needs to be done as a formalized noticed public hearing. Town counsel recommended that at least two public hearings be conducted before finally adopting any such regulation.

DEPARTMENT HEAD AND COMMITTEE ITEMS

Increasing Disposal Fees at the Transfer Station: Public Works Director Tim Redmond provided the Board with a tiered approach on the stuffed furniture and bedding which was as follows:

Single Chair	\$ 5.00	Full Size Mattress	\$ 7.50
Two Seat Couch	\$ 7.50	Full Size Box Spring	\$ 7.50
Three Seat Couch	\$ 10.00	Queen Size Mattress	\$ 10.00
Convertible Couch	\$ 12.50	Queen Size Box Spring	\$ 10.00
Twin Mattress	\$ 5.00	Full Size Mattress	\$ 12.50
Twin Box Spring	\$ 5.00	Full Size Box Spring	\$ 12.50

Director Redmond indicated that this increase if just covering expenses it is not for profit. The funds go into a revolving fund, the income from the fee based disposal items and the expenses related to disposing of the fee based items are taken from there. He researched and other towns charge a lot more.

Vice Chairman Clow stated his concern is that the more we charge the more roadside trash we would get. Director Redmond responded that we have some now regardless of increasing the fees. It happens from time to time. We will have illegal dumpers no matter what, it's unavoidable.

Selectmen Hippler moved, Vice Chairman Clow seconded to accept the proposed rates for the stuffed furniture and bedding as presented. Vote: 3-0-0 passed.

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Director Redmond asked about the rest of the fees that were discussed two weeks ago. He stated that he understood last week when he let that it was going to be continued until tonight and he was to bring back a breakdown of the stuffed furniture and bedding.

Vice Chairman Clow moved to accept the fee schedule as presented at the July 13, 2015 public hearing and to include the previous motion, effective August 15, 2015; Selectman Hippler seconded the motion.

Discussion: Selectman Hippler stated that looking at the 2014-2015 appliance line it is not as large of an increase. Director Redmond stated that there were two keys on the cash register for items requiring Freon. He spoke with the Finance Administrator and felt it was an accounting issue now taken care of. Selectman Hippler indicated that looking at the cost of shingles, the new fee has doubled and when you look at the sheet from the Finance Administrator there is only about a 30% increase. Vice Chairman Clow stated that we could approve the schedule, monitor it and if the fund begins accumulating we have another public hearing to reduce the fees.

Vote: 3-0-0.

MEETING MINUTES

The Board will take the July 13, 2015 minutes up at the next scheduled meeting.

MANIFESTS

Chairman Lacasse moved, Vice Chairman Clow seconded to order the Treasurer to sign the accounts payables and payroll checks dated July 30, 2015 as included in the following manifest:

Accounts Payable Manifest	\$ 206,325.96
Payroll Manifest	\$ 43,481.34 (weekly payroll including payroll taxes)
John Stark Coop Regional Manifest	\$ 450,000.00 (July 30, 2015 Appropriation)
Supplemental Accounts Payable	\$ 2,500.00
TOTAL	\$ 702,307.30

The following manifests were previously ordered to sign at the July 13, 2015 Board of Selectmen meeting:

Payroll Manifest \$ 47,178.51 (weekly & monthly payroll dated 7/23/15)

Fire Department Fire Detail Manifest \$ 523.70

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**As there is no Selectmen's Meeting scheduled for Monday, August 3, 2015,**

**To order the Treasurer to sign payroll checks dated August 6, 2015 estimated to be about \$40,000.00. Actual check amounts and reports will be reported to the Board of Selectmen by inclusion on the Manifest Memo at the next scheduled meeting.**

**Passed 5-0-0**

## ADMINISTRATIVE REPORT

*Hometown Hero:* Town Administrator Bolton contacted Granite State Telephone to see if this could be addressed at the August 10, 2015 meeting due to only have three members present tonight. Granite State Telephone said that was fine, so it will be taken up then.

*Welfare Guidelines:* At the July 13, 2015 proposed Welfare Guidelines were presented to the Board for signature and was moved to tonight for time to review it. **Vice Chairman Clow moved, Selectman Hippler seconded to adopt the Welfare Guidelines as presented at the July 13, 2015 meeting. Vote: 2-0-1 (Chairman Lacasse abstained).**

*Boston Post Cane:* Town Administrator Bolton informed the Board that due to the passing of Mrs. Colburn, the Board needs to find the next recipient. The Town Clerk has come up with a resident that is 95, but felt we the

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Board may want to possibly put something on the website so that we do not overlook anyone. The Board agreed and this will be finalized and brought back to the Board for the presentation.

### *Government Building & Maintenance Projects:*

- Town Hall Doors ó a building has been located that has the torrifed doors the board is interested in. The building is the Booth Bay Opera House in Booth Bay, Maine. A contact number was given. Town Administrator Bolton will reach out and make arrangements for the doors to be seen.
- Furnace @ Town Hall ó Lost Lake Mechanical is scheduled for the 3<sup>rd</sup> week in August.
- Lead Abatement & Asbestos Removal @ Town Office ó both jobs completed
- Flooring @ Town Office ó Flooring Associates are scheduled for the 2<sup>nd</sup> week in August
- Insulation @ Town Office ó waiting on more information from the bidder regarding air flow in the attic
- Removal of the spires @ Town Hall ó was completed
- Clinton Grove Academy painting ó awarded to Maskiell Painting ó no schedule was given
- Town Hall Sign Repairs ó Vice Chairman Clow has volunteered his time to repaint and replace the slides in preparation of using new letters.

**PUBLIC COMMENT** - none

### **CORRESPONDENCE**

The Board received the following letter for employee recognition which Selectman Hippler read:

#### **EMPLOYEE RECOGNITION HEART SAVER HERO AWARD**

July 22, 2015

Several members of the Weare Fire Department received the Heart Saver Hero Award.

Chief Robert Vezina, Captain Dan Gorman, FF/Paramedic Michael Corbin, FF/ A-EMT Kristina Houde, FF/A-EMT Paula McGrade, FF/EMT-I Robert Conover, FF Killian Donnally, and FF Jonathan Goldrick were recognized by the American Heart Association Heart Saver Hero Program.

The award is given in recognition of advancing the mission of the American Heart Association and Emergency Cardiovascular Care through a courageous act in an effort to save a life.

The awards were earned on two separate incidents. One involved a young adult female and the other an adult male. Both were successfully resuscitated by the Weare Fire Department members and made a healthy recovery.

“These awards recognize the outstanding work by the men and women of the Fire Department”, Chief Vezina stated. “The awards also represent a tangible validation of the Department’s overall goal to improve patient survival from Sudden Cardiac Events, which would not be possible without the financial commitment from the community through the budget process”.

For any further information contact:

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Chief Robert Vezina  
Weare Fire Department  
603-529-2352

### OTHER BUSINESS

*Lease with Historical Society for the Gordon Brown Property:* Vice Chairman Clow asked permission from the Board to work with the Historical Society on the lease for the Gordon Brown property on East Road. Vice Chairman Clow will bring back the lease for the Board's review. The Board felt that was a great idea and had no issues with it.

*Trimming bushes at Town Hall:* Vice Chairman Clow will be working on the sign in front of the Town Hall but it is overrun with bushes and was looking to see if the Board had an issue with him trimming the bushes back to make the sign more visible. The Board was fine with it.

*Town Hall Spires:* Selectman Hippler asked what the next step for the Town Hall spires and fascia molding. The balance in the capital reserve fund is going to be about \$20,000 after all the projects are completed. The Board felt that it should be left at that balance in case of emergency. There are some less expensive things that could be done, like the fascia molding. Town Administrator Bolton will solicit prices for that work and bring it back to the Board. The CIP Subcommittee is starting up August 5, 2015, so starting to put together a larger list of projects for the next Town meeting would be appropriate timing.

*CALEA:* Chairman Lacasse stated that he had the opportunity to attend the CALEA conference in Colorado Springs and the Town of Weare Police Department was awarded CALEA certification with a few minor conditions, but he will let Chief Kelly fill everyone in at the August 10, 2015 meeting.

### NON PUBLIC SESSION

**Chairman Lacasse moved, Selectman Hippler seconded to enter into nonpublic session @ 8:14 p.m. pursuant to the authority granted in RSA 91-A:3II (e). A roll call vote was taken, Selectman Hippler – yes; Vice Chairman Clow – yes; Chairman Lacasse – yes. Passed 3-0-0**

The Board discussed the current litigation of a case.

**Chairman Lacasse moved, Selectman Hippler seconded to come out of nonpublic session @ 8:30 p.m. A roll call vote was taken, Selectman Hippler – yes; Vice Chairman Clow – yes; Chairman Lacasse – yes. Passed 3-0-0**

**Chairman Lacasse moved, Selectman Hippler seconded to enter into nonpublic session @ 8:31 p.m. pursuant to the authority granted in RSA 91-A:3II (c). A roll call vote was taken, Selectman Hippler – yes; Vice Chairman Clow – yes; Chairman Lacasse – yes. Passed 3-0-0**

The Board discussed tax payment consideration of a resident.

**Chairman Lacasse moved, Selectman Hippler seconded to come out of nonpublic session @ 8:35 p.m. A roll call vote was taken, Selectman Hippler – yes; Vice Chairman Clow – yes; Chairman Lacasse – yes. Passed 3-0-0**

### ADJOURNMENT

A True Record.

*Nacmi L. Bolton*

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Naomi L. Bolton, Recording Secretary