

FINAL



WEARE BOARD OF SELECTMEN MEETING MINUTES February 2, 2015

PRESENT: TOM CLOW, CHAIRMAN; KEITH R. LACASSE, VICE CHAIRMAN; JOHN LAWTON, SELECTMAN; JAMES LEARY, SELECTMAN; JENNIFER BOHL, SELECTMAN.

RECORDING SECRETARY: Naomi L. Bolton

TOWN ADMINISTRATOR: Naomi L. Bolton

GUESTS: Tim Redmond

7:00 p.m. Chairman Clow called the meeting to order.

DEPARTMENT HEAD AND COMMITTEE ITEMS

DPW ó Tim Redmond was present to recommend to the Board that two of the highway department employees swap positions. Both employees are aware of this change as it has been discussed with them. Mr. Redmond would like to make Steve Kenney an Equipment Operator at a rate of \$16.83 and Guy Laporte a truck driver at a rate of \$15.30.

Selectman Leary moved to appoint Steve Kenney as an Equipment Operator at a rate of \$16.83 per hour and to appoint Guy Laporte as a Truck Driver at a rate of \$15.30 per hour. Passed 5-0-0

Mr. Redmond asked the Board if Town Administrator Bolton could contact Primex, especially in light of the recent fires in Henniker and Hopkinton last year to find out if the Town of Weare is covered as actual cash values and not replacement values. It is Mr. Redmond's understanding that the Primex coverage is actual cash values. He would like to have the cost differential researched.

DISCUSS PROCESS FOR POLICE CHIEF SEARCH

Town Administrator Bolton informed the Board that she has reached out to Bob Barry from Primex; Pat Sullivan, Executive Director of the NH Chiefs of Police Association; Don Vittum, Director of NH Police Standards and Training; and Alan Gould from MRI. Alan Gould from MRI sent in a proposal, which is very similar to the way that Earl Sweeney spelled out. It would consist of two panels, the first one would be MRI personnel which would take and review all the applications, conduct necessary interviews by phone or essay to narrow the field down to six candidates. Then a second panel, consisting of different components; school, business, citizens at large, etc. The second panel would interview the six potential applicants looking for a candidate that would be the right fit for the community. The field would then be narrowed down to three that would be interviewed by the Board of Selectmen. Next week the Board will have input from the others to discuss and finalize the process to be used.

MEETING MINUTES

The Board agreed to take up the January 26, 2015 minutes at next week's meeting.

FINAL

MANIFESTS

Chairman Clow moved, Vice Chairman Lacasse seconded to order the Treasurer to sign the accounts payable and payroll checks dated February 5, 2015. Passed 5-0-0

Accounts Payable	\$35,199.21	
Accounts Payable	\$ 3,868.99	(Conservation Commission Account)
Payroll Manifest	\$46,883.70	(Includes Taxes, Credit Union, Police Detail)
Fire/EMS Payroll Manifest	<u>\$15,738.23</u>	(Monthly Payroll 6 January 2015)
TOTAL	\$101,690.13	

ADMINISTRATIVE REPORT

Inventory 6 Finance Administrator Beth Rouse is looking into the Asset Tracker Module regarding inputting the smaller inventory.

Selectman Policy Binder 6 Capital Reserves Balances as of 11-30-14 & 12-31-14 were distributed

Review of policies and procedures:

- Noise Ordinance 6 as a result of the action at deliberative session this article was amended to study a noise ordinance and after two (2) public hearings the new ordinance will be put back before the voters.

Comcast Contract 6 expiring in February of 2015. The Board will be discussing this next week as a Board. Bryan Christiansen from Comcast has been scheduled to meet with the Board the following week (February 16th @ 7:30 PM). A second marked up copy was forwarded to everyone earlier today.

PRIME 6 Phil St. Cyr from Primex will be here on February 17th to meet with me regarding the PRIME information, which would allow us to be a member in an effort to get a discount on our insurances.

Town Mailer 6 the next task is to put together the mailer. The deadline to get it all to the printer is Friday, February 13th. Next Monday (2/9) we should review and finalize our purpose statements.

The next order of business is for the Board to discuss and review an abatement application for a resident, which will be in nonpublic session. The Board will adjourn after the nonpublic.

Chairman Clow moved, Vice Chairman Lacasse seconded to enter into nonpublic session @ 7:45 p.m. pursuant to the authority granted in RSA 91-A:3II (c). A roll call vote was taken, Selectmen Bohl – yes; Selectman Lawton – yes; Selectman Leary – yes; Vice Chairman Lacasse – yes; Chairman Clow – yes. Passed 5-0-0

Chairman Clow moved, Vice Chairman Lacasse seconded to come out of nonpublic session @ 8:05 p.m. A roll call vote was taken, Selectmen Bohl – yes; Selectman Lawton – yes; Selectman Leary – yes; Vice Chairman Lacasse – yes; Chairman Clow – yes. Passed 5-0-0

ADJOURNMENT

A True Record.

Naomi L. Bolton, Recording Secretary