

FINAL



**WEARE BOARD OF SELECTMEN
MEETING MINUTES
November 3, 2014**

PRESENT: TOM CLOW, CHAIRMAN; KEITH R. LACASSE, VICE CHAIRMAN; JENNIFER BOHL, SELECTMAN; JOHN LAWTON, SELECTMAN; JAMES LEARY, SELECTMAN;

RECORDING SECRETARY: Cherry Palmisano

TOWN ADMINISTRATOR: Naomi Bolton

GUESTS: Jan Snyder, Tim Redmond,

7:00 p.m. Chairman Clow called the meeting to order.

Chairman Clow moved, Vice Chairman Lacasse seconded to enter into nonpublic session @ 6:30 p.m. pursuant to the authority granted in RSA 91-A:3 II (a&c). A roll call vote was taken, Selectman Bohl – yes; Selectman Lawton – yes; Selectman Leary – yes; Vice Chairman Lacasse – yes; Chairman Clow – yes. Passed 5-0-0

Chairman Clow moved, Vice Chairman Lacasse seconded to come out of nonpublic session @ 6:55 p.m. A roll call vote was taken, Selectman Bohl – yes; Selectman Lawton – yes; Selectman Leary – yes; Vice Chairman Lacasse – yes; Chairman Clow – yes. Passed 5-0-0

Chairman Clow moved, Selectman Bohl seconded to seal and restrict the minutes of this nonpublic session. Passed 5-0-0

Chairman Clow moved, Vice Chairman Lacasse seconded to enter into nonpublic session @ 6:55 p.m. pursuant to the authority granted in RSA 91-A:3 II (b). A roll call vote was taken, Selectman Bohl – yes; Selectman Lawton – yes; Selectman Leary – yes; Vice Chairman Lacasse – yes; Chairman Clow – yes. Passed 5-0-0

Chairman Clow moved, Selectman Lawton seconded to come out of nonpublic session @ 7:04 p.m. A roll call vote was taken, Selectman Bohl – yes; Selectman Lawton – yes; Selectman Leary – yes; Vice Chairman Lacasse – yes; Chairman Clow – yes. Passed 5-0-0

The Board interviewed a potential candidate for the Public Works Department.

PUBLIC COMMENT

Jan Snyder told the Board that she has written notification from Keith Pike that the town cannot use the MS535 report to obtain a TAN, therefore without the 2013 audit they will not be able to borrow any money. Chairman Clow noted that it appears that they will make it through without having to borrow.

DEPARTMENT HEAD AND COMMITTEE ITEMS

DPW ó Tim Redmond, Director of Public Works, said that the Transfer Station Attendant/Truck Driver position was advertised and applications were received. Mr. Redmond is recommending that the Board hire Nathan St. Clair to be the employee they hire at this time. Mr. St. Clair has a lot of skills to help at the Highway

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Department, does not need to be trained, and can do the job the day he starts. Chairman Clow noted that they interviewed Mr. St. Clair in nonpublic.

Selectman Leary moved, Selectman Lawton seconded to hire Nathan St. Clair as Transfer Station Attendant/Truck Driver at the rate of \$15.30 per hour starting November 15, 2014. Passed 5-0-0

Tax Payment Discussion ó Sharon DeStefano, Tax Collector, asked the Board for direction as to whether she should start the deeding process for those listed as not paying their taxes on time.

Chairman Clow moved, Vice Chairman Lacasse seconded to enter into nonpublic session @ 7:12 p.m. pursuant to the authority granted in RSA 91-A:3II (c). A roll call vote was taken, Selectman Bohl – yes; Selectman Lawton – yes; Selectman Leary – yes; Vice Chairman Lacasse – yes; Chairman Clow – yes. Passed 5-0-0

Chairman Clow moved, Selectman Lawton seconded to come out of nonpublic session @ 7:18 p.m. A roll call vote was taken, Selectman Bohl – yes; Selectman Lawton – yes; Selectman Leary – yes; Vice Chairman Lacasse – yes; Chairman Clow – yes. Passed 5-0-0

The Board met with the Tax Collector to discuss tax payments.

Chairman Clow stated that the Board affirmed unanimously the fact that if people have payment arrangements and they default on those arrangements the Tax Collector will begin the deeding process on those properties.

MEETING MINUTES

Chairman Clow moved, Vice Chairman Lacasse seconded to approve the minutes of October 27, 2014 as amended. Passed 5-0-0

ADMINISTRATIVE REPORT

Chip Meany, Code Enforcement Officer, contacted three local contractors regarding repairing the handicapped ramp at the Town Hall. He reached out to Homes for a Lifetime and received a verbal quote of \$1,800; Bob Chapman who said that he would look at the project but did not submit a quote; and Mr. Colburn who provided a written quote of \$890 for labor and material. Clarification will be made as to whether additional handrails are needed.

Vice Chairman Lacasse moved, Selectman Leary seconded to accept the bid from Hugh W Colburn for removal and replacement of guardrails on the handicapped ramp at the Town Hall for \$890 to be spent from the Charles and Ethel Eastman Fund. Passed 5-0-0

Betty Straw, Weare Historical Society, submitted a request for the Board to appoint members to the Mildred Hall Bequest Advisory Committee. She asked for Ruth Jones to be appointed as a full member and Heleen Kurk as an alternate member.

Vice Chairman Lacasse moved, Selectman Leary seconded to appoint Ruth Jones as a full member of the Mildred Hall Bequest Advisory Committee and Heleen Kurk as an alternate member. Passed 5-0-0

The Board will review the Noise Ordinance at their meeting next Monday.

Town Administrator Bolton has received the Department of Labor Inspection Report. Almost all the items identified at the Police and Fire Departments have been done. There are things at the Town Hall that need to be taken care of, but some things will take more discussion. Items such as the swinging door in the Town Clerk's office and a second egress in the Welfare Office were on the list as well as a recommendation of an eye wash station at the Fire Department and Library. It was noted that reflective clothing should be worn by employees at the Transfer Station. The Highway Department building has exposed wires stapled to the wall and is crowded.

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Town Administrator Bolton will respond by the December 15th deadline and notify them of the items that were fixed and/or the plan on how and when the item will be fixed.

There will be a public hearing on Monday, November 10, 2014 to accept the flood control money.

Primex is willing to meet with the Board as requested by Vice Chairman Lacasse and will be submitting possible meeting dates. The meeting will most likely be in nonpublic; Vice Chairman Lacasse would prefer to start the meeting in public.

Ray Eaton, Forest Fire Warden, has to reappoint the Fire Forest Wardens and has asked to add three to the list. The Board of Fire Wards has already approved.

Vice Chairman Lacasse noted that the Board had discussed setting a date to hold a public meeting to talk about the Weare Police Department. The meeting will be held at 7:00 p.m. on Wednesday, November 19th at the Town Hall. Vice Chairman Lacasse would like to have background information regarding what Primex or the town directly has paid in administrative leaves and three years documentation on what has been spent on legal fees. Chairman Clow said that before the meeting the Board needs to decide on a process for replacing the Chief. Obtaining input from the Attorney General's Office, State Police, and at the Sheriff level was mentioned. Going through the hiring process with MRI and looking to Primex as a search team is another alternative. Chairman Clow would feel more comfortable at the meeting with being able to provide answers to how they are going to replace the chief. Vice Chairman Lacasse said get suggestions from the public. The meeting will be informational for the public. The meeting will be advertised as an Open Forum for the public to ask questions and get answers regarding police matters. Chairman Clow noted that they should also provide information as to why the Board often has to go into nonpublic, which leaves the wrong impression. Vice Chairman Lacasse would like the Board to give a brief explanation each time they go into nonpublic as to why. The Board will be going into nonpublic to discuss a personnel issue.

Chairman Clow moved, Selectman Leary seconded to enter into nonpublic session @ 8:00 p.m. pursuant to the authority granted in RSA 91-A:3II (a&c). A roll call vote was taken, Selectman Bohl – yes; Selectman Lawton – yes; Selectman Leary – yes; Vice Chairman Lacasse – yes; Chairman Clow – yes. Passed 5-0-0

Chairman Clow moved, Selectman Leary seconded to come out of nonpublic session @ 9:15 p.m. A roll call vote was taken, Selectman Bohl – yes; Selectman Lawton – yes; Selectman Leary – yes; Vice Chairman Lacasse – yes; Chairman Clow – yes. Passed 5-0-0

Chairman Clow moved, Vice Chairman Lacasse seconded to seal and restrict the minutes of this nonpublic session. Passed 5-0-0

ADJOURNMENT

A True Record.

Cherry Palmisano, Recording Secretary