

FINAL



WEARE BOARD OF SELECTMEN MEETING MINUTES June 9, 2014

PRESENT: TOM CLOW, CHAIRMAN; KEITH LACASSE, VICE CHAIRMAN; JOHN LAWTON, SELECTMAN; JAMES LEARY, SELECTMAN; JENNIFER BOHL, SELECTMAN.

RECORDING SECRETARY: Naomi L. Bolton

TOWN ADMINISTRATOR: Naomi L. Bolton

GUESTS: Frank Campana; Tim Redmond; William Tiffany; Janet Brown; Joanna Lemire; Betty Straw; Sherry Burdick; Jack Dearborn

Chairman Clow moved, Selectman Lacasse seconded to enter into non-public session @ 6:35 p.m. pursuant to the authority granted in RSA 91-A:3II (b). A roll call vote was taken, Selectman Bohl – yes; Selectman Lawton – yes; Chairman Clow – yes; Selectman Leary – yes; Vice Chairman Lacasse – yes. Passed 5-0-0

Chairman Clow moved, Selectman Lacasse seconded to come out of non-public session @ 7:06 p.m. A roll call vote was taken, Selectman Bohl – yes; Selectman Lawton – yes; Chairman Clow – yes; Selectman Leary – yes; Vice Chairman Lacasse – yes. Passed 5-0-0

The nonpublic session was to discuss a potential hire for the police department.

7:07 p.m. Chairman Clow called the meeting to order.

PUBLIC COMMENT

Paul Gannon, Flanders Memorial Road, informed the Board that he is concerned with the speed and the traffic that goes by his house. He has spoken to both Chief Velleca and DPW Director Redmond about this. Both gentlemen have been very good and helpful regarding this, but it is still an issue. He has four small children and there are a couple of older ladies that walk in that neighborhood. The Board suggested the he speak with Chief Velleca about the possibility of putting the speed trailer in that vicinity, as that usually draws attention to those driving that there have been some complaints/issues. Mr. Gannon thanked the Board for their time.

Frank Campana, Quaker Street, stated that he was looking at the June 6th newspaper article about the Town settling a law suit with Gericke for \$57,500. The article indicated that it didn't cost the Town as it was paid through the insurance company. Mr. Campana pointed out that in reality it does cost the Town because our insurance rates continue to climb, which ultimately affects the taxpayers.

DEPARTMENT HEAD AND COMMITTEE ITEMS

Appointment to Cable Committee – Full Member: Amie Lees was present. Ms. Lees stated that she is interested to help out on the Cable Committee. She is a stay at home Mom and prior to that she has done some previous work with the cable committee. She would like to get involved with helping videotaping events as well as putting the messages on the bulletin board.

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Vice Chairman Lacasse moved, Selectman Lawton seconded to appoint Amie Lees as a full member of the Cable Committee for a three year term. Passed 5-0-0

Sherry Burdick told the Board that the threshold at the Town Hall is tipped back on the right hand door, so that when it rains or gets water on it that it just sits there and she is concerned that it will rot because of the sitting water. Also, the gasket at the bottom of the door is loose. The Board felt that Chip should have a look at it and call a contractor to fix it. The concern was that it could not be fixed without taking the door out. Vice Chairman Lacasse stated that we need to have it fixed while it is still under warranty with the contractor even if removing the door is required.

PUBLIC HEARING – To hear public testimony and comment regarding funds to be spent from the Charles and Ethel Eastman Fund for the purpose of obtaining an appraisal of the Gordon and Paula Brown property on East Road, Tax Map 203, Lot 094.

Chairman Clow opened the public hearing at 7:28 PM and recognized Jack Dearborn to speak. Mr. Dearborn stated that the purpose of this public hearing is to have an appraisal done for the lot owned by Gordon and Paula Brown that will be donated and used as an expansion to the current cemetery on East Road. The Board approved spending \$85,000 toward the purchase price; Mr. Brown has paid for the surveyor and Mr. Dearborn felt that is was appropriate for the Town to pay for the appraisal. The certified appraisal will be a not to exceed \$3,500 for this expense. Being there were no further questions, Chairman Clow closed the public hearing at 7:30 PM.

Vice Chairman Lacasse moved, Selectman Leary seconded to approve the expenditure of up to \$3,500 from the Charles and Ethel Eastman Fund for the purpose of obtaining an appraisal of the Gordon and Paula Brown property on East Road, Tax Map 203, and Lot 094. Passed 5-0-0.

DEPARTMENT HEAD AND COMMITTEE ITEMS (continued)

Tim Redmond, Public Works Director, was present to give the Board an update on the projects as well as he has a CIP request for the Board to approve. First, beginning tomorrow East Road is going to be reclaimed and will remain gravel until sometime in August when it will be paved. The drop dead date for paving is August 24th so that it will not interfere with school reopening. Paving will begin on Wednesday on Lufkin Road and then the top coat will be put on Flanders Memorial Road. In 2013 the paver made repairs to the damaged pavement at no cost. It was cracked sealed from Duck Pond Road to Clinton Grove. This coming week the State of NH will be doing a shim coat on Center Road at the same time they will be paving from John Stark High School to Country 3 Corners. Next year's project is Mt. Dearborn Road and he will be scheduling a meeting with the residents to keep people happy and hear concerns before the project gets started. The last item tonight was to get approval for funds to be spent on the new pickup and new ten-wheeler. DPW Director Redmond got quotes for strobe lights on the new pickup, and new radios for both the pickup and ten-wheeler totaling \$2,478.00. He would request that it come from the Highway Truck and Equipment capital reserve fund where the funding that was approved was deposited.

Selectman Leary moved, Vice Chairman Lacasse seconded to approve the expenditure of \$2,478.00 from the Highway Truck and Equipment fund for the purchase and installation of strobe lights and radios in the new pickup and new ten-wheeler. Passed 5-0-0.

REMOVE STONE WALL ON MOUNTAIN ROAD FOR TIMBER HARVEST

Joanna Lemire was present to ask permission from the Board to remove a section of an old section of a stonewall that abuts Mountain Road to allow their company to harvest the timber at 88 Mountain Road. Usually this request goes to the Planning Board first, but because the Board is meeting on the second and fourth Monday's this would delay the approval for almost a month.

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Vice Chairman Lacasse moved, Selectman Leary seconded to approve the stonewall removal request for 88 Mountain Road, Tax Map 410, Lot 49 for a timber harvest. Passed 5-0-0.

MEETING MINUTES

Chairman Clow moved, Selectman Lawton seconded to approve the minutes of May 19, 2014 as amended. Passed 5-0-0

MANIFESTS

Checks dated: May 29, 2014

Accounts Payable	\$ 22,161.63
Gross Payrolls	<u>\$ 38,456.75</u>
Total:	\$ 60,618.38

Checks dated: June 5, 2014

Gross Payrolls	\$ 41,346.75
	<u>\$ 10,858.33</u> (Fire Monthly & EMT)
Total:	\$ 52,205.11

Chairman Clow moved, Selectman Leary seconded to authorize the Board of Selectmen to sign manifests and order the Treasurer to sign checks dated June 12, 2014. Passed 5-0-0

Accounts Payable	\$1,257,032.66	(Weare School \$748,451 & John Stark \$279,983)
	\$ 12,548.09	
Gross Payrolls	<u>\$ 38,816.94</u>	(Includes taxes, credit union)
TOTAL	\$1,308,397.69	

Also to order the Treasurer to sign payroll checks dated June 19, 2014. Actual amounts paid and reports backing up the numbers will be included on the Manifest Memo at the next scheduled Board meeting.

ADMINISTRATIVE REPORT

Alma Shmid Gravel Bond ó Since the Town of Weare purchased the Banks/Shmid property, there is no need for the Town to hold a reclamation bond for the gravel pit. The reclamation bond that is being held is money in a separate account at TD Bank. Mr. Banks is requesting that the account be closed and the funds be returned. Town Administrator Bolton asked the Board to make a motion to close the account without a specific dollar amount because she is unsure the exact amount of money.

Vice Chairman Lacasse moved, Selectman Leary seconded to close out the reclamation bond account for Alma Shmid that is being held for security on the gravel operation and return it to the owner, as the Town is the owner of the property, there is no need for a bond. Passed 5-0-0.

Custodian Position – Six applications were received for the position as well as two proposals were received from outside vendors. Town Administrator Bolton would like to briefly discuss this position in non-public at the end of the evening. A recommendation is ready to be made to the Board.

Purchase Order Module – a virtual server was set up downstairs in the basement and should be back up and running tomorrow along with the Town Clerk's computers.

Government Building & Maintenance Projects – the Town Hall doors have been completed (painting wise) and the Stone Building should be done next week provided the weather cooperates. While on this subject, Chairman Clow informed the Board that he got a second quote for granite steps at the Town Hall and would like the Board to make a decision tonight so we could get this scheduled. The Town received two bids, one from Milford

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Granite Company for \$2,473 and the other one from Swenson Granite Works for \$2,539.92. The Town would still need someone to pour a 60 pad for the steps.

Selectman Leary moved, Vice Chairman Lacasse seconded to accept the bid for \$2,473 from Milford Granite Company for the front steps of Town Hall and the funding is to come from the Charles and Ethel Eastman Fund. Passed 5-0-0.

Cemetery Sexton – Don Roger and Nate St. Clair will be meeting with the Cemetery Trustees tomorrow night and Mr. St. Clair will be taking over the sexton duties after the meeting.

Dick Colburn Right-of-Way – a legal opinion was obtained from Attorney Drescher and Town Administrator Bolton would like to know if the Board is ok with releasing the opinion to Mr. Colburn. The Board agreed that a copy could be sent to him. Town Administrator Bolton will take care of that.

Parks & Recreation Director Position – two applicants have applied and there has been an email received from another interested party that they will be applying shortly. The Board felt that this could wait two more weeks to see if the interested party applies. A decision could be made at the June 23, 2014 meeting.

Fire Department Air Tank Grant – Town Administrator Bolton informed the Board that Chief Vezina has gotten an indication that we will probably be awarded the grant for the new air tanks. Although there has been nothing official yet the Chief would like to proceed as if it will. The cost will be between \$15,000 and \$18,000 depending upon what gets approved. There is approximately \$4,855.41 in the Air Pack capital reserve fund; plus approximately \$989.72 in the Fire Equipment capital reserve fund. The balance would be between \$9,200 and \$12,200 that the Town would have to come up with. Chief Vezina would like to know if he should start looking for this in his budget or could this possibly be earmarked at the end of the year if there was any leftover money. The Board would like for Chief Vezina to put together some options and present them to the Board for consideration.

Community Service Program - The inmates worked in the Town from May 27th through June 6th beautifying the Town green and Town buildings. Two offices at the police department were painted and they also painted the entrance way to the Town office. Trimming, weeding, bark mulch and painting the benches at the gazebo was done. Trimming, weeding and bark mulch was also done at the Town office; Town Hall; Clinton Grove Triangle and Safety Complex.

NON-PUBLIC SESSION

Chairman Clow moved, Vice Chairman Lacasse seconded to enter into nonpublic session @ 8:20 p.m. pursuant to the authority granted in RSA 91-A:3II (a&c). A roll call vote was taken, Selectman Bohl – yes; Selectman Lawton – yes; Chairman Clow – yes; Selectman Leary – yes; Vice Chairman Lacasse – yes. Passed 5-0-0

Chairman Clow moved, Selectman Lawton seconded to come out of nonpublic session @ 9:32 p.m. A roll call vote was taken, Selectman Bohl – yes; Selectman Lawton – yes; Chairman Clow – yes; Selectman Leary – yes; Vice Chairman Lacasse – yes. Passed 5-0-0

Chairman Clow moved, Vice Chairman Lacasse seconded to seal and restrict the minutes of this non-public session. Passed 5-0-0.

Chairman Clow moved to accept the proposal from A Cleaner Solution for custodial services for the Town Office and the Town Hall for a cost of \$650.00 per month, Selectman Leary seconded the motion. Passed 5-0-0.

OTHER BUSINESS

Vice Chairman Lacasse wanted to ask the Board if they had any issue with Pack 24 and Troop 24 Scouts parking their trailers at Bolton Field next to the existing WAC containers. The Board felt that if there were signed

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releases it would be ok, but they need to know that is may not be a permanent situation. Vice Chairman Lacasse stated that he would have either Mike Provencher or Kevin Booker contact the Town Administrator.

NON-PUBLIC SESSION

Chairman Clow moved, Selectman Leary seconded to enter into non-public session @ 9:48 p.m. pursuant to the authority granted in RSA 91-A:3II (a&c). A roll call vote was taken, Selectman Bohl – yes; Selectman Lawton – yes; Chairman Clow – yes; Selectman Leary – yes; Vice Chairman Lacasse – yes. Passed 5-0-0

Chairman Clow moved, Vice Chairman Lacasse seconded to come out of nonpublic session @ 10:37 p.m. A roll call vote was taken, Selectman Bohl – yes; Selectman Lawton – yes; Chairman Clow – yes; Selectman Leary – yes; Vice Chairman Lacasse – yes. Passed 5-0-0

The purpose of the non-public was to finalize raises for the non-union employees.

ADJOURNMENT

A True Record.

Naomi L. Bolton, Recording Secretary