

FINAL



**WEARE BOARD OF SELECTMEN
MEETING MINUTES
April 28, 2014**

PRESENT: TOM CLOW, CHAIRMAN; KEITH R. LACASSE, VICE CHAIRMAN; JENNIFER BOHL, SELECTMAN; JOHN LAWTON, SELECTMAN; JAMES LEARY, SELECTMAN

RECORDING SECRETARY: Cherry Palmisano

TOWN ADMINISTRATOR: Naomi Bolton

GUESTS: Jan Snyder, Chief Velleca

7:00 p.m. Chairman Clow called the meeting to order.

MEETING MINUTES

Chairman Clow moved, Vice Chairman Lacasse seconded to approve the minutes of April 21, 2014 as amended. Passed 5-0-0

MANIFESTS

Chairman Clow moved, Selectman Leary seconded to authorize the Board of Selectmen to sign manifests and order the Treasurer to sign checks dated May 1, 2014. Passed 5-0-0

Accounts Payable	\$316,237.10	(John Stark \$250,000)
Gross Payrolls	<u>\$42,846.87</u>	(Includes taxes, credit union)
TOTAL	\$359,083.97	

Also to order the Treasurer to sign payroll checks dated May 8, 2014 and to sign possible payable checks dated May 8, 2014 or no more than \$30,000, as a result of the meeting nights changing during the month of May. Actual amounts paid and reports backing up the numbers will be included on the Manifest Memo at the next scheduled Board meeting.

The Board will be meeting on Monday, May 12th and Monday, May 19th. Beginning in June, the Board will be meeting on the second and fourth Mondays of the month.

ADMINISTRATIVE REPORT

Terry Knowles has opted not to be reappointed as the town's representative to the Southern NH Planning Commission (SNHPC).

Jim Blouin, Valerie King, and Chuck Metcalf have submitted their resignations from PARCs.

Town Hall Doors ó Chairman Clow met with Maskiell Painting regarding painting the Town Hall Doors. Chairman Clow noted that he reached out to Tim Maskiell because he was awarded the painting of the Stone Memorial Building. Maskiell Painting's price to prep and paint the doors at the Town Hall is \$1,400 for labor and material. This amount could either be expended from the Charles and Ethel Eastman Fund, which would still leave funds available for the front granite steps, or the Government Building and Maintenance Fund, which has a balance of \$110k. The painting was not put out to bid. The Board can waive the bid process. The interior and exterior of the doors and trim need to be painted. The baseboard on the outside also needs painting and there is

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currently no facing board underneath the threshold, which will need more support. The granite steps will need to go out to bid.

Vice Chairman Lacasse moved, Selectman Leary seconded to award the painting of the Town Hall Doors to Maskiell Painting Inc. in the amount of \$1,400 to be spent out of the Charles and Ethel Eastman Fund. Passed 5-0-0

Parks & Recreation Director Position ó Mike Housman would like to stay on until after the opening of Chase Park, May 24 and 25th. The Board will be receiving a list of Chase Park staff to be hired.

Flood Control Payments ó Town Administrator Bolton drafted a letter to the State Representatives for the Board to sign regarding SB370. Vice Chairman Lacasse would also like the letter sent to the Speaker of the House, Governor, and President of the Senate.

Chairman Clow opened the public hearing at 7:30 p.m.

PUBLIC HEARING – For the purpose of hearing public testimony and comment for the donation of approximately 20+/- acres located on Hodgdon Road from the Irene Colburn Estate

Irene Colburn passed away on November 22, 2013 and as part of her trust she included a section that gave 20 acres of undeveloped land to the Town of Weare for Conservation use. The Conservation Commission looked at the land and decided it is worth pursuing. The 21.7 acres of vacant undeveloped land is located on Hodgdon Road; Tax Map 407-36 and is part of her trust agreement. The property can be accessed from Indian Road, which is a Class VI Road.

Chairman Clow closed the public hearing at 7:35 p.m.

Selectman Leary moved, Selectman Bohl seconded to accept the gift of Tax Map 407-36, 20+/- acres, from the Irene Colburn Trust on Hodgdon Road. Passed 5-0-0

ADMINISTRATIVE REPORT, Continued

Forest Esenwine would like to be reappointed to the Zoning Board for three more years.

Chairman Clow moved, Vice Chairman Lacasse seconded to nominate Forest Esenwine as a full member to the ZBA for a three year term. Passed 5-0-0

On February 19, 2014 on Perkins Pond Road there was an accident involving a town plow truck and a Jeep Cherokee. The accident report was done by the State Police and in order for Town Administrator Bolton to obtain the accident report for Primex she needs a Certificate of Authority from the Board to get the report from the DMV.

Vice Chairman Lacasse moved, Selectman Leary seconded to authorize the Chairman to sign a Certificate of Authority for Town Administrator Bolton to act as an authorized agent for the Town of Weare to obtain accident reports from the NH Department of Safety. Passed 5-0-0

Steven Ieni purchased a home in the Town of Deering, which abuts land owned by the Town of Weare. He is requesting permission to cut down two dead trees that are on the Town of Weare land. The Town Forester confirmed that the trees are dead. Attorney Laura Spector-Morgan drafted an agreement to let the homeowner cut down the two trees that waives liability from the Town of Weare.

Vice Chairman Lacasse moved, Selectman Leary seconded that the Board sign the agreement, which waives liability from the Town of Weare from injury, to allow Steven Ieni to remove the two trees that are identified to be on Town of Weare property. Passed 5-0-0

Terry Knowles submitted a letter outlining the legal process for the purchase of land on East Street to be used to expand the town's cemetery.

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POLICY AND PROCEDURE DISCUSSION

Jan Snyder made some changes to the Investment Policy. The state law under Town Treasurer was updated. Fannie Mae and Freddie Mac do not currently qualify. Credit unions do not qualify because in NH you can only have investments in what is FDIC covered. Ms. Snyder noted that everything in the Investment Policy comes from the RSA. The policies and strategies were done by Barbara Reid at LGC.

Selectman Lawton moved, Vice Chairman Lacasse seconded to approve the Investment Policy as amended. Passed 5-0-0

Chairman Clow thanked long term members of PARCs Chuck Metcalf, Jim Blouin, and Valerie King for all their efforts throughout their many years of service.

Chairman Clow thanked Terry Knowles for all her efforts as Weare's representative on the SNHPC.

OTHER BUSINESS

The Board will be meeting in nonpublic session to discuss the Attorney General's report. The Board's reaction to the report will be discussed publically. Chairman Clow told the Board that Jeremy Blackman, Concord Monitor, contacted him and asked if the town will be continuing to pay for defense and if the Board took on some responsibility of not being proactive because the officer was working a number of hours. Chairman Clow stated that they were proactive, had a study done, sat at the bargaining table and set a certain amount of hours, and negotiated the hours in the contract. Leadership isn't what it was at that time and with the new chief that issue does not exist. Chairman Clow noted that at the time the police administrator came to them and recommended that the officers have representation at the meeting and the intent of the Board was to provide legal representation at the hearing. The Board discussed that the report was very comprehensive and well done, but frustrating. The legal references throughout lend a lot of credence to the report and the accuracy of it and those references made it clear as to why they came to the decision that they came to.

Chairman Clow said that he has been on the Comprehensive Economic Development Strategies (CEDS) Committee for two years. During the months of February and March significant meetings were held on Thursdays and he can't attend Thursday meetings. Chairman Clow noted that the Board is divided on federal funding. At those meetings, project nomination funding was discussed and a project list was developed. The group will rank the list of projects and nothing will be eliminated. If an opportunity for a grant arises it enhances the chances for funding. Chairman Clow feels that he dropped the ball by missing those two important meetings and asked the Board if he should try to put something together to get a project on the list for Weare to apply for federal grants. For a town's project to be included on the list it has to tie in with economic development. The Board decided not to include anything on the list. Chairman Clow will find out when the list will be updated.

Chairman Clow moved, Vice Chairman Lacasse seconded to enter into nonpublic session @ 8:20 p.m. pursuant to the authority granted in RSA 91-A:3II (a&c). A roll call vote was taken, Selectman Bohl – yes; Selectman Lawton – yes; Selectman Leary – yes; Vice Chairman Lacasse – yes; Chairman Clow – yes. Passed 5-0-0

Chairman Clow moved, Vice Chairman Lacasse seconded to come out of nonpublic session @ 9:45 p.m. A roll call vote was taken, Selectman Bohl – yes; Selectman Lawton – yes; Selectman Leary – yes; Vice Chairman Lacasse – yes; Chairman Clow – yes. Passed 5-0-0

The Board met with Chief Velleca to discuss the AG's report with regard to the shooting. As a result of the nonpublic the Board will be putting together a statement for the public.

Chief Velleca discussed the condition of the evidence room and informed the Board that a much needed renovation needs to be done for the Town to be compliant and to statutorily be able to handle and store evidence

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that is confiscated and kept for hearings. Chief Velleca got a quote from Donnegan Systems, Inc, out of Northborough, MA that specializes in this work and is really the only company that does this type of work.

Chairman Clow moved, Vice Chairman Lacasse seconded to approve \$24,567.00 to reconstruct the evidence room and the funds to come from the Government Building and Maintenance Capital Reserve Fund. Motion passed 5-0-0.

Chairman Clow moved, Selectman Bohl seconded to enter into nonpublic session @ 10:00 p.m. pursuant to the authority granted in RSA 91-A:3II (a&c). A roll call vote was taken, Selectman Bohl – yes; Selectman Lawton – yes; Selectman Leary – yes; Vice Chairman Lacasse – yes; Chairman Clow – yes. Passed 5-0-0

Chairman Clow moved, Vice Chairman Lacasse seconded to come out of nonpublic session @ 10:14 p.m. A roll call vote was taken, Selectman Bohl – yes; Selectman Lawton – yes; Selectman Leary – yes; Vice Chairman Lacasse – yes; Chairman Clow – yes. Passed 5-0-0

Chairman Clow, Selectman Leary seconded to seal and restrict the minutes of this nonpublic session. Motion passed 5-0-0.

ADJOURNMENT

A True Record.

Cherry Palmisano, Recording Secretary