

# Meeting Minutes for Board of Fire Wards – 11/19/18

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## 1. Call to Order

A regular monthly meeting of Board of Fire Wards was held on November 19, 2018, at the Safety Complex. The meeting began at 6:06 p.m. and was presided over by Steve Roberts, Chairman, with Ricky Houde, as recording secretary.

## 2. Attendees

**Members:** Chair S.Roberts, Chief R.Vezina, S.Dinsmore, M.Bluteau, S.Colburn & R.Houde

**Guests:** Mr. Jim Dow 196 Colby Road, Ashley Telgen, Sally Rasket & Mike Pelletier

## 3. Approval of Minutes

- Motion to approve the meeting minutes for October 15, 2018, Dinsmore/Colburn – Passed 6-0.

## 4. Communications - None

## 5. Old Business

Building Permits on Class 6 Roads – Jack Dearborn will be addressing the BOFW in near future.

Fire Alarm System Ordinance - Vezina, Colburn, Houde to create final checklist by end of 2018.

## 6. New Business

Mr. Jim Dow 196 Colby Road Driveway Permit.

- Motion to accept driveway plan as presented to meet driveway subdivision regulations and to include modifying existing driveway elevation grades as presented and subject to approval by Chief Vezina, Roberts/Dinsmore – Passed 5-0.

Mr. & Mrs. Ashley Telgen - Twin Bridge Road Driveway Permit.

- Motion to accept as is but needs to be approved by Chief Vezina when the house final location is located on the property, Dinsmore/Colburn – Passed 6-0.

Mr. Mike Pelletier – Pelletier Realty Office becoming a daycare facility.

- Motion to accept the change of use if it meets State Fire Codes and approved by Chief Vezina, Vezina/Colburn – Passed 6-0.

CQI Committee – Refusal of Care Policy

- Motion to accept Refusal of Care Policy as is, Dinsmore/Colburn – Passed 5-0.
- Bluteau left the meeting for an Emergency Call at 6:23 p.m. and re-entered the meeting at 7:30 p.m.
- Colburn left the meeting for an Emergency Call at 6:35 p.m. and re-entered the meeting at 6:42 p.m.

## 7. Chief's Report

YTD Budget: Budgets are closed and budget amounts on target.

Roster Update: New Hires are in process.

710 Calls YTD.

## 8. Non Public Session: 91-A:3 (a)

- Motion to enter Non-Public at 7:34 p.m. Dinsmore/Colburn – Passed 6-0.
- Motion to exit Non-Public and Seal the minutes at 8:35 p.m. Bluteau/Dinsmore – Passed 6-0.

## 9. Adjournment

- Motion to adjourn at 8:36 p.m. Bluteau/Dinsmore – Passed 6-0.