

DRAFT – Meeting Minutes for Board of Fire Wards – 5/13/19

1. Call to Order

A regular monthly meeting of Board of Fire Wards was held on May 13, 2019, at the Safety Complex. The meeting began at 6:01 p.m. and was presided over by Chairman Steve Colburn Vice Chairman Ricky Houde, as recording secretary.

2. Attendees

Members: Chief R.Vezina, S.Dinsmore, D.Chouinard, D.Hewey, S.Colburn & R.Houde

Guests: Marsha & Chris Bouhia; Peter Rice

3. Approval of Minutes

- Motion to approve the meeting minutes for April 8, 2019, Vezina/Dinsmore – Passed 6-0-0.
- Motion to approve the meeting minutes for April 22, 2019 Vezina/Dinsmore – Passed 6-0-0.

4. Communications - None

5. Old Business

Fire Alarm System Ordinance - Vezina, Colburn, Houde to revisit the Residential Sprinkler requirement and create final checklist by end of 2019.

Driveway Permits and Approval process needs to be updated when new building official is hired.

Chief Vezina proposed the idea of Code Enforcement to be handled by the Fire Department to the Town officials but further discussion and details are required. – UPDATE – The Town will be deciding to subcontract that out. The idea is to look at possibly revisiting that at the end of the year budget.

Full Time Positions: Job Postings are out to the Fire Academy. No applicants at this time. Job Descriptions were drafted, looking to complete by the end of May.

RFP's have been sent out for the following items: Boat is coming in 5/15/19. Fire Command Vehicle is on hold. Thermal Imaging Cameras – 5 quotes are being reviewed. A sample of the K65 unit from Flir will be requested for next meeting.

6. New Business

Peter Rice – Shady Hill Road Lot 168.2 – 550 feet driveway. The driveway is straight. Chief Vezina will send the normal requirements via mail.

Marsha & Chris Bouhia – Proposed Machine Shop on 220 River Road. Building type is an 1800 sq.ft. Morton Building. No special metals to think about for fire hazards. A second means of egress is required on the back side of the building, install door in place of the window instead.

- Motion to change the floor plans and add a second means of egress and meet the State of NH Building and Fire Codes. Dinsmore/Hewey – Passed 6-0-0.

7. Manifest

- Chief Vezina makes a motion to accept the Fire Department's accounts payable manifest for checks dated May 16, 2019 in the amount of \$6,055.71.
- Derek Chouinard seconded;
- Voted and passed 5-0-1.

8. Chief's Report

YTD Operating Budget: 24% expensed

YTD Ambulance Billing: \$41,635

Calls YTD 232

9. Adjournment

- Motion to adjourn at 7:38 p.m. Dinsmore/Vezina – Passed 6-0-0.