

**1. Call to order**

- a) Meeting called to order at 6:00 Pm at the Weare Town Office, 15 Flanders Memorial Road.
- b) BOFW in attendance included Chair-Steve Roberts, Vice Chair-Wayne Meattey, Acting Chief Robert Richards, David Hewey, Killian Donnelly, Leah Cushman, and Louisa Erf

**2. Minutes**

Steve Roberts moved the approval of minutes for the September 12, 2022 meeting to the first item on the agenda. There are 10 pages and several inaccuracies found, with not having time to compare the minutes to the meeting tape.

Steve Roberts motioned to table the minutes of the September 12, 2022 meeting.

Wayne Meattey seconded the motion. Passed 6-1-0

**3. Correspondence**

None

**4. Old Business**

- a) Discussion on vacant fire chief position, fulltime or part time  
Wayne Meattey motioned to forgo the pursuit of a fulltime chief and pursue the route of a part time chief.  
Louisa Erf seconded the motion. Passed 5-1-1
- b) Discussion on salary and will use \$67,500 as a salary. Will use current chief job description for qualifications.
- c) Reviewed previous hiring process and the Board decided to use a similar process.
- d) Will contact the Finance Director about benefits for part time.
- e) Discussion of work hours per week.

Wayne Meattey motioned to post job at 25-32 hours per week.

Leah Cushman seconded motion Passed 6-1-0

Steve Roberts will work on setting up hiring process.

**5. New Business**

Chief Robert Richards discussed the following items:

- a) Ambulance radio waiting for one more price. Will order because it could take up to a year to get.
- b) Had an issue with plymovent had company take care of that.
- c) Received call from Ambulance vendor that the drawings are back will review and sign contract on the second set of drawings.
- d) Capital info has been submitted.
- e) Working on pump testing.
- f) Hose testing will be done after the first of the year.
- g) Problem with heat in the bays discovered a week ago. Irving would not fix as they could not climb that high. Was fixed temporarily and parts are ordered.
- h) Surplus equipment: some went to the White Farm and some was donated.
- i) EMT refresher is 2/3 finished with one more Saturday to go.
- j) Will order 2018 fire code books.
- k) Transfer of radio to Concord. Software that transfers times to temsis will cost about 1,000 dollars.
- l) Contact for radio maintenance Was in warrant article that Concord would take care of our radios. They will take care of the hilltop issues. We have to take care of radio programing and repairs. Will talk to them on hourly cost. Have some programing to do.
- m) Souhegan dues are paid for the year.

## **6. Manifest**

Steve Roberts motioned to accept the fire department's accounts payable manifest for checks dated 10-13-2022 in the amount of \$5,286.52.

Louisa Erf seconded. The motion Passed 7-0-0

## **7. Administrative Report**

Chief Robert Richards reported the following:

- a) All Seasons Hall inspected
- b) Middle school inspected

## **8. Adjournment**

Dave Hewey motioned to adjourn at 7:24 pm

Killian Donnelly seconded the motion Passed 7-0-0