

1. Call to order

- a) A meeting of Board of Fire Wards held on November 8, 2021, began at 18:02 at Weare Town Office, 15 Flanders Memorial Road.
- b) BOFW Members in attendance included Steve Roberts – Chairman, Fire Chief Robert Vezina - Secretary, David Hewey, and Wayne Meattey. Members not in attendance: Scott Dinsmore, Derek Chouinard, and Leah Cushman.
- c) Guest: John Hardy, John Hardy & Sons, 35 Hejo Road, Weare, NH

2. Correspondence

None

3. Old Business

None

4. New Business

- a) John Hardy, John Hardy & Sons, seeking BOFW approval to install fire sprinklers in lieu of a fire cistern for the subdivision of Map 410 Lot 53. The board discussed the juxtaposition of this subdivision to recent development of neighboring property and the drafting site at Perkins Pond.
 - **Motion by D. Hewey/W. Meattey to accept fire sprinklers in lieu of a cistern for the subdivision of Map 410 Lot 53. Passed 3-0-1 with S. Roberts changing his vote from No to Abstain.**
- b) Policy – Bonus Leave. The Town policy requires overtime coverage and this policy reduces the cost to straight time.
 - **Motion by W. Meattey/D. Hewey to accept the policy regarding Bonus Leave as presented. Passed 4-0-0.**
- c) Policy – Vacation Leave. This is a revision to a department policy to require advanced notice and certain other features to better manage vacation leave usage in the department.
 - **Motion by W. Meattey/D. Hewey to accept the policy regarding Vacation Leave as amended. Passed 4-0-0.**

5. Minutes

- a) September 13, 2021
 - **Motion by W. Meattey/D. Hewey to accept the minutes as presented. Passed 3-0-1.**

6. A/P Manifest

- **Motion by S. Roberts/ W. Meattey to accept the Fire Rescue's account payable manifest for checks dated November 10, 2021, in the amount \$8,575.48. Passed 4-0-0.**

7. Chief's Report

- a) Fire Prevention Week Activities
- b) Capital Improvement Program
- c) 2022 Budget
- d) 2 FT employees submitted notice
- e) EMS Revenue Gross \$203,042
- f) Incidents 75 for October – 714 for year

8. Announcements

None.

NONPUBLIC SESSION: Chairman Roberts moved, Wayne Meattey seconded to enter into nonpublic session @ 18:57 pursuant to the authority granted in RSA 91-A: 3II (a&c). A roll call vote was taken, Chairman Roberts – yes; David Hewey – yes; Wayne Meattey – yes; Chief Vezina – yes. Passed 4-0-0

Wayne Meattey moved, Steve Roberts seconded to exit this nonpublic session @ 19:59. A roll call vote was taken, Chairman Roberts – yes; David Hewey – yes; Wayne Meattey – yes; Chief Vezina – yes. Passed 4-0-0.

The Board discussed adding a job description for EMS Captain, not requiring FF.

- **Motion by W. Meattey/S. Roberts to approve the EMS Captain job description as provided by Chief Vezina. Passed 4-0-0.**

NONPUBLIC SESSION: Chairman Roberts moved, Wayne Meattey seconded to enter into nonpublic session @ 20:05 pursuant to the authority granted in RSA 91-A: 3II (a&c). A roll call vote was taken, Chairman Roberts – yes; David Hewey – yes; Wayne Meattey – yes; Chief Vezina – yes. Passed 4-0-0

Wayne Meattey moved, Steve Roberts seconded to exit this nonpublic session @ 20:22. A roll call vote was taken, Chairman Roberts – yes; David Hewey – yes; Wayne Meattey – yes; Chief Vezina – yes. Passed 4-0-0.

The board conducted exit interviews.

- **Motion by W. Meattey/S. Roberts to seal and restrict these nonpublic session minutes. Passed 4-0-0.**

9. Adjournment

- **Motion by R. Vezina/W. Meattey to adjourn at 20:25. Passed 4-0-0.**

Submitted by: R. Vezina